

PAWNEE NATION OF OKLAHOMA

Instructions for Completing the Request for Virtual Meeting Link Form

Purpose

This form is for Pawnee Nation tribal members who would like to receive access to Pawnee Business Council meetings through either Microsoft Teams (interactive participation) or Private YouTube (viewing only).

Before You Begin

- Have your CDIB information available.
- Be prepared to provide your enrollment number, date of birth, email address, and/or phone number.
- If requesting a Private YouTube link, you must have a Gmail account and subscribe to the Pawnee Nation YouTube channel.

How to Complete the Form

- Enter the current date.
- Select ONE viewing option: **Microsoft Teams**, Interactive, which allows you to voice your concerns and/or questions directly to Council. This option also allows for a call in option or **Private YouTube**, Viewing Only, there is no ability to interact with Council.
- Enter your name exactly as it appears on your CDIB, date of birth, and enrollment number. This will be used for Enrollment verification.
- Enter your email address that will be used for the virtual link or phone number that will be used for the call in option.
- Choose how often you want to receive meeting links: **Every Meeting**, this option allows you to receive a link every meeting without having to submit a request or **When Requested**, this option means you will only receive a link when a request is sent to the Executive Office.

Submit the Completed Form

- Email: jd1347@pawneenation.org
- Mail: Pawnee Nation, ATTN: Executive Office, PO Box 470, Pawnee, OK 74058
- Fax: (918) 762-0012

Questions

- Contact the Executive Office at (918) 762-3621.



Pawnee Nation of Oklahoma

Request for Virtual Meeting Link Form

TRIBAL MEMBERS ONLY

Due to proprietary information of the Pawnee Nation being discussed the virtual viewing option has been updated. This form will be used to verify Pawnee Nation Membership in order to obtain access to the Pawnee Business Council interactive link via Microsoft TEAMS or viewing link via the private group on YouTube.

In order to receive a viewing link on YouTube you will need to have a Gmail account.

MICROSOFT TEAMS

Interactive Link

Step 1: Complete Form and provide email and/or phone number that will be used to send the link or dial in number.

Step 2: Submit form to the Executive Office.

PRIVATE YOUTUBE

Viewing Link

Step 1: Subscribe to:
<http://www.youtube.com/@thepawneenation>

Step 2: Complete Form and provide Gmail account.

Step 3: Submit form to the Executive Office.

Submissions can be sent with the following options:

Email: jd1347@pawneenation.org

Mail: Pawnee Nation, ATTN: Executive Office, PO Box 470, Pawnee OK 74058

Fax: (918) 762-0012

DATE: _____

Viewing Option: Microsoft TEAMS (Interactive)

Private YouTube (Viewing Only)

Name (as shown on CDIB): _____

Date of Birth: _____

Enrollment Number: _____

Email: _____

Phone: _____

How often do you want to receive a link: Every Meeting

When Requested

-----PAWNEE NATION ENROLLMENT DEPARTMENT (office use only, do not fill out)-----

Date Received: _____

Date Submitted: _____

Is a Pawnee Nation Member: YES

NO

Submitted by: _____