



Pawnee Business Council Quarterly Meeting

February 6, 2016, 9:00 am, **Pawnee Nation Multi-Purpose Building**
Pawnee Tribal Reserve

W. Bruce Pratt - President
Phammie Littlesun – Interim Vice President
Adrian Spottedhorsechief – Interim Secretary
M. Angela Thompson - Treasurer

Sammye Adson – Council Seat #1
Dawna Hare - Council Seat #2
Council Seat #3
Liana Chapman Teter – Council Seat #4

AGENDA

- I. Call to Order & Invocation**
- II. Roll Call - Declaration of Quorum**
- III. Approval of the Agenda**
- IV. Executive Director Introductions**
- V. Division Directors Quarterly Activity Review**
- VI. New Business**
 - 1. Approval of Procurement Department 2016 Budget
- VII. Open Forum**
- VIII. Adjournment**

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I. Call to Order & Invocation

President W. Bruce Pratt called the meeting to order at 9:18 A.M. Adrian Spottedhorsechief gave the invocation.

II. Roll Call - Declaration of Quorum

Interim Secretary Adrian Spottedhorsechief called the roll. President W. Bruce Pratt – here, Phammie Littlesun – here, Adrian Spottedhorsechief – here, M. Angela Thompson – here, Sammye Adson – excused, Dawna Hare – here and Liana Chapman Teter – here. Quorum established.

III. Approval of the Agenda

Motion was made by Phammie Littlesun to approve the PBC Quarterly Meeting Agenda for February 6, 2016 with TDC Added as item number V, seconded by Dawna Hare.

VOTE: Phammie Littlesun - yes, Adrian Spottedhorsechief - yes, M. Angela Thompson - yes, Dawna Hare - yes, Liana Chapman Teter -yes, and Vice President Pratt – not voting. Motion Carries.

IV. Executive Director Introductions

Andrew Knife Chief presented - he stated that it has been a blessing to work for the Pawnee Nation and all the employees here. Since he only started in December he will only talk about the last half of the quarter. He stated he has been focused on policy short falls. He thinks by updating these policies it will help get rid of some of the audit findings. He encourages collaboration between all divisions and programs. He has started doing program analysis. He has already completed the document analysis and will start desk audits soon. He has asked Procurement to get a new draft travel proposal put together. He also mentioned the Ramah Settlement that the tribe will be receiving. He stated that he has asked the programs to give him a list of their wants, needs, and shortfalls.

Phammie Littlesun stated that she is wants to get strategic planning meetings started soon. She likes for everyone to be on the same page.

Liana Chapman-Teter stated she would like to see the programs wants and needs.

M. Angela Thompson- has a better understanding on what Andrew Knife Chief is trying to do. She likes that he is consulting the programs to get their input and needs.

John Michael KnifeChief is the new THPO Officer.

Adrian Spottedhorsechief - Thank you for the work. The things that you are doing and the way that you present your information shows that you are doing your work.

Dawna Hare- Applaud him and staff for addressing sustainability.

V. TDC Quarterly Report

Roger Smith Presented the TDC report. TDC had meeting held October 20, November 17 and December 17. They are working on revising internal controls for gaming. They were approved by Gaming commission in January.

Their retention rate at 93.5%, which is the highest rate they have had in a quarter. Pawnee employment rate is 29%. There was a 6% gain in income for the quarter. They gave \$653000 to Pawnee Nation this quarter. The loan documents have been sent NIGC. They are about 2 weeks from having forms sent to BOK. With the expansion there will be an increase by 150 gaming machines and 5 table games. There will be 20 extra seats to Howlers. These will be added in a sunroom or glass type room on the end. TDC has acquired majority ownership in Henson construction. They are working on the building for the screen printing business. They are almost finished with the upgrades. The screen printing equipment has come in and they started setting it up yesterday. The production line will be set up next week. They are working on getting 20 acres into trust. Roger stated that this is the most productive quarter TDC has ever had.

M. Angela Thompson asked about the facelifts on the buildings that TDC has purchases. She would also like to know where we are on the Agricultural project. Roger stated that they have spoken and received literature on Vertical Gardening. He will be speaking with people this next week on how to get this started. They have not got an appointment set up in AR yet but they are working on it. He is also putting together a list of potential people to help but together a business plan.

Roger stated it is very nice working with Andrew Knife Chief. He has been a lot of help in the loan process; there is a lot of information that needs to be found.

Dawna Hare - thank you for the work that you do.

VI. Division Directors Quarterly Activity Review

Administrative Affairs-Muriel Roubideaux reported. She reported that there is an issue with the Communications department. A PAF was submitted in May to change from IDC to Tribal Ops. It was never implemented. She also reported that ATG will have a carry over this year. There are

already some items that it will cover. She stated that it will to help for Election. She should have the exact number of carry over dollars by the middle of the month.

Cultural Division- Herb Adson reported. Stated that he had just stated in November and that they are working on a grant for the language program.

Education- Alison Black reported that Christina Goodson attended the Nation Johnson O'Malley conference in Washington DC. She said that there have been some changes to the JOM program. She stated that the 477 program is in its last year. Also that the handbook is going to be going to Proposal Committee on Tuesday.

President Pratt called for a 5min break at 10:40 am.

President Pratt called the meeting back to order at 10:56 am.

Finance- Harrison Perry reported that they have been working close with ED on policy updates. They are also getting ready for the audit and getting fully staffed. They have 19 candidates for Accounts Payable position.

Health and Community Services- Tiffany Fietze reported. She reminded everyone of the ongoing activities that Health and Community Service are doing, Running Club, Boot Camp, and Zumba.

Law Enforcement- David Kanuho stated that council had his report and asked if there were any questions. No one had questions.

Natural Resources and safety- Monty Matlock addressed questions from Adrian Spottedhorsechief concerning the wild hog problems we have been having. He said that you must have permission from the land owner to hunt on their land. Also must have approval to hunt on Tribal Land.

Planning- Andrew Knife Chief reported that strategic planning will start again the first week in March. ICDBG project is moving forward.

Property Management- Andrew stated that council had their report and asked if there were any questions. Phammie Littlesun asked if they are still repairing 2 buildings per year. Andrew was unsure but he will be asking Jimmy Jestes about it. M. Angela Thompson stated that Property Management needs to start looking at the space cost allocation for 2017.

Tribal Court- Suzanne Kanuho reported that there are 2 positions open, one for Public Defender and two for Supreme Court Justice. She also said that she was meeting with Angela Barnett next week concerning the Law Library.

Gaming Commission- Arthur Attocknie that Gaming has been helping TDC with updating their internal controls at the casinos. The updated amendment that was worked on with TDC is still with NIGC for approval.

Human Resources Department - Matt Bellendir reported on activities and functions of the Human Resources Department for the quarter.

M. Angela Thompson - requested a file audit from Jamie. Can I get the update? And the Health Summit is a great idea.

Phammie Littlesun - would like a drug use policy in place.

David Kanuho – said the department does offer drug testing.

Liana Chapman Teter – asked are positions current

M. Angela Thompson - thinks everyone from top to bottom should participate in Drug testing

Adrian Spottedhorsechief - thank you for coming to work for the Pawnee Nation.

VII. New Business

1. Approval of Procurement Department 2016 Budget

Motion was made by M. Angela Thompson to approve the Procurement Department 2016 Budget in the amount of \$98,919, seconded by Phammie Littlesun.

VOTE: Phammie Littlesun - yes, Adrian Spottedhorsechief - yes, M. Angela Thompson - yes, Dawna Hare - yes, Liana Chapman Teter - yes, and Vice President Pratt – not voting. Motion Carries.

VIII. Open Forum

Phammie Littlesun asked where the need for a Quarterly meeting came from.

Duane Pratt answered-The reason it is done is because it is good and informative. There wasn't this many programs or activates when they started. Not everyone could run to the tribal offices to conduct business. This would provide a setting for tribal members to gather together and get information. Things change if there is a better idea, like to have these meetings semiannually or annually.

Phammie Littlesun wants to look at doing away with the Quarterly meetings in the constitution changes.

Liana Chapman-Teter stated that this has been discussed in Governing documents to going annually.

M. Angela Thompson stated that we are at the point that Council needs to own the documents and start working on them so that changes can be made and we can move forward.

IX. Adjournment

Motion made by Phammie Littlesun to adjourn, seconded by M. Angela Thompson.

Vote: All in favor, none against. Motion carries to adjourn at 11:57 am.

Approved: _____
March 14, 2016
Date


W. Bruce Pratt, President
Pawnee Business Council

Adrian Spottedhorsechief, Interim Secretary
Pawnee Business Council