



Pawnee Business Council Special Meeting

March 24, 2016, **5:30 p.m.**, Pawnee Nation Multi-Purpose Building
Pawnee Tribal Reserve

W. Bruce Pratt - President	Sammy Adson – First Council seat
Phammie Littlesun – Interim Vice President	Dawna Hare - Second Council seat
Adrian Spottedhorsechief – Interim Secretary	Third Council seat
M. Angela Thompson – Treasurer	Liana Chapman Teter – Fourth Council seat

- I. Call to Order & Invocation
- II. Roll Call – Declaration of Quorum
- III. Approval of Agenda
- IV. Pawnee Business Council President Report
- V. Pawnee Business Council Committee Reports
- VI. Pawnee Business Council Travel Reports
- VII. Pawnee Business Council Travel Requests for Approval
- VIII. Pawnee Nation College President Report
- IX. Executive Director Report
- X. New Business
 1. Budget Committee Recommendations:
 - a. Approval of \$300 Donation Request for Tribal Member
 - b. Approval of \$300 Donation Request for Tribal Member
 2. Approval of Resolution #16-22, Non-Interference Agreement (TDC)
 3. Approval of Resolution #16-23, Administrative Procedure Act
 4. Discussion and/or Approval of Candidate Forums
 5. Discussion and/or Approval of OST Form for Tribal Authorization
 6. Approval of Resolution #16-24, Alcohol and Drug Policy Revision
 7. Approval of Resolution #16-25, COLA Policy Revision
 8. Approval of the Selection of Sullivan Insurance as Broker
- XI. Open Forum
- XII. Executive Session
 1. Executive Director 90 Day Evaluation
- XIII. Adjournment
 - * Tabled Items:
 1. Museum By-Laws
 2. Approval of Resolution #15-81, Credit Card Policy Revisions
 3. Approval of Fuel Man Policy
 4. Approval of TDC Policy Revisions

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MINUTES

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M. Angela Thompson – Treasurer	Liana Chapman Teter – Fourth Council seat

I. Call to Order & Invocation

President W. Bruce Pratt called the meeting to order at 5:32 P.M. Mr. Adrian Spottedhorsechief gave the invocation.

II. Roll Call – Declaration of Quorum

Interim Secretary Adrian Spottedhorsechief called the roll. President Bruce Pratt – here, Phammie Littlesun – here, Adrian Spottedhorsechief – here, M. Angela Thompson – excused, Sammye Adson – here, Dawna Hare – excused, arrived at 5:43 pm, and Liana Chapman Teter – here. **Quorum established.**

III. Approval of Agenda

Motion made by Phammie Littlesun to approve the agenda for March 24, 2016, seconded by Liana Chapman Teter.

Vote: Phammie Littlesun – yes, Sammye Adson – yes, Dawna Hare – yes, Liana Chapman Teter – yes, Adrian Spottedhorsechief – yes and President Pratt – not voting. **Motion carries.**

IV. Pawnee Business Council President Report

President Pratt reported on the following:

1. Meeting with Mayor Sewel on the Medical Task Force
2. Phone call with Ned Williams, High School Superintendent on deficit
3. Attended the Training with Oklahoma City Area Health Board
4. Meeting with Darrell Wildcat

V. Pawnee Business Council Committee Reports

Sammye Adson reported on the Land Management Committee Meeting. The next meeting will be on Monday, March 29th and Tara Littlecook with the BIA has been invited and will talk about Land Into Trust.

Liana Chapman Teter reported that there will be a Proposal Review Committee Meeting next Wednesday.

Dawna Hare reported on the HR Committee. They are revising some policies and they are on the agenda today.

VI. Pawnee Business Council Travel Reports

No Travel Reports.

****Disclaimer:** Agenda is subject to change until approved in Council Meeting

VII. Pawnee Business Council Travel Requests for Approval

Liana Chapman Teter, Phammie Littlesun: Doing Business in Indian Country in Okmulgee, OK on April 28th and 29th.

Dawna Hare, Phammie Littlesun, Adrian Spottedhorsechief, Liana Chapman Teter: 7th Generation Conference in Tulsa, OK on April 12-14th.

President Pratt: Southern Plains Tribal Health Board Meeting in Oklahoma City on April 7th; HHS Tribal Consultation Meeting with the Secretary of Health in Albuquerque April 26-27th; Tribal Public Health Conference in Shawnee on April 20-21st.

Motion made by Dawna Hare to approve the PBC Travel Requests, seconded by Phammie Littlesun.

Vote: All for, zero against, zero abstaining, and one not voting. Motion carries.

VIII. Pawnee Nation College President Report

No Pawnee Nation College Report

IX. Executive Director Report

Andrew Knife Chief, Executive Director reported to the Council on the following:

1. HR Policy Changes and Hiring process
2. Environment Issues Update
3. Travel Policy changes
4. Program Evaluations Continued
5. Program Changes
6. Program Activities

X. New Business

1. Budget Committee Recommendations:
 - a. Approval of \$300 Donation Request for Tribal Member

Motion made by Phammie Littlesun to approve the donation request of \$300 for Tribal Member, seconded by Dawna Hare.

Vote: Phammie Littlesun – yes, Sammye Adson – yes, Dawna Hare – yes, Liana Chapman Teter – abstain, Adrian Spottedhorsechief – yes and President Pratt – not voting. Motion carries.

- b. Approval of \$300 Donation Request for Tribal Member

Motion made by Phammie Littlesun to approve the donation request of \$300 for Tribal Member, seconded by Adrian Spottedhorsechief.

Vote: Phammie Littlesun – yes, Sammye Adson – yes, Dawna Hare – abstain, Liana Chapman Teter – abstain, Adrian Spottedhorsechief – yes and President Pratt – not voting. **Motion carries.**

2. Approval of Resolution #16-22, Non-Interference Agreement (TDC)

Motion made by Dawna Hare to approve Resolution #16-22 for the Non-Interference Agreement for the Pawnee Tribal Development Corporation, seconded by Adrian Spottedhorsechief.

Vote: Phammie Littlesun – yes, Sammye Adson – yes, Dawna Hare – yes, Liana Chapman Teter – yes, Adrian Spottedhorsechief – yes and President Pratt – not voting. **Motion carries.**

3. Approval of Resolution #16-23, Administrative Procedure Act

Motion made by Dawna Hare to approve Resolution #16-23 to adopt the Administrative Procedure Act, seconded by Liana Chapman Teter.

Vote: Phammie Littlesun – no, Sammye Adson – yes, Dawna Hare – yes, Liana Chapman Teter – yes, Adrian Spottedhorsechief – yes and President Pratt – not voting. **Motion carries.**

4. Discussion and/or Approval of Candidate Forums

Council Woman Adson asked to discuss the responsibility of the Candidate Forums for the PBC. She would like the Election Commission to take the lead on this for future elections.

5. Discussion and/or Approval of OST Form for Tribal Authorization

Motion made by Phammie Littlesun to table this item until the next meeting, seconded by Sammye Adson.

Vote: Phammie Littlesun – yes, Sammye Adson – yes, Dawna Hare – yes, Liana Chapman Teter – yes, Adrian Spottedhorsechief – yes and President Pratt – not voting. **Motion carries.**

6. Approval of Resolution #16-24, Alcohol and Drug Policy Revision

Motion made by Sammye Adson to approve Resolution #16-24 for revisions to the Alcohol and Drug Policy, seconded by Liana Chapman Teter.

Vote: Phammie Littlesun – yes, Sammye Adson – yes, Dawna Hare – yes, Liana Chapman Teter – yes, Adrian Spottedhorsechief – yes and President Pratt – not voting. **Motion carries.**

7. Approval of Resolution #16-25, COLA Policy Revision

Motion made by Phammie Littlesun to approve Resolution #16-25 for the revisions made to the Cost of Living Policy, seconded by Dawna Hare.

Vote: Phammie Littlesun – yes, Sammye Adson – yes, Dawna Hare – yes, Liana Chapman Teter – yes, Adrian Spottedhorsechief – yes and President Pratt – not voting. **Motion carries.**

8. Approval of the Selection of Sullivan Insurance as Broker

Motion made by Phammie Littlesun to approve the selection of Sullivan Insurance as the Broker for the Pawnee Nation, seconded by Sammye Adson.

Vote: Phammie Littlesun – yes, Sammye Adson – yes, Dawna Hare – yes, Liana Chapman Teter – yes, Adrian Spottedhorsechief – yes and President Pratt – not voting. **Motion carries.**

XI. Open Forum

Mr. Spottedhorsechief: Representative from the Pawnee Nation and Assistance for Conference put on by OSU.

Mr. Mason: Request for the Museum By-Laws on the Council Agenda for the next meeting.

President Pratt: Mr. Meeks has asked for him to sit on the Direct Service Tribes Board and he is seeking approval from the Council to accept the position.

Consensus from the Council is in favor of him to sit on this board.

Mr. Spottedhorsechief: Kitkehahki Dance on April 30th at the Campgrounds at noon. There will be an Easter meeting at the Campgrounds on Saturday.

Motion made by Dawna Hare to go into Executive Session, seconded by Phammie Littlesun.

Vote: Phammie Littlesun – yes, Sammye Adson – yes, Dawna Hare – yes, Liana Chapman Teter – yes, Adrian Spottedhorsechief – yes and President Pratt – not voting. **Motion carries.**

XII. Executive Session

1. Executive Director 90 Day Evaluation

Motion made by Dawna Hare to come out of Executive Session, seconded by Phammie Littlesun.

Vote: All in favor, none against, none abstain, and one not voting. **Motion carries.**

Motion made by Phammie Littlesun to hire Andrew Knife Chief as Executive Director with a pay raise at \$38.18 per hour, seconded by Liana Chapman Teter.


Vote: Phammie Littlesun – yes, Sammye Adson – yes, Dawna Hare – yes, Liana Chapman Teter – yes, Adrian Spottedhorsechief – yes and President Pratt – not voting. **Motion carries.**


XIII. Adjournment

Motion made by Phammie Littlesun to adjourn, seconded by Dawna Hare.

Vote: All in favor, none against, none abstain, and one not voting. **Motion carries to adjourn at 8:20 pm.**

Approved: _____
Date April 15, 2016


W. Bruce Pratt, President
Pawnee Business Council


Phammie Littlesun, Secretary
Pawnee Business Council