



Pawnee Business Council Special Meeting

August 5, 2015, **9:00 a.m.**, Pawnee Nation Multi-Purpose Building
Pawnee Tribal Reserve

Misty M. Nuttle - President
W. Bruce Pratt - Vice President
Phammie Littlesun - Secretary
M. Angela Thompson - Treasurer

Sammye Adson - First Council seat
Dawna Hare - Second Council seat
Adrian Spottedhorsechief - Third Council seat
Liana Chapman Teter - Fourth Council seat

- I. Call to Order & Invocation
- II. Roll Call - Declaration of Quorum
- III. Approval of Agenda
- IV. Executive Director Quarterly Report
- V. Division Directors Quarterly Activity Review
- VI. New Business
 - 1. Selection of Construction Manager for Pawnee Nation Resource Center, ICDBG
 - 2. Gaming Commission Orientation for PBC
- VII. Open Forum
- VIII. Executive Session
- IX. Adjournment

* Tabled Items:

- 1. Resolution 12-48, Revisions Liquor Control Act
- 2. Museum By-Laws
- 3. PBC Meeting Minutes March 25, 2015
- 4. Approval of Resolution #14-73, Bonus Policy
- 5. Violence in the Workplace Policy
- 6. PBC Quarterly Meeting Minutes June 6, 2015

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I. Call to Order & Invocation

President Misty M. Nuttle called the meeting to order at 9:02 A.M. Adrian Spottedhorsechief gave the invocation.

II. Roll Call – Declaration of Quorum

Treasurer Thompson called the roll. President Nuttle – here, Bruce Pratt– here, Phammie N. Littlesun – arrived at 9:06 am, M. Angela Thompson – here, Sammye Adson – arrived at 9:08 am, Dawna Hare – here, Adrian Spottedhorsechief - here, and Liana Chapman Teter – excused. **Quorum established.**

III. Approval of Agenda

Motion made by Bruce Pratt to approve the Agenda, seconded by Adrian Spottedhorsechief.

Vote: Bruce Pratt – yes, M. Angela Thompson – yes, Dawna Hare – yes, Adrian Spottedhorsechief – yes and President Nuttle – not voting. Motion carries.

IV. Executive Director Quarterly Report

Lisa Gover, Executive Director, was present to report to the Council. Ms. Gover reported that the 2015 budgets were finalized, and there are some new positions to be hired. She mentioned the election of our new Council members. Continued work has been ongoing on strategic planning, budget call has gone out for 2016, and reported on the Council Training. The Finance Director, CHR generalist, Daycare Cook are positions that will be advertised and hired due to separation.

V. Division Directors Quarterly Activity Review

Pawnee Nation College President, Mike Burgess was present and reported on the progress the College is making. They have been awarded the EPSCoR cost reimbursement award in the amount of approximately \$160,000. This will help with renovations at Albin Leading Fox to help build up our Science program. There are arrangements and moving they will have to do and work on. NACTEP program, they have submitted a budget and is not expecting more funding but are working to get the final numbers. Student enrollment is increasing, last year there were 65 students and this year there are 73 students enrolled. We are looking into establishing the Tribal Gaming Management Program that will fall in line with the Tribal Administration degree that Bacone has. Bacone is now offering a Bachelor's degree in Business and Tribal Administration.

Law Enforcement Chief of Police, David Kanuho was present and he reported that it is business as usual and asked if the Council had any questions on his report.

Ms. Nuttle asked if there had been progress on the MOU with the City of Yale.

Mr. Kanuho said that he will check on it and see needs to happen.

Pawnee Tribal Development Corporation CEO, Roger Smith was present to report. He reported on the highlights of the quarter. They have purchased two businesses to diversify TDC. The construction company is underway. Background checks and financial checks are being conducted and they are moving ahead with the goal on having deal in place by the end of the year. An engagement letter has approved with Elizabeth Homer to get the 20 acres at StoneWolf into trust. Presently there is a very intense environmental survey that needs to be done and we are looking at companies for bids to get this taken care of. The financials in the balance sheet show growth in value and revenue has increased. TDC is still looking for the financing for the expansion project and are continuing to seek financing.

Tribal Court, Court Clerk Suzanne Kanuho was present to report. Mrs. Kanuho reported on activity of filings that have increased. There is a vacancy on the Supreme Court.

Division of Education Director, Alison Black was present and reported on serving 25 applicants in work experience and adult education. Hired a new Youth Services Coordinator and she has hit the ground running and is getting activities and duties in place. A new officer for the THPO office was hired and he has begun working on a Historic Preservation Plan. Childcare cook position has been filled and also a new teacher has been hired. There is a decline in numbers at this time, but the staff are looking at plans for recruitment and bringing the childcare numbers up. She reported that the Museum is closed at this time, but they are taking appointments for viewing the Museum.

Division of Natural Resources and Safety Director, Monty Matlock was present and reported on some of the highlights of the quarter. Submission of the funding application is being completed. Transportation and Safety has been working on the first street project and parking lot at the IHS. Fire and Rescue had about 16 dispatches for structure and wildfire. Emergency Management has been no recovery activities but has been working on drawing down some enhancement funds from Oklahoma department group of management.

Division of Planning, Tiffany Fietze reported for the Planning Division. Ms. Fietze reported that budget call and ICDBG design project was being worked on. No grants were awarded in the second quarter, worked with THPO on grant renewal and with Transportation on the TIGER grant.

Division of Health and Community Services, Tiffany Fietze reported on activities of the division. They are still encouraging people to participate in the walk/running club, boot camp and Zumba. The Substance Abuse Program has been involved in the prom committee with the high school in planning activities. VAW has released their video and have seen great reviews on it. All five programs are NIMS certified and are working on trainings such as CPR and food handlers classes. She reported that the MSPI and Diabetes grants have gone competitive, the CDC, Pawnee Pride will not be receiving the third year funding, and VAW will be going through a no cost extension for the next year. There were three women on maternity leave and should be returning this next quarter. They did hire emergency temps to cover some of the positions.

Gaming Commission, Arthur Attocknie presented the gaming report to the Council. Mr. Attocknie reported that the office has been working on their budget and are hiring seven new staff members. He is getting acquainted the daily operations and staff.

Division of Property Management, Louise Stevens was present to report for Director Jimmy Jestes. Ms. Stevens reported on department activities and completed work orders.

Division of Administrative Affairs Director, Muriel Robedeaux reported on the modification of the Policy and Procedures revisions, Indirect Cost Rate proposal for 2015 has been sent to the Executive Director and Treasurer for review before it will be submitted, and she has started on an additional cost rate proposal specific for the grant the Pawnee Nation College that is restricted. Budget call has ongoing and it is projected that the recommendations from the budget committee will be forwarded on the Council on the 15th of this month.

Communications sent out an extra newsletter that was available during Homecoming. Information Technology has been working on the SIP trunks and decreasing the land lines that we pay for. There are some land lines still active for fax machines and programs that need them. The telephone bills have decreased because of these efforts and we are going to start seeing the results. Enrollment has continued in assisting tribal members with enrollment. Muriel Robedeaux is also the acting Division Director for the **Division of Finance** and mentioned the department is starting on the audit. She made mention that all of the finance staff are hard workers and work long hours. Ms. Robedeaux provided the Council with a revenue report and how much of the revenue has been received and reported. The Procurement Manager has been hired and is looking at the policy and how to take care of receiving in a more efficient manner.

The Council had made comments and suggestions for the newsletter and website. The consensus was that they Council are not happy with the newsletter.

President Nuttle called for a 5 minute break at 11:06 and come back at 11:11 am.

President Nuttle called the meeting back to order at 11:16 am.

VI. New Business

1. Selection of Construction Manager for Pawnee Nation Resource Center, ICDBG

Motion made by Adrian Spottedhorsechief to re-advertise for the Construction Manager for the Pawnee Nation Resource Center, seconded by Phammie Littlesun.

Vote: Bruce Pratt – no, Phammie Littlesun – yes, M. Angela Thompson – yes, Sammye Adson – yes, Dawna Hare – yes, Adrian Spottedhorsechief – yes and President Nuttle – not voting. Motion carries.

2. Gaming Commission Orientation for PBC

Mr. Arthur Attocknie presented to the Council an orientation on the Gaming Office and activities.

VII. Open Forum

Mr. Spottedhorsechief reported on his travel for the Sports Commission.

VIII. Executive Session

Nothing for Executive Session

IX. Adjournment

Motion made by Bruce Pratt to adjourn, seconded by Dawna Hare.

Vote: All in favor, none against. Motion carries to adjourn.

Approved: _____
December 21, 2015
Date



W. Bruce Pratt, President
Pawnee Business Council

A handwritten signature in dark ink, appearing to read "Phammie Littlesun", is written over a horizontal line.

**Phammie Littlesun, Secretary
Pawnee Business Council**