



Pawnee Nation of Oklahoma

RESOLUTION #20-13
FEBRUARY 1, 2020

RESOLUTION

- Whereas,** The Pawnee Business Council is the supreme governing body of the Pawnee Nation and is authorized to conduct business on behalf of the Pawnee Nation in accordance with Article IV, Sections 1 and 2 of the Pawnee Nation Constitution and By-Laws; and
- Whereas,** the Pawnee Business Council met in special session on February 1, 2020, at the Pawnee Nation Roam Chief Event Center, duly authorized, with a quorum present; and
- Whereas,** the Pawnee Nation's Fiscal Policies and Procedures Manual's "Section VI, Burial Policy" required revisions to remove the date of Policy; and
- Whereas,** when this section is approved by the Pawnee Business Council, it shall replace the version that was approved on August 20, 2018 and become effective on the date of approval by the Pawnee Business Council; and
- Whereas,** when this section is approved, then a transmittal shall be sent to all Division Directors and Department Managers informing them of a change in the Fiscal Policy and Procedures Manual and of the effective date

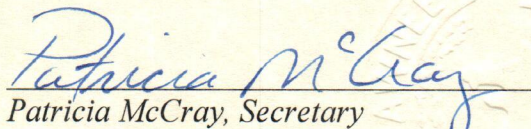
NOW, THEREFORE BE IT RESOLVED the Pawnee Business Council does hereby approve the revisions of the Pawnee Nation's Fiscal Policies and Procedures Manual's "Section VI, Burial Policy" which shall replace the version dated August 20, 2018 and become effective on the date of approval by the Pawnee Business Council.

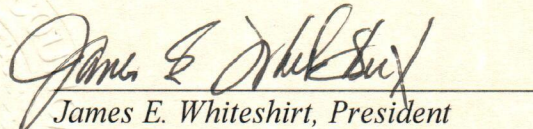
CERTIFICATION

I, Patricia McCray, Secretary of the Pawnee Business Council, certify that a Special Meeting of the Pawnee Business Council was held on the 1st day of February 2020 and that the Pawnee Business Council is composed of eight members, of whom 8 were present, 0 absent, comprising a quorum, and the foregoing resolution was duly adopted by a vote of 7 for, 0 against, 0 abstaining, and 1 not voting.

Signed this 1st day of February 2020

ATTEST:


Patricia McCray, Secretary
Pawnee Nation Business Council


James E. Whiteshirt, President
Pawnee Nation Business Council

PAWNEE NATION OF OKLAHOMA FISCAL POLICIES AND PROCEDURES MANUAL

VI Burial Assistance Policy

PURPOSE:

This policy is to provide guidelines to the Pawnee Nation in providing financial assistance, services and facilities for our tribal families that have incurred a death.

ELIGIBILITY:

Enrolled members of Pawnee Nation.

- a) Infants under the age of one year that qualify for Pawnee tribal enrollment (at least 1/8 Pawnee blood quantum), or are eligible for enrollment, but have not been enrolled or received burial assistance from another Tribe.
- b) Infants over the age of one year of age that have not been enrolled are not eligible for assistance unless an enrollment for the infant's enrollment has been filed with Pawnee Tribal Enrollment Office.

AMOUNT OF BURIAL ASSISTANCE:

The Pawnee Business shall set the amount for burial assistance in the annual budgeting process. The amount of burial will be established in the annual tribal operating budget.

The maximum amount of assistance available:

- a) \$2,000 payable to the funeral home for burial; and
- b) \$500 is payable to the person that financially responsible for the burial to be used for immediate needs; and
- c) Any costs exceeding these amounts will be the responsibility of the person financially responsible for burial costs; and
- d) Any funds not expended will be retained in the burial fund.

CHECK DISBURSEMENT:

Checks will be issued to the funeral home (not to exceed \$2,000) and person that is financially responsible for the burial costs, normally the next of kin, i.e. spouse, parent, adult, child, etc. (\$500).

Checks are high priority and issued in an expedient manner, usually within 24 hours. Records shall be maintained in Finance that includes payee, address, check number, date issued, and signature line if check is picked up.

NOTIFICATION/VERIFICATION OF DEATH:

The Pawnee Nation is normally notified by the family of the death.

Verification is to be provided with the funeral home, law enforcement, written statement from relative.

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Upon notification and verification of death, Executive Office verifies tribal enrollment with Enrollment Office. Enrollment Offices provides date of birth and enrollment number.

Address of payee is required.

Deaths not reported within a year will not be eligible for payment.

TRIBAL FLAGS:

Pawnee Tribal Flag will be lowered for tribal members after notification and verification is made.

Pawnee Indian Veteran's Flag will be lowered for Pawnee Indian Veterans upon notification and verification is made.

Flags will be lowered in compliance with the existing policy for four days.

In the event of a burial being delayed over four days due to services being held out of the Pawnee area, cremation and a memorial service held later, or similar situation, flags will be raised on the fifth day.

Pawnee Business Council President can have the tribal flags lowered for extenuating circumstances.

U.S. Flag will be lowered for a congressional honor or by Presidential Proclamation.

BUILDING USE:

Tribal buildings (Roam Chief, Roundhouse, and Community Building) shall be made available for tribal members for viewing, wakes, services, feasts, and dinners at no cost. No deposit is required. Tribal Operations staff is responsible for upkeep and cleaning of buildings. In event of the large crowds, Multi-Purpose and or Wellness Center may be used. In accordance with Policy Rental, funerals have priority and other events may be cancelled or moved.

Non –enrolled members may be granted building use at a reduced rate (actual cost of the building usage). The total cost schedule associated with the burial including the use of the building and labor costs will be updated annually. Payable when building is reserved.

CEMETERIES:

Pawnee Tribal cemeteries are available for tribal members' burial. Tribal Operations staff will prepare the grave site, cover it and maintain it.

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Non- tribal members may be buried in the cemeteries next to an enrolled spouse, parent, child, or other enrolled family member for a minimal fee. Tribal operations shall assess a charge for the grave preparation services and the cost of the plot.

DISPUTES:

Tribe will handle disputes on an individual basis.

Cancelled checks will be kept on file, and upon request copies will be furnished to any tribal members disputing they received a check or that the check was issued to the wrong person.

If the payee misrepresents being next of kin or the person of record responsible for the burial cost and is not, the case will be forwarded to Law Enforcement.

Pawnee Nation District Court shall be the court of jurisdiction. If the court rules payee should not have received the payment, the payee is responsible for costs involved in the prosecution.

