# Pawnee Nation of Oklahoma

# First Quarterly Program Reports 2019

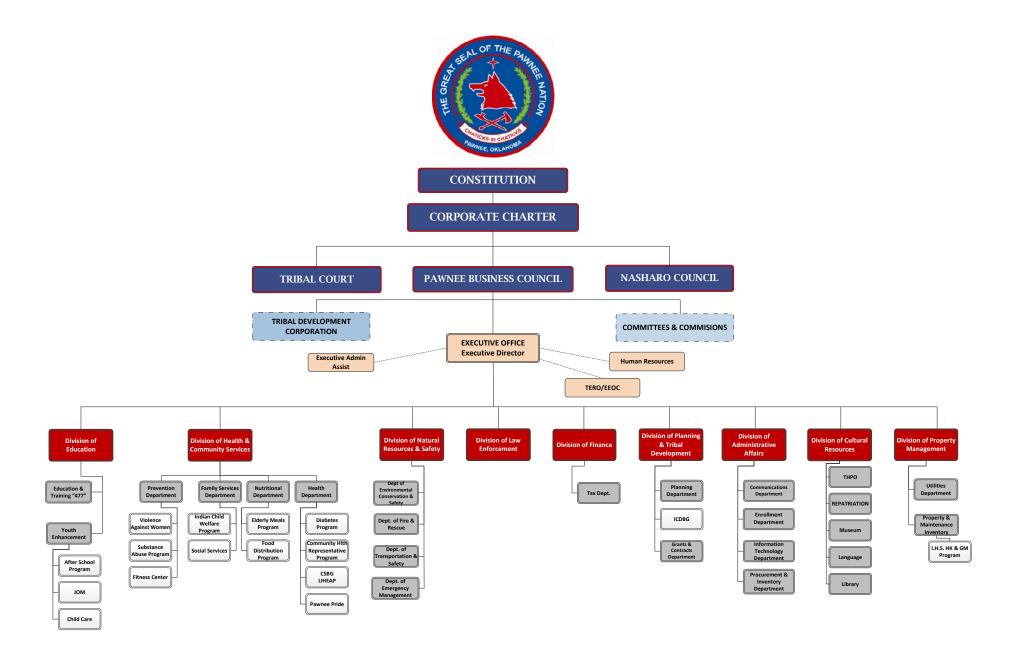
January, February, March



Pawnee Nation
Divisions, Committee, Commissions, Boards and Financial
Report

Submitted to the Pawnee Business Council June 1, 2019

W. Bruce Pratt, President
Darrell J. Wildcat, Vice-President
Patricia McCray, Secretary
M. Angela Thompson, Treasurer
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Charles Lone Chief, Council Member
Charles Knife Chief, Council Member



Pawnee Nation of Oklahoma
Organizational Chart
Approved: January 8, 2019

# **Executive Director Report 1st Quarter, 2019**

Jim Gray

#### **January**

Probably the most difficult challenge which faced this office was the realization that we were over budget across the organization and austerity measures were immediately implemented. Thus, a series of actions were initiated which dominated the focus of our work.

Unfortunately, this caused the reorganization of our Cultural Resources Division which led to the resignation of it's Director as well as the consolidation of NAGPRA Coordinator. These moves kept the operations open but reduced the division's overhead by 50%. This reorganization was prompted by the complete withdrawal of payments for site reviews by the Nation's Historic Preservation Officer which generated revenues that were essential to the operations of our language and cultural programs as well as to the general fund of the Nation's treasury. In response to changes in the FCC policies, the Pawnee Nation challenged in federal court along with other tribes equally impacted by the loss of site review payments by industry impacts to our aboriginal land and sacred sites.

Organizationally speaking, our office maintained the previously adopted policies to curtail travel and training to only those essential to maintain grant compliance or to maintain certifications of key employees. We also redesigned our telecommunications policy which again lowered the overall overhead of the Nation's operations. These reductions enabled the Nation to keep the operations of the Nation going while TDC was able to successfully secure new financing and restore the Tribal Distributions which had been severely reduced or stopped through parts or all of FY '17, '18 and '19. In addition, we did budget modifications for DNRS, Tribal Court, PBC and others to further reduce the tribal expenditures. These actions saved the Nation from making further cuts to services or furloughs.

#### February

In reaction to the recent changes in 2018 Farm Bill, Hemp was declassified as a schedule I drug and created an economic opportunity for the Nation to capitalize on change in federal law. In January, the Nation went to drafting the Hemp Farming Act of 2019 under Pawnee Nation Law. We later developed regulations in February which further carried out this law. In securing transparency and accountability in our efforts, we adopted a policy of consultation with all stakeholders who would be impacted by the law.

In February, we hosted our public outreach meeting for a Strategic Planning Initiative. The turnout was not only good in numbers but also represented a broad cross section of the Pawnee community. A meal was provided for attendees who took time out of their weekend to sit down and develop a list over a hundred projects affecting all divisions within the nation and set in motion the need for future meetings in the coming months for further analysis and prioritizing each project.

#### March

We reached out to the USDA in writing in conformance with requirements in the 2018 Farm Bill, and in face to face consultation. We also sat down with the BIA at the local and national level. We also sat down in consultation with the Pawnee County DA's office as well as U.S. Congressman Frank Lucas'

office. These steps were essential to sharing our intentions with local, state and federal partners who have overlapping jurisdiction to avoid conflict, to ensure cooperation and gain insight to where they were in getting up to speed with the tribal initiatives.

Later, we hosted a Hemp 101 Conference for tribal landowners to understand the changes in the law and what the Pawnee Nation is doing to provide a safe, legal economic opportunity for putting their land into productive use with hemp. We had later met again with the USDA to request the Pawnee Nation to be utilized as a pilot project for this summer's growing season. This was in reaction to Secretary Perdue's formal response to delay hemp development till federal regulations were formally adopted for the 2020 growing season. At the time of this report, we haven't received a response to our request.

### Summary

Throughout the first quarter, we made important moves to secure the nation's financial stability, we worked quickly to move hemp development in the Pawnee Nation faster and more comprehensively than anyone in Indian country. We redesigned our transportation dollars to allocate the needed financial resources to build a larger parking lot for the Stone Wolf Casino. This will add an additional 168 parking spaces to the existing 80 parking spaces for patrons today. This will greatly enhance the chances of TDC to meet their financial projections of the casino while also providing a secure parking area, so patrons won't have to park along the highway to get to the casino during their busy times of maximum occupancy. We quickly moved to secure funding for the Division of Cultural Resources through grants and other means. We received supplemental funding from our housing department, Embridge Oil and have grants out to Shakopee and MHA Nations. We are still in consultation with the Tax Commission to consider a modest increase of their taxes and fees associated with inflation and earmark the increase for cultural and language programs on an annual basis. You simply cannot sustain these programs with grant money alone. Should this come to pass, we can rely upon those tax dollars to provide the foundation for sustainability of this important program. Once we can get our Strategic Planning initiative back on everyone's schedule, I would expect this could be the most productive use of our time at this level which I hope to provide additional details in the future.



#### I. Human Resources Office

The Pawnee Nation's Office of Human Resources is responsible for all aspects of personnel management. The work includes: advertising vacant positions, recruiting qualified and skilled applicants, managing employee relations, administering benefit plans, developing and deploying HR policies and procedures, maintaining personnel records, establishing wage and compensation rates, and monitoring compliance with applicable tribal, federal, and applicable state laws.

Additionally, the Office of Human Resources provides access to and conducts employee training, conducts orientation for new employees and explains available benefits for eligible employees. The Office oversees and handles employee grievances and requests for information on employment issues.

### **II.** Executive Summary:

The Human Resources Office has continued to develop and implement improvements to personnel management within the Pawnee Nation. Specific tasks accomplished during the quarter include the hiring of the following staff:

### **Hiring of New Staff:**

Marti OnlyAChief: NAGPRA Coordinator (Promotion)

**Brandi Harris: Opioid Prevention Specialist** 

Mary Balckowl: Hosekeeper

Amber Jones: Procurement Manager (Promotion)
Lauren Quimby: Admin Asst/Utility Clerk (Promotion)

Jaelyn Jestes: ICW Admin Assistant

Michael Jimboy: Law Enforcement Officer

**Ashlev Wilson: Court Clerk** 

**Louise Stevens: Executive Office Assistant** 

Callie Wilson: Master Teacher Taylor Pratt: CHR Generalist

#### Census:

Pawnee-	51	<b>51</b> %
Other-	29	29%
Non-	20	20%
TOTAL=	100	

New Hires- 11
Voluntary Terminations- 7
Involuntary Terminations- 1



### III. Quarterly Goals and Objectives

### **Personnel Policy Review**

- Distributed Policy on Social Media-Approved by PBC
- Discussed Workplace Injury Policy
- Tabled discussion on Commissions, Committees, Boards, & 1099
   Employees
- Discussed Direct Hire placement thru 477 & TERO
- Discussed scoping meeting with PBC on proposed policies for input
- Discussed Whistleblowers Act and need for policy
- Discussed Cultural Leave Policy
- Discussed Pawnee Preference Policy
- Reviewed Current Policies and Procedures
- Digital copies of the Personnel Policy revisions were emailed to all employees

### Staff Development

 Leadership Development Training for the purpose of Team Building, is currently on hold due to budget restraints. Will continue to be rereviewed each quarter based on finances.

#### **Insurance Broker**

 RFP submitted for Insurance Broker. Scoring based on submission and interviews conducted. Indian Owner Company Robert Weaver Insurance (RWI) was selected as Broker of Record for Pawnee Nation

#### **Workers Comp**

 Worked with and presented template to Attorney General for Workers Comp Ordinance. Ordinance was passed at PBC and submitted to Broker. Competitive rate comparisons were sent out for Workers Comp coverage, and awaiting responses.

### **CRD Reorganization**

Due to lost revenue, the Cultural Resource Division was reorganized.
 The re-org resulted in the elimination of 2 positions. 1 staff was promoted to a vacancy, while another resigned their position



### **Employee Recognition Program**

The following were selected as Employee of the Month for this period:

January- Courtney Turner
February- Reva Howell
March- Christal Prill
Quarter- Kyla Wichita
April- Mee-Kai Clark

## **Departmental Duties and Objectives Accomplished:**

- Assisting applicants in the employment process,
- Conducting new employee orientations,
- Conducting conflict mediations,
- Conducting exit interviews,
- Posting vacancy announcements,
- Actively recruiting qualified candidates,
- Submitted and processed several OSBI Background checks,
- Tracked annual evaluations,
- Processed several FMLA requests,
- Participated in Workers Comp Court Hearings,
- Processed supporting documentation for change to Cell Phone Fiscal policy
- Processed Workers Comp claim
- Continued working with Workers Comp Attorney on pending Trial
- Processed several OESC Claim requests
- Worked with the ED and AG to provide feedback for several revenue generating efficiencies
- Met and discussed system upgrades with Paycom Representative
- Developed Drug Testing policy for Law Enforcement
- Participated and responded to Oklahoma Employment Security Commissions unemployment inquires,

### IV. Travel and Training:

No travel occurred for HR during the 1<sup>st</sup> Quarter as all travel is currently on hold due to budget. Attended internal Travel training.

### V. Financial Reporting:

Expenditures were within the budgeted amounts for all line items.



### VI. Future Plans:

- Update/Revise Personnel Policies,
- Continue Pawnee Leadership Development Course Training for all Supervisors, Coordinators, Managers, and Directors
- Hire applicants for vacant positions once hiring freeze is lifted
- Streamline hiring process for 477 and TERO Workers
- Continue to look at revenue generating efficiencies throughout the Nation



# Division of Administrative Affairs Quarterly Report to the Pawnee Business Council 1st Quarter - 2019

# I. Administrative Affairs Office

- The Administrative Affairs Office provides administrative oversight of the following Departments/Offices:
  - o Communications
  - o Information Technology
  - o Enrollment Office
  - o Procurement Department
- Administrative Affairs is also responsible for the administration of the Aid To Tribal Government Contract from the Bureau of Indian Affairs.

# II. Executive Summary

This office provides assistance to the Executive Office and administrative oversight to the offices listed above.

III. Quarterly Goals and Objectives

Fiscal Policies & Procedures			
Policy	Revision Description	Status	
Appendix D:	1. Name change from	Will be brought before	
Property	Property/Management Policies to	PBC during the second	
Management	"Property/Inventory	quarter of 2019	
	Management Policies"		
	2. Proposed change is to show that		
	the Procurement Department is		
	now responsible for		
	implementing the property		
	control system.		
	3. Also includes reference changes		
	to the OMB Part 200 which		
	replaced the OMB-A87.		
Appendix H:		Revision in process, when	
Accounting		finished will be reviewed	
Policies and		by Finance Director, may	
Procedures		be ready by the end of the	
		second quarter of 2019.	

### IV. Travel and Training

No travel or training has taken place by the Administrative Affairs office during this quarter

# V. Financial Reporting

The expenditures for the Administrative Affairs office are within the approved budget for 2019.

### VI. Communications Office

- The communications office has been very busy taping and uploading videos of tribal events to YouTube. Several comments have been placed on our Facebook account from tribal members not living here in Pawnee.
- Nork began on the 2019 Annual Report which will be sent to the printer during the second quarter and be available before the Pawnee Homecoming.
- One newsletter was prepared and mailed out to the tribal membership this quarter.
- ♣ The expenditures for this department is in line with the approved budget
- Please see the attached report for additional information

### VII. Information Technology

- The IT manager worked with the Executive Office during the changes in the cell phone system.
- Please see the attached report for more in depth information on the work that this office has been doing.
- ♣ The expenditures for this department for this quarter is within the approved 2018 budget.

### VIII. Enrollment

- The Enrollment office continues to provide assistance to the tribal membership in regard to their processing of members cards and verification of Indian Preference forms.
- A The Enrollment staff will be attending BIA sponsored training in March.
- Enrollment also provides assistance to non-tribal members who are seeking tribal enrollment.
- Please see the attached Enrollment Report for more in depth detail concerning this office for this reporting period.
- The financials for this department is included in the ATTG expenditure report.

#### IX. Procurement

- ♠ The Procurement Office now has a new Manager, Amber Jones.
- Procurement Training was developed and provided to the Directors and their staff. The training was very well attended.
- ▶ The procurement office continued to take care of travel requests, but the number of requests has decreased due to the travel ban that is still in place along with a decrease in purchasing.

- Travel Training was developed and provided to the Directors and their staff. The training was very well attended.
- The procurement office continues to provide training to new staff people as they are hired so that they can use the Microix system this quarter.
- ▶ Please see the attached Procurement Report for more in depth detail concerning this office for this reporting period.

## X. Work Plan Status on Additional Scopes of Work

♣ The negotiations on the 2019 IDC Proposal has not begun yet.

# XI. Projected projects for the next Quarter

The Enrollment Office will be working with the Election Committee during the second quarter of 2019 and will provide a listing of eligible voters for this upcoming election.

Respectfully Submitted,

Muriel J. Robedeaux Director, Administrative Affairs



### I. Communication Manager

The Communication Office is responsible for conveying an organization's internal and external messages. The Communications Manager manages the maintenance of online content on the Pawnee Nation official website; updates the public calendar of events on the site, disseminates employee announcements; maintains the Pawnee Nation social media platforms: Facebook, Instagram, Twitter, YouTube, and Vimeo. The Communication office is the central hub for gathering content from all the tribal departments and is in charge of designing the Chaticks Si Chaticks official publication newsletter that is mailed out to tribal members. The Communication office also films the Pawnee Business Council (PBC) Meetings and uploads the videos to the private group on Vimeo, so tribal members can watch online. The closed group on Vimeo is called Pawnee Business Council Meetings and is accessed by invite only after approval from the Enrollment department, for tribal members, and Pawnee Nation employees now have access but need to submit the Employee Vimeo Verification Form to the Human Resource Department, HR for approval.

### **II.** Executive Summary:

January – March 2019; 1st quarter activities from the Communications office involved filming and photographing various projects such as the Pawnee Business Council meetings, designing and publishing the 1st quarterly newsletter Chaticks si Chaticks, the 2019 Tribal Elections newsletter, attending doings of the Pawnee Nation to photograph and film Pawnee Nation's events, website updates, and social media management.

All video recordings of the PBC meetings are viewable 24-48 hours after each PBC meeting. The process for tribal members to sign up is to fill out the Vimeo Verification Form and submit the form to the Pawnee Nation Enrollment department. The form is on located on our website, or one can go to the Enrollment Office to obtain the form. Pawnee Nation Employees were granted access by the PBC and are now allowed to join the Vimeo private group beginning of 2019. The Enrollment Department verifies enrollment and then forwards the Vimeo Verification form to the Communication Office, where the user is sent an email invite to join the private group. Employees have to fill out a form and submit the Vimeo Verification form to Human Resources, HR. The group is called Pawnee Business Council Meetings. The PBC is paying the yearly dues to Vimeo.

New equipment purchased during the 1st quarter, 2019 - none



## III. Quarterly Goals and Objectives

**Goal 1 • Video** – Film content to help tribal members to know the current status and plans of the Pawnee Nation and Pawnee Nation Business Council.

**Objective 1 • Video** – Record the Pawnee Business Council meetings and Public Community Gatherings to upload the videos to Social Media or the private group on Vimeo depending on the privacy of each event.

### **Pawnee Business Council Meetings Filmed**

### (7) Filming of council meetings

- January 2, 2019 @ 6:00 pm (uploaded to Vimeo)
- January 8, 2019 @ 6:00 pm (uploaded to Vimeo)
- January 24, 2019 @ 6:00 pm (uploaded to Vimeo)
- February 2, 2019 Pawnee Business Council Quarterly Meeting @ 9:00 am (uploaded to Vimeo)
- February 28, 2019 @ 6:00 pm (uploaded to Vimeo)
- March 12, 2019 @ 6:00 pm (uploaded to Vimeo)
- March 28, 2019 @ 6:00 pm (uploaded to Vimeo)

#### (3) Pawnee Nation Events, Video/Editing

- February 9, 2019 Public Engagement Meeting
- March 23, 2019 1st Annual Pawnee Nation Princess Dance 2019 2020
   Princess Coronation (uploaded to YouTube and Vimeo)
- March 31, 2019 2019 Seed Blessing for the Pawnee Seed Preservation
   Project (uploaded to Vimeo)

### **Pawnee Nation Photos**

- January 22, 2019 GoFundMe 1<sup>st</sup> Distributions of groceries and group photo of the Pawnee Nation Employee Club at the Distribution
- January 29, 2019 GoFundMe 2<sup>nd</sup> Distributions of groceries.
- February 9, 2019 Public Engagement Meeting (uploaded to Vimeo private group)
- Photos of Sara Llamas-Howell, 2018-2019 Pawnee Nation Princess Headshots, photos taken around Pawnee Nation area
- 1st Annual Pawnee Nation Princess Dance 2019 2020 Princess Coronation
- (4) Candidate photos for the 2019 April Election Edition Newsletter

James E. Whiteshirt

M. Angela Thompson

Andrea 'Tweety' Bowen

**Lillie Realrider Cummings Brant** 

- (32) Pictures of various departments of the Pawnee Nation for the 2018
   Annual Report print publication
- March 26, 2019 Mou Signing Ceremony; International Brotherhood of Teamsters and Pawnee Nation Tribal Employment Rights Office TERO



### Pawnee Nation Projects Involving Communications

- January 2019 Added Social Icon link for the Pawnee Nation Vimeo on the website located on the top right of pawneenation.org
- Added more instructions about Vimeo Watch PBC meetings, webpage, located under the News Tab of pawneenation.org
- January 2019 Created a new webpage on the website for Press Releases
- January 11, 2019 Wrote Press Release, Lack of Federal and Tribal Funding results in reorganization of the Pawnee Nation's Cultural Resource Division
- January 11, 2019 Press Release, Pawnee Nation Launches GoFundMe Campaign to buy Groceries for Families of Federal Workers impacted by Government Shutdown. The goal was to raise \$10,000, \$100 per household; \$6,343 of \$10,000 was the end result. - The GoFundMe link https://www.gofundme.com/aid-for-our-federal-families
- Distributed Press Releases to Tulsa World and Stillwater Newspress.
- Social Media postings of the GoFundMe Campaign to raise awareness
- Assisting with Groceries, sorting, and taking photos.
- February 6, 2019 Graphic Design Postcard Design for the 2019 Pawnee
   Nation General Election for the Election Commission





- January 2019 Created a new webpage on the Pawnee Nation website with the 2019 General Election information, Schedule of Events, Affidavit for Election, Absentee Ballots, and the PDF 2017 Election Act
- January March Social Media postings for the 2019 General Election
- Start design, gathering content from each division, photography for the 2018
   Annual Report, and had a meeting with a new printer for the Annual Report
- Created the Employee Vimeo Verification Form for Human Resources, HR

**Goal 2 • Online Platforms -** Inform Pawnee Tribal Members and the public of current events and information by leveraging Pawnee Nation Website and social media outlets.



**Objective 2 • Online Platforms** – Shares the content provided by each division to social platforms and maintains the website with current events to attract attention, generates interest, and helps support the organization's operations. **Activity 2 • Online Platforms** – Track and measure growth on the website and social platforms such as comments, likes, and follows.

# <u>1st Quarter 2019 - Analytics for the website - www.pawneenation.org</u> Quarterly Audience Overview - January 2019 - March 2019

- 10,537 Users (Decline from December 2018 11,423 users)
- 33,403 Page Views (Decline from December 2018 34,482 page views)
- 02:04 Average Duration spent on the website (Growth from December 2018 02:03 average duration)
- Top Age group 25-34 years of age (age range is the same from December 2018)

### 2019 Analytics for the website www.pawneenation.org

- 10.537 Users
- 10,006 New Users (83.4% New Visitor, 16.6% Returning Visitor)
- 33,403 Page Views
- 02:04 Average Duration spent on the website
- Gender Demographics 45.85% Female, 54.15% Male: total sessions
- Top Age group 25-34 years of age
- Top 10 Website Content users look at
  - 1. Homepage
  - 2. Pawnee History
  - 3. Job Opportunities
  - 4. Government
  - 5. Pawnee Nation Flag and Seal
  - 6. Divisions
  - 7. Enrollment Office
  - 8. Division of Education
  - 9. Office of Historic Preservation
  - 10. Tribal Development PTDC Job Openings

### 1st Quarter 2019 - Social Media Platforms

- Facebook Business Page of the Pawnee Nation has 5,580 likes.

  (Growth from December 2018 5.389 Likes)
- Twitter has 1,748 followers.
   (Growth from September 2018 1,662 Subscribers)
- Instagram has 473 followers.
   (Growth from September 2018 410 Subscribers)



- Vimeo has 44 Followers.
   (Growth from December 2018 31 Subscribers on public Vimeo Channel)
- Vimeo the PBC private group, has 65 members.
   (Private Group started in June 2018 Growth from December 40 members)
   Vimeo Forms submitted to join the Private Group on Vimeo in total, 81.
   (Some individuals have not accepted the email invite to join the Private group on Vimeo)
- YouTube of the Pawnee Nation has 187subscribers. (Growth from December 2018 180 Subscribers)

**Goal 3 • Print Publication(s) Chaticks Si Chaticks newsletter –** Publish and disseminate the tribal newsletter as an official method to communicate past, current, and projected news and activities.

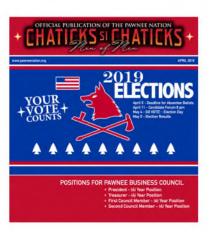
**Objective 3 • Print** – Publish and disseminate the tribal newsletter as a formal method to communicate past, current, and projected news and activities.

**Chaticks Si Chaticks February 2019 newsletter issue (Right)** 

- 24-page Layout and Design.
- Mailed to 1,807 tribal households –Arrived on February 15, 2019, 1 issue per household.

A decline from December 2018 - 1,813 households





### Chaticks Si Chaticks April 2019 Election newsletter issue (Left)

- 24-page Layout and Design submitted file to the printer on March 25, 2019
- Mailed to 1,819 tribal households –Arrived on April 03, 2019, 1 issue per household.

Growth from February - 1,807 household



The Pawnee Nation uses the printed publication Chaticks Si Chaticks as the primary method to communicate news to tribal members.

**Activities from the Communication office involves** 

- Video recording and editing
- Photography
- Graphics
- Social Media
- Website updates

www.pawneenation.org is the official website of the Pawnee Nation. The current hosting company is called Juvo Web; located in Stillwater, and the Communications budget pays month to month for web hosting. A new website is recommended from the Communications Manager and hopes the Pawnee Nation will reconsider a new website design with blog functions, and revisit buying a .gov name for the website.

## IV. Travel and Training

No travel during the 1st quarter of 2019. Lynda.com Training for Video editing.

### V. Financial Reporting

- The Communications Manager coordinates with Muriel Robedeaux for understanding the Federal Budget and receives financial reports from accounting for the Aid to Tribal Government budget.
- The Communication Office sold a total of \$390 in advertising ads, and one Chaticks si Chaticks subscription for \$15, in the 1<sup>st</sup> quarter of 2019. Total *income* for Communications Department \$405.

Goals for the Communications Department for the second quarter of 2019 is to finish the layout of the 2018 Annual Report, create the 2<sup>nd</sup> quarter newsletter for print and distribution mid-June before Homecoming, increase the number of members in the Vimeo private group, and work with the Pawnee Nation Departments to update the website with the latest content. Also, look into Email Marketing software to notify members of Vimeo when videos are uploaded and ready to view.



# Pawnee Nation Enrollment Department Quarterly Report to the Pawnee Business Council 1st Quarter - 2019

# I. Enrollment Department

The Enrollment Department is responsible for all aspects of tribal membership. This scope of work includes, but is not limited to, maintaining up-to-date tribal enrollment records, processing applications for tribal enrollment, processing relinquishments of tribal enrollment, issuing Certificate of Degree of Indian Blood (CDIB) cards, issuing Verification of Indian Preference (BIA Form 4432) forms, processing the annual annuity disbursement, and facilitating tribal elections by providing a listing of eligible voters to the Election Commission.

### **II.** Executive Summary:

During the first quarter the Enrollment Department has been operating with a full staff consisting of the Enrollment Manager and the Enrollment Specialist. The Enrollment Manager continues to meet with the Enrollment Committee revising the Enrollment Statute.

### III. Quarterly Goals and Objectives

The following is the Enrollment Departments Goals and Objectives met during the 1st quarter.

- GOAL: To provide accurate and timely enrollment and membership services.
- OBJECTIVE 1: To maintain up-to-date Pawnee Nation tribal enrollment records, including the daily up-keep of electronic membership records, factchecking against historical hard-copy membership records when necessary, and the timely resolution of any discrepancies in enrollment information. During the first quarter, the Enrollment Office processed 59 address changes, researched 65 family history trees, answered 75 tribal verifications, provided 17 applications for enrollment, documented 1 enrollment verifications for the Department of the Interior Eagle Permit Application, documented the deaths of 11 tribal members, issued 2 Relinquishments forms to tribal members and received 0 requests for information regarding Pawnee history. Mailed out 32 change of address forms to tribal members and processed 2 name changes. Provided 132 other services which can consist of mailing forms, issuing reports for enrollment numbers to Pawnee Nation Programs, writing letters to organizations to verify annuity payments of tribal members, verifying enrollment, mailing original documents to applicants and responding to any requests or questions regarding enrollment by mail, email, fax and phone.
- OBJECTIVE 2: To review applicants for tribal enrollment, prepare required documentation, and work with the Enrollment Committee, Nasharo Council, and Pawnee Business Council to process applications for Pawnee enrollment. During the first quarter, the Enrollment Office processed and presented 5 new enrollment applications for membership to the Enrollment Committee on



# Pawnee Nation Enrollment Department Quarterly Report to the Pawnee Business Council 1st Quarter - 2019

January 15, 2019, five approved applications were submitted to the Nasharo Council on March 16, 2019 and were approved by Nasharo Council Resolution #19-01. Resolution #19-21 was presented to the Pawnee Business Council on March 28, 2019, the resolution approved the membership of 5 new enrolled members.

- <u>OBJECTIVE 3</u>: To work with the Enrollment Committee, Nasharo Council, and Pawnee Business Council to process relinquishment of Pawnee enrollment, when dual enrollment is discovered and per request of tribal member. During the first quarter, the Enrollment Office processed 1 conditional relinquishment this quarter.
- <u>OBJECTIVE 4</u>: To issue Certificate of Degree of Indian Blood (CDIB) to Pawnee citizens. During the first quarter, the Enrollment Office issued 150 CDIBs to enrolled Pawnee Tribal Members and issued 3 CDIB Non-enrolled Tribal Member cards.
- <u>OBJECTIVE 5</u>: To issue Verification of Indian Preference (BIA Form 4432) to Pawnee tribal members who are seeking employment within organizations that practice Indian Preference in hiring. During the first quarter, the Enrollment Office issued 7 Verifications of Indian Preference (BIA Form 4432).
- <u>OBJECTIVE 6</u>: To work with the Division Director for Finance to ensure that each eligible Pawnee tribal member receives the annual annuity disbursement check from the Pawnee Nation. During the first quarter 20 annuity checks were reissued.
- <u>GOAL</u>: To facilitate tribal elections by ensuring that all eligible Pawnee citizens are included in the election process.
- <u>OBJECTIVE 1</u>: To provide the Election Commission with up-to-date enrollment information for all eligible Pawnee voters. During the first quarter, there was no activity with the Pawnee Nation Election Commission.
- OBJECTIVE 2: To provide the Communications Office with mailing lists to be used in providing election information to all eligible Pawnee voters. During the first quarter, the Enrollment Office provided the Communications Office with updated mailing addresses so tribal members may be notified with information regarding any past or future election information to be used in the dissemination of Chaticks Si Chaticks, provided a list of tribal members 85 and over to issue birthday checks.



# Pawnee Nation Enrollment Department Quarterly Report to the Pawnee Business Council 1st Quarter - 2019

# IV. Travel and Training

During this quarter there was no travel or training.

# V. Financial Reporting

Administrative Affairs Director has the information regarding financial reporting of the Enrollment Department.

The Enrollment Department is preparing enrollment applications, and relinquishments for the Enrollment Committee meeting scheduled April 16, 2019.



# Office of Information Technology Quarterly Report to the Pawnee Business Council First Quarter 2019

## I. Program/Office/Project Name: Office of Information Technology

It is the purpose of the Office of Information Technology (OIT) to provide the Pawnee Nation and its programs support and services in the area of Information Technology. The services provided include network administration, systems administration, desktop support and consulting & procurement services directly related to tribal computer systems. The office carries out its roles and responsibilities to applicable departments and programs that secure such services through indirect cost contributions.

### **II.** Executive Summary:

The IT has maintained the infrastructure we currently have. We have two projects we must perform this year. The first is the update and or change of our Security software (Kaspersky endpoint security), the second is the upgrade of our server operating systems.

#### III. Obstacles

Under budgeted and understaffed.

### IV. Quarterly Goals and Objectives

The IT Department's main goal is to keep the IT infrastructure for Pawnee Nation up and running, with minimal downtime. Another goal is to make the business life of the employee's easier and more productive through technology. The IT team has been very busy on these objectives

#### General:

- We have been researching several different security software to either replace or renew our current software.
- We have been performing self-audits and assessments to get ready for the upgrades of the server operating systems. We have several that are at their end of life.

### Security:

- Testing possible new software for Kaspersky replacement
- Kaspersky Updates and PC virus scans, daily
- Access Point Configuration
- NOC, Education computer lab set up
- Active Directory Administration
- Desktop support
- Pawnee Nation College network cabling in the administration building



# Office of Information Technology Quarterly Report to the Pawnee Business Council First Quarter 2019

- Emergency Operation laptop maintenance
- Reconciling of the Domain user list.

### **System Administrator:**

- Updates
- Backups
- Helping with day to day end user needs.

### Help Desk

 We currently have no Help Desk employee. All the current IT staff have been sharing responsibility for these duties.

## V. Travel and Training:

- We have not been able to attend any training this year because of budget constraints.
- We have utilized all free training we can find on the internet.

### VI. Financial Reporting

- All spending was reduced due to the budget cuts.
- We are renewing only the necessities



# Pawnee Nation Procurement Department Quarterly Report to the Pawnee Business Council 1st Quarter - 2019

### I. Program/Office/Project Name: Procurement Department

The Procurement Department should oversee all purchasing and contracting transactions, concerning the Pawnee Nation. We are also responsible for receiving and distributing all ordered goods, identifying and placing property identifiers, on qualified items, and conducting annual inventories. Maintaining Inventory records is also a key function, of the Procurement Department. As of late August 2016, the Procurement Department has also taken travel arrangement responsibilities, for the Nation's staff. We are also the support staff for the Nasharo Council, and the Pawnee Nation Election Commission.

## II. Executive Summary:

January 2019 -

During the first quarter of 2019, the Pawnee Nation was under a continued purchasing and travel ban, for all Tribal Programs. In January, the Procurement Department processed three travel requests, total. All 3 travels were for federally funded programs. Also, during this month, the Procurement Office processed five exception reports. Our CM/GC Construction collaborative construction project is still underway. Administrative Support was provided, to the Pawnee Nasharo Council, as needed.

### February 2019 -

In February, the Procurement Department processed five travel requests for federally funded programs. Only two exception reports were processed, by our office in February. Administrative support was provided to the Pawnee Nasharo Council, as needed. The Procurement Department welcomed a new Procurement Manager on February 25<sup>th</sup>. We also provided Procurement and Travel Training sessions to all Pawnee Nation employees.

#### March 2019 -

In March, the tribal purchasing and travel ban remained effective, and a total of nine travel requests were processed. All the nine travels were for federally funded programs. Purchasing activity remained minimal other than needed program supplies. For the month of March, the Procurement Department processed seven exception reports. The Procurement Manager worked with the Property Department clearing up some invoices for Republic Services. Administrative Support was provided, to the Pawnee Nasharo Council, as needed. The Procurement Manager also assisted the Executive Director in writing a Drug Testing Procedure Policy for the Pawnee Nation Law Enforcement department. This included inventory procedures for drug testing supplies.



# Pawnee Nation Procurement Department Quarterly Report to the Pawnee Business Council 1st Quarter - 2019

During the first quarter, of 2019, the Procurement Department monitored all procurements, maintained inventory, received and distributed all ordered goods, coordinated travel, and provided administrative support to the Pawnee Nasharo Council, and the Pawnee Nation Election Commission.

# III. Quarterly Goals and Objectives

Explain program and project goals met during the quarter.

- All travel was successfully coordinated, and minimal issues occurred.
- The Pawnee Nasharo Council was adequately supported, throughout the first guarter of 2019.
- The Procurement Department functioned well, considering the new Procurement Manager was still getting acquainted with the position. A few new procedures were implemented within the Procurement Department and have shown to be a great improvement.

# IV. Travel and Training None.

### V. Financial Reporting

The Procurement Department had to do a budget modification to move funds into the Maintenance Agreement line to cover the rental costs of the new printer in the Procurement Office.



# Pawnee Nation Cultural Resources Division Quarterly Report to the Pawnee Business Council 1st Quarter - 2019

### PRESS RELEASE:

LACK OF FEDERAL AND TRIBAL FUNDING RESULTS IN REORGANIZATION OF THE PAWNEE NATION'S CULTURAL RESOURCES DIVISION

-

Pawnee, Oklahoma, January 11, 2019 — Due to financial cuts and changes in Federal policy in 2017, the Pawnee Nation of Oklahoma announces its decision to reorganize its Cultural Resource Division (CRD), effective immediately.

The Nation's loss of financial resources has caused a temporary reorganization of the Cultural Resource Division. The temporary reorganization shall remain in effect, until the tribe secures future funding. The CRD's programs will continue operating within the Nation on a limited basis, until the financial resources return; depending on the outcome of the Federal Communications Commission's (FCC) class action court case and other available resources.

The CRD Division received funding through Section 106 of the National Historic Preservation Act of 1966 (NHPA), and 36 CFR Part 800. Cell phone companies were required to identify, assess the effects of its actions, and consult with tribes regarding historic tribal buildings and lands. These companies were subject to a consultation fee but based on the recent Federal Communications Commission (FCC) 2017 ruling, the fee is no longer required. Funds accumulated by consulting fees were pertinent to the funding of the program.

The ruling has removed tribal involvement in ground disturbance or Rights of Way decisions, related to the impacts of wireless infrastructure development on historical and cultural properties. Ultimately, the lack of financial resources available to the Nation has resulted in the temporary reorganization of the CRD Program.

The CRD's Division Director, Herb Adson resigned from his position effective January 31, 2019. Mr. Adson has served in the capacity of Division Director of Cultural Resources, since recruited in January 2016. The Pawnee Nation is very appreciative of Herb Adson's strong leadership and devotion towards our culture, and the respective division. As the first CRD Division Director, he has strengthened the division's departments and has recruited good people, and as he exits, he is definitely leaving the program stronger. The Pawnee Nation of Oklahoma thanks Mr. Adson for his leadership and service to the Nation.

The CRD also employed a full-time Administrative Assistant, Martha Only A Chief, whom has made many great contributions to the program, as well. This is one of the positions that is being impacted by the reduction of funds; however, Martha will maintain her employment in the



# Pawnee Nation Cultural Resources Division Quarterly Report to the Pawnee Business Council 1st Quarter - 2019

Cultural Resources Division, as she has been promoted to the NAGPRA Project Coordinator position, effective January 10th, 2019. While it is unfortunate to lose two vital positions, we are excited to announce that the critical functions, regarding Tribal Historic Preservation and Native American Graves Act (NAGPRA), will continue.

The CRD was established in January 2016 to oversee tribal cultural development and preservation. The CRD houses the language classes, the Museum, the Tribal Historic Preservation Office (THPO), the Native American Graves Repatriation Act (NAGPRA), repatriation responsibilities and other culturally significant activities.

While this reorganization has resulted in staffing changes, to keep CRD vital, the Pawnee Nation will continue to pursue new avenues of obtaining resources to restore the funding of the division.

#### **Pawnee Nation**

# <u>Tribal Historic Preservation Office</u>

### 1<sup>st</sup> Quarter 2019 Report

### 1. Past Projects

- a. Professional Development
  - i. No professional development
- b. Section 106
  - i. Met with Williams Companies concerning gas pipeline across Colorado
  - ii. Met with Pikes Peak National Monument concerning summit complex redesign
  - iii. Met with archaeologist from Trileaf Corporation concerning cultural resources reports on TCNS reviews
  - iv. Served as cultural monitor on two cell phone tower installations in Nebraska

#### c. Presentations

- i. Conducted a tour of Pawnee sites along the Platte River for Pawnee students and served as chaperon on a trip to witness crane migration
- ii. Gave two presentations regarding the roundhouse, the murals, and the cultural significance of each
- iii. Spoke to 3<sup>rd</sup> graders at Perkins Elementary School about Pawnee history and culture
- iv. Met with Chicago Field Museum concerning replica Pawnee earthlodge and the interpretation of Pawnee history and culture
- d. Community Outreach
  - i. Spoke to Pawnee Service Club about Pawnee earthlodges
  - ii. Spoke with students during Spring Break camp concerning Pawnee regalia and hoe to play Raktâkitauičaku.

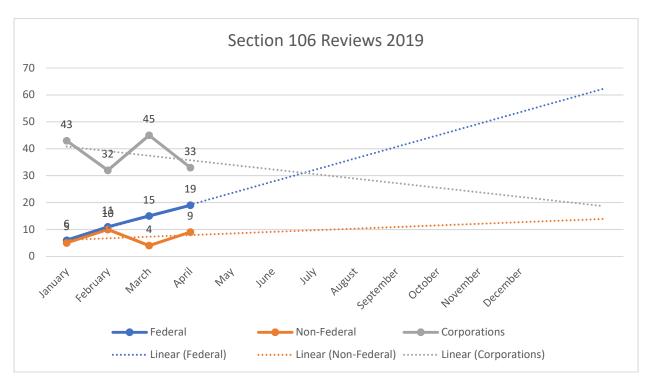
### 2. Current Projects

- a. Section 106
  - i. To date:
    - 1. 32 Federal reviews
    - 2. 19 non-Federal reviews
    - 3. 120 TCNS reviews
  - ii. 1 finding of adverse effect to the Pawnee Cultural Landscape
- b. Research
  - i. Conduct research on earthlodges, Pawnee Sacred Bundles
- c. Projects
  - Enlarged database of archaeological sites in Nebraska, Colorado, and Kansas by working with SHPO offices of each state
    - 1. Nebraska 232 sites
    - 2. Kansas 194 sites
    - 3. Colorado 109 sites
    - 4. Iowa 48 sites
    - 5. South Dakota 19 sites
    - 6. North Dakota 7 sites
    - 7. Wyoming 5 sites
    - 8. Missouri 15 sites

ii. Multiple meetings with Planning and Finance concerning THPO budget corrections, CRD budget elimination, Language Program budget grants

### 3. Future Projects

- a. Continue cleaning and documenting headstones of Pawnee Scouts and Removal Pawnees.
- b. Realign headstones at each Pawnee cemetery.
- c. Continue conducting GPR surveys of each Pawnee cemetery to located unmarked graves.
- d. Continue consultation with Capulin Volcano National Historic Landmark regarding the Pawnee Cultural Landscape.
- e. Continue cooperative program with Pikes Peak National Historic Landmark.
- f. Continue construction of earthlodge
- g. Begin consultation with Bonnie Reservoir in Colorado regarding Pawnee Cultural Landscape.
- h. Cooperative program with archaeologists regarding site 25BD1 in Nebraska.



### 1st QUARTERLY REPORT

# Marti Only A Chief NAGPRA Coordinator JANUARY, FEBRUARY & MARCH 2019

### January 2019

- Marti Only A Chief hired as NAGPRA Coordinator on January 10, 2019.
- ➤ Meeting with Planning on Shakopee Grant

## February 2019

- ➤ NAGPRA consultation with Nebraska State Historical Society in Lincoln, NE on human remains and funerary objects in their possession. Pawnee Nation agreed to take the lead on 42 different counties where human remains, and funerary objects were found. Ioway's of Kansas and Nebraska took control of five counties Culturally Unidentifiable NAGPRA Site locations of "Indian Land Areas Judicially Established 1978" Map.
- ➤ Attended Planning meeting on February 14, 2019.

#### March 2019

- ➤ Attended Language Donation discussion with Pawnee Nation and Pawnee Nation Housing Authority.
- Attended Travel Training by procurement department.
- > Attended Director's meeting.
- ➤ Attended Proposal meeting over approval for Shakopee Donation.
- ➤ Continued working with Nebraska State Historical Society on the repatriation of human remains and funerary objects housed there.
- ➤ Working on NAGPRA repatriation grant due in May 2019.
- ➤ Attended Pawnee Nation Housing Authority on donation for the Pawnee Language under Cultural Resource Division.

# Education Division/"Te Tu Koo Resources" Quarterly Report to the Pawnee Business Council 4th Quarter - 2018

### I. 477/Education Division/Te Tu Koo Resources

The Education Division provides comprehensive employment, education and training services for adults and a year-round youth program for the Pawnee Nation. The Division includes Early Childhood Education/Child Care Program; Youth Development, PreK-12; Workforce Services and Higher Education Scholarship. The mission of the division is to provide services to tribal members and other federally recognized tribal members residing in our jurisdiction to enable members to obtain the skills needed to become productive individuals and contributors to their respective communities.

# II. Executive Summary:

This quarter our collaborations with our local educational partners made progress from area public schools, a tech center, and Northern Oklahoma College. We continue to persevere on re-establishing GED classes for our clients; some progress was made on the NOC Access Site for our division but has not been finalized. We learned a lot about the public-school Indian Education Programs, how they operate, their priorities, and data; we met with several superintendents, assistant superintendents, and Indian Education Coordinators.

A major highlight was a Cultural field trip to Nebraska in March. Our Youth Coordinator assisted Pawnee Youth organized through Pawnee Schools and the Pawnee Seed Preservation Project to observe the annual Crane Migration in Nebraska near the Platte River. Ten (10) middle school students participated and were affected by the recent flooding in Nebraska.

A collaboration meeting was held January 16<sup>th</sup> between Pawnee Nation College, Meridian Technology Center and Education Division to implement GED/Adult Education classes for our community. However, we did not hear back from PNC about a teacher so our department will move forward with Meridian Tech.

The collaboration with NOC to offer long distance and online classes continues with the installation of three (3) new computers in the lab; NOC contractors installed an interactive TV for long distance courses. Currently we are waiting for a pubic IP address to complete this project. Once completed, our lab will be an official Access Site for NOC on-line and interactive long-distance courses.

### III. Quarterly Goals and Objectives

 Presentation to PBC on Sub-Committee's recommendation to approve the nation as authorizer for a Pawnee Charter School with a planning year and a Fall 2020 schedule to open.

# Education Division/"Te Tu Koo Resources" Quarterly Report to the Pawnee Business Council 4th Quarter - 2018

- Support community engagement for education and workforce by hosting the nation's Public Engagement Meeting, Saturday, Feb 9<sup>th</sup> to gather input for strategic planning.
- Deliver an educational activity and sponsor snacks and lunch on Tuesday, March 19<sup>th</sup> for the 2019 Spring Break Camp.
- Consult with area schools for Tribal Consultation for Title VI, Indian Education Programs
  - Invitations were received from Frontier Schools and Cushing Schools
  - Stillwater Public Schools, March 25
  - o Pawnee Public Schools, March 26
  - o Jennings Public Schools, March 27
- Complete the 2018 Annual Statistical Report for 477 by the deadline of March 30, 2019.

### IV. Travel and Training

- ➤ 20th Annual American Indian Studies Association Conference, "The Knowledge of Our Ancestors, the Strength of Our Communities"; February 6-8, 2019; University of New Mexico, Albuquerque, New Mexico. Attended by Dorna Battese. The most beneficial workshop was, "Indigenous Centered and Community Inspired Approaches to Education in New Mexico". An on-site tour was scheduled of NACA (Native American Community Academy), a charter school authorized by Albuquerque Public School district and in operation for more than eleven (11) years.
- ➤ National JOM Conference, March 3-7, 2019, Las Vegas, Nevada. Youth Services Coordinator, Jamie Nelson attended. New legislation was enacted December 2018; a new student count will be turned in.
- ➤ All managers/coordinators attended internal travel training on March 7<sup>th</sup>.

### V. Financial Reporting

- Higher Education: Spring 2019 Semester updated in Education Committee report.
- **Education & Training:** Expenditures are within the planned budget.
- Youth Services: Expenditures are within the planned budget.
- Child Care: See detailed outline of expenditures in the Child Care quarterly report.

#### VI. Future Plans

The Department has set a goal of quarterly meetings with all department staff to improve delivery of comprehensive services.

The department will collaborate with Meridian Technology to offer GED classes until the Fall 2020.

# Education Division/"Te Tu Koo Resources" Quarterly Report to the Pawnee Business Council 4th Quarter - 2018

A Higher Education Committee meeting will be scheduled for two (2) applications received for summer school funding.

Planning and recruitment for the upcoming Summer Youth Work Experience Program begins.

Planning meetings will start for the Annual Native American Youth Leadership Conference at NOC in July 2019.



# Education Division-Workforce Services Quarterly Report to the Pawnee Business Council 1st Quarter 2019

I. Education Division/Education & Training/Workforce Services

Workforce Services assists clients to achieve self-sufficiency through education, training and case management. Services are tailored to each client's needs based on assessment, skill levels, education and experience. Special care is focused on identifying and addressing barriers.

### II. Executive Summary:

Workforce worked hard overseeing the Work Experience component as several tribal departments began experiencing short staffing such as the Tax Commission, Property, and Finance.

### III. Quarterly Goals and Objectives

- Monitor participants in two (2) tribal departments.
- Monitor the WEX budget line item to meet demand without overspending.
- Oversee classroom training participants in Phlebotomy, Nursing Pre-Requisites, Medical Coding and GED services.
- Ensure worksite feedback on participants' performance at the jobsites.
- Continue to provide quality workforce services for all clients.
- Build capacity to offer Financial Literacy classes for the Pawnee community.

### **Education & Training**

- five (5) new applications received, all are approved
- > Thirteen (13) clients; eight (8) continuing, five (5) new
  - o 3 males; 10 females

### Adult Education/Classroom Training

- o 2 continued GED instruction on-line in the computer lab
- 4 clients continued short term course for Medical Coding
  - All 4 clients started the 3<sup>rd</sup> prerequisite course
- 1 client started phlebotomy course
- 2 started prerequisite courses for nursing

### ➤ Work Experience:

- o 1 stationed at PN Education Division
- o 1 stationed at PN Tribal Court

### > Supportive Services

o Reimbursement for CDL/DOT exam and permit for one client.

#### Success stories

- 3 clients completed 2<sup>nd</sup> prerequisite courses
- 1 client has established a part-time job
- Goals for next year:

 Improve the Work Experience Component standard operating procedures, forms, and collaborations to best serve Workforce clients and worksites.

### Collaborations

- o On-going with Iowa Tribe Vocational-Rehabilitation
- On-going with Meridian Technology Center

# IV. Travel and Training

None.

### V. Future Plans

- Continue the collaboration process to offer the Pawnee community a Financial Literacy class.
- ➤ Assist Youth Services with training for youth participants in Summer Youth Work Experience (SYWEX)
- Continue collaboration with Meridian Tech for GED classes.

# Education Division-Youth Services Quarterly Report to the Pawnee Business Council 4th Quarter 2018

### I. Education Division/Youth Services

The Education division provides as many resources as possible to be a "one stop location" to help Native Americans obtain gainful employment and achieve self-sufficiency in our service area.

### II. Executive Summary:

Youth Services main objective this quarter was to prepare for Spring Break and the Pawnee Public Schools trip to Nebraska.

### III. Quarterly Goals and Objectives

- Collaborate with Vicki Pratt in Title VI Indian Education as a chaperone for the Crane Migration in Nebraska;
- Collaborate with Diabetes, VAW, and ICW to help SAP/MSPI host the Spring Break Camp;
- > JOM Parent Committee met on February 19, 2019 at 12pm;
- Continue to provide quality service for the tribal Visa Card Program.

# Crane Migration, Kearney, Nebraska, March 14-16, 2019 Highlights:

- Middle school participants:
  - o 7 Middle School Girls
  - o 3 Middle School Boys
- > Earth lodge presentation;
- Visit the Museum of Nebraska Art;
- Visit/Activity, Hastings Museum-Natural & Cultural History at Hastings, Nebraska:
- Evening blind viewing of cranes;
- > Farewell presentations from students.

### Spring Break Camp, March 18-22, 2019

## Highlights:

- Vision board activity
- > 35 average participants
- Regalia presentation

# **Afterschool/ Tutoring-**Delivered by certified teachers at the school Highlights:

- First Day Spring semester 2019 January 7, 2019
- After school kids total: 16
- Elementary Tutoring kids average: 6
- Middle/High School Tutoring average: 5

### Visa Card Clothing Supplement

This supplemental fund is for all Pawnee Tribal members grades Pre-K- 12<sup>th</sup>. Each semester the students are allotted \$125 to be used for school clothes, supplies, or any other school related items. Each parent/student is responsible for turning in the original receipts as well as a renewal form for future semester funding. This program helped 175 students within the United States.

## IV. Travel and Training

- Johnson O'Malley Training March 3-7, 2019
  - Received JOM training on the new student count law
  - o Received various ideas on which JOM can help students

### **Future Plans**

Prepare for Summer Youth Work Experience.



(Top) Heading to the blinds for the evening crane viewing and (below) the cold walk back from the blinds with Haley Johnson.





Earth lodge presentation at Hastings L-R: Evanne Pratt, Taylor Pratt, Adiliah Aikiect, Haley Johnson, Arianna Riding In, Jamie Nelson, Emoree Fields, Terrien Exum, Camden McClendon, Preslee Moore, Melanie Pratt-Miller, Anayla Williams, Brian Ramirez, Electa Hare-Redcorn.







## Pawnee Nation Learning Center/ Child Care and Development Fund Quarterly Report to the Pawnee Business Council 1st Ouarter - 2019

I. Program/Office/Project Name: Child Care and Development Fund (PNLC)
The Child Care and Development Fund program goal is to increase the availability, affordability, and quality of the childcare services in the Pawnee Nation service area that includes Pawnee County and Northern Payne County. The Pawnee Nation Child Care Program operates the Pawnee Nation Learning Center and Afterschool Program for children ages two months through 8 years of age. The CCDF program also operates the Pawnee Nation Child Care Assistance Program that offers childcare service assistance to qualified applicants.

#### **II.** Executive Summary:

The Pawnee Nation Learning Center served 54 children during the first quarter. The children are provided with a nurturing, healthy and safe learning environment. Developmentally appropriate educational activities, breakfast, lunch and afternoon snacks are provided daily. The Learning Center is currently operating with 52 children enrolled.

Monthly meetings involving the Assistant Director, Director, Division Director and Executive Director were held on January 30th, February 20th, and March 25th as required by the improvement plan agreement between Pawnee and DHS. At the end of March, the center achieved good standing with DHS.

Spring pictures were taken on February 13<sup>th</sup>. Connie Russell left employment with the Pawnee Nation Learning Center on March 1<sup>st</sup> to pursue a career path that pays more and has greater opportunities for advancement. The position was not immediately filled.

#### **Child Care staff:**

Infant Teachers: Stephanie Sewell and Jada Jimboy;

Wobbler Teachers: Hannah Buchanan and Nicole Burnside

2's teacher: Connie Russell 3's teacher: Vickie Reusch Pre-K teacher: Dana Stewart.

Afterschool Program: Christina Attocknie.

Floater: Cree Roughface

Cook: Becky Holt.

**Center Director: Christa Pratt** 

Assistant Director: Samantha Baker.

The CCDF program provided partial or full childcare service assistance for thirteen children during the first quarter.

#### III. Quarterly Goals and Objectives



## Pawnee Nation Learning Center/ Child Care and Development Fund Quarterly Report to the Pawnee Business Council 1st Ouarter - 2019

GOAL 1: To provide quality childcare for our Native American and community children.

**OBJECTIVE 1:** The CCDF program will maintain the Pawnee Nation Learning Center for child development and childcare services.

#### **ACTIVITIES:**

- Maintain childcare license through the State of Oklahoma
   Department of Human Services (DHS). Continuous. DHS
   Requirements must be met at all times to remain in compliance.
   This involves certified staff in compliance with child/adult ratios and facilities maintained in safe and healthy repair.
- 2. Utilize Child and Family Food Program in order to provide healthy meals and snacks. Completed. Meals served: 992 breakfasts, 1351 lunches and 2022 afternoon snacks. Reports are submitted to receive reimbursement for the food program.
- 3. Provide staff training for quality childcare services. **Completed.**Training provided is listed below. The Oklahoma Department of Human Services Licensing Requirements states entry level employees will receive 20 hours of training within three months of employment and each person who is counted toward meeting the staff-child ratio is required to obtain 20 clock hours per employment year. Director must complete 30 hours.

#### IV. Travel and Training

- > Cree Roughface completed a 3-hour training on "Homelessness and Young Children: Dealing with Trauma".
- ➤ Hannah Buchanan and Nicole Burnside completed CPR training on February 6<sup>th</sup>.
- ➤ Vickie Ruesch and Christina Attocknie completed a 14-hour Early Learning Guidelines training that is required for all Master Teachers.
- PDLs and director's credentials must be renewed annually and are registered on the CECPD (Center for Early Childhood Professional Development) website.

#### V. Financial Reporting

The CCDF program operates under three budgets; CCDF Discretionary, CCDF Mandatory and the Hukasa Bank Account. The program is utilizing all three funding sources.

Award letters have been sent for 2019 allocations. Total CCDF funding allocations are as follows: Discretionary: \$411,854. Mandatory: \$78,727.



## Pawnee Nation Learning Center/ Child Care and Development Fund Quarterly Report to the Pawnee Business Council 1st Ouarter - 2019

Income from other sources during the first quarter total to \$16,779.86. Private pay: \$23,299. DHS subsidy payments: \$. Food program payments: \$2,926. Payments from Otoe CCDF: \$2,719.

#### VI. Future Plans

There is a list of priority items that need to be addressed with the additional funding coming this year. The top priority items are as follows:

- Door locking system
- Camera monitoring system for the classrooms
- New awning for the main entrance of the Learning Center
- Kitchen upgrades (industrial stove & refrigerator, fire suppression hood.
- New carpet/tile in the Learning center
- Additional toys and equipment for classrooms and playground

Continue offering quality childcare to the community and pursuing grants that will enable the center to serve more families and children.

Respectfully Submitted,

**Christa Pratt, Learning Center Director** 



# Division of Finance Quarterly Report to the Pawnee Business Council 1st Quarter January – March 2019

#### I. Finance Division

The Pawnee Nation of Oklahoma's Finance Division provides accounting services to the Pawnee Nation through accounts payable, accounts receivable, and payroll. The Finance Division provides payment, accounting, and reporting services to the Pawnee Nation's various tribal, federal grants, contracts, and programs. While, insuring compliance with the Pawnee Nation fiscal policy, Generally Accepted Accounting Principles, and 2CFR Part 200 OMB Guidance to ensure financial statements are accurately stated.

#### II. Executive Summary:

The principle function of the Finance Division is to provide accurate and timely, reliable and comparable financial reports to Pawnee Business Council (PBC), the Executive Director and the Pawnee Nations division and program directors to make management decisions that affect the Pawnee Nation and its members.

Finance helped several divisions and programs with budget modifications throughout the quarter. Finance also continued to provide monthly and quarterly financials to all divisions and programs.

We continue look at how to best manage the 2019 budget shortfalls. Finances biggest concern going into the next quarter will be managing the budget shortfall. The cashflow at TDC has significantly affected the distributions to the tribe. Therefore, we continued monthly meetings with PTDC and its staff to keep the nation informed on distributions and enable the executive staff to better manage the shortfall. The Finance Director assisted TDC with the loan refinance which was completed by the time of this writing. The proceeds the Nation will receive from TDC through the loan refinance and the improving financial status at TDC should enable the Nation to meet its current financial requirements without the need for furloughs. Finance along with the Executive director will continue to watch cashflows on a monthly basis to make sure the nation maintains enough funds to manage all financial obligations.

Finance has worked with Planning and the ED on the hemp project.

Finance Identified in December a serious shortfall in 106 revenues that fund the CRD budget this trend has continued. The reduction in 106 revenues was caused by a change in FCC regulations. We have worked with various departs to find the best way to fund CRD going forward. We are working on grant opportunities and with the tax commission to permanently fund this program. We are also seeking \$18,000 in funding from the Housing Authority to fund the language program.

Accounts Payable – This department continues to make sure all the bills are getting paid on time and check requests are being done in an efficient manner. The travel



## Division of Finance Quarterly Report to the Pawnee Business Council 1st Quarter January – March 2019

process has improved however we still need improvement on the timeliness of travel reconciliations.

Payroll – This department is doing a good job and making sure timesheets for all departments are completed and submitted on time, as well as reminding all concerned that payroll action forms (PAF's) need to be turned in prior to submitting payroll, on the Thursday before a payroll is due. Payroll has also done an excellent job getting payroll submitted as required while working around holidays.

Accounting - The accountants continue to send out monthly reports and assist directors when needed. We are continuing to make improvements to the financial processes of the Nation. We are current on monthly closeouts and bank reconciliations.

#### III. Quarterly Goals and Objectives

- Manage Pawnee Nation Budget shortfall.
- Provide training to employees on financial processes
- Perform quarterly close-outs
- Complete a schedule of tasks required to be completed in the finance department on a monthly basis by the finance employees
- ➤ Complete the 2018 IDC proposal.
- ➤ Improve Grant Closeout Process
- Complete preparing for 2018 audit.
- ➤ Issue 2020 Budget Call

#### IV. Travel and Training

The Finance Director attended the Oklahoma Tribal Finance Consortium Meeting in January. The training resulted in a energy grant opportunity that is being pursued by the Planning division.

#### V. Financial Reporting

The department budget has been reviewed. The remaining budget remained the same and is healthy and in good shape as of March 31, 2018.

#### VI. Conclusion

The Finance Division will maintain an open-door policy and attempt to be available always to assist tribal members, the public, directors and employees. Please feel free to contact any of the finance department employees with your questions:



# Division of Finance Quarterly Report to the Pawnee Business Council 1st Quarter January – March 2019

William Perry, Finance Director, Ext. 205 Janet Mulder, AP Clerk, Ext. 121 Freida Pratt, Payroll Clerk, Ext. 125 Penny Powell, Sr. Accountant, Ext. 209 James Rice, Accountant, Ext. 197 Nancy Moore, Accountant, Ext. 119

Respectfully, W. Harrison Perry Finance Director



I. Program/Office/Project Name: Division of Health and Community Services The mission of the Division of Health and Community Services is to improve the overall wellness and lifestyle of Pawnee Tribal members and Native Americans within our community. DHCS accomplishes this by providing services such as health education, substance abuse counseling, nutrition, physical fitness, preservation of family, safety planning, and youth development. The Division of Health and Community Services consists of eight (programs) under (4) departments: Health-Community Health Representatives/Health Education and Program for Indians: **Prevention-Substance** Diabetes Program/Methamphetamine and Suicide Prevention Initiative/Tribal Opioid Response Program; Nutrition Services-Food Distribution and Title VI; and Family Services-Ti-Hirasa Domestic Violence Programs and Indian Child Welfare. The DHCS Office is also overseeing the tribal assistance programs: elders, disability, and emergency as well as the Rural Communities Opioid Response Program.

#### II. Executive Summary:

Much of the quarter was dedicated to working with Planning Director on the RCORP and TOR Programs as well as training the new RCORP and TOR staff. The DHCS Director continued to do case management regarding client services as well as maintain tribal assistance.

The DHCS Director also serves on the Princess Committee and we worked had several fundraisers to get ready for the dance and selection of new Pawnee Princess.

#### **Quarterly Goals and Objective**

GOAL 1: The DHCS Director will be responsible for new program development and-technical assistance to program directors in preparing new and continuation proposals that support the continued and future growth of the Pawnee Nation.

OBJECTIVE 1: The DHCS Director will work in a coordinated team effort with Program Coordinators in the development of new or continuation proposal applications to funding agencies.

ACTIITY 1: The DHCS Director worked with Tribal Opioid Response (TOR) Program staff on their SAMSHA continuation proposal as well as revisions; due in February.

OUTCOME 1: N/A

**OBJECTIVE 2:** The DHCS Director will work with the Planning Director on strategic planning for new program development and/or reorganization.



ACTIVITY 1: The DHCS Director is on the Organizational Chart Committee and reviews organizational changes for each division.

**OUTCOME 1: N/A** 

GOAL 1: The DHCS Director will be responsible for all program compliance in regarding to the funding agencies and/or PN.

OBJECTIVE 1: The DHCS Director will work in a coordinated team effort with Program Coordinators to make sure programs are in compliance with the funding agency and/or PN.

ACTIVITY 2: The DHCS Director and Planning Director are working together to oversee the Rural Communities Opioid Response Program funded by HRSA. OUTCOME 1: The Planning Director and Outreach Administrative Assistant conducted (2) focus groups on January 23.

OUTCOME 2: The Outreach Administrative Assistant uploaded the survey into Survey Monkey; it was launched on February 4 and closes April 4.

OUTCOME 3: The Outreach Administrative Assistant attended the Pawnee County Healthy Coalition Meeting to share the project and survey information on February 23.

OUTCOME 4: The Opioid Administrative Assistant attended a spring break event at White Eagle, OK to distribute surveys on March 18.

OUTCOME 5: The Opioid Administrative attended the Pain Management & Opioid Addiction Conference in Tulsa on March 27.

ACTIVITY 3: THE DHCS Director is working with each program to develop and/or update their COOP Plans; make sure all staff has completed the NIMS, Food Handlers, and CPR Trainings; and all staff evaluations have been completed. OUTCOME 1: COOP Plans need to be up-to-dated.

OUTCOME 2: New and/or current staff need to complete and/or recertify for trainings.

**OUTCOME 3:** All programs need to update their information on the PN website.

**OUTCOME 4: Evaluations need to be submitted to Human Resources.** 

ACTIVITY 4: THE DHCS Director is working with each program to make sure all budgets are up-to-date and match funding agency award amount.

OUTCOME: All budgets and/or budget modifications are either done, approved by

Objective 2: The DHCS Director will assist in providing community health education to the Pawnee community.

Budget Committee, or awaiting approval by Pawnee Business Council.



ACTIVITY 1: DHCS Director helps with the Wellness Program (when needed) (i.e. Zumba, Yoga, Kickboxing, Bootcamp, or Fitness Class).

#### III. Meetings and Tribal/DHCS Events

- 01/02-RCORP Staff Meeting
- 01/04-Conference Call with Nicole Been & VAW Coordinator
- 01/04, 01/17, 02/08, 02/25, 03/07, 03/21-Division Directors Meeting
- 01/07, 02/04-DHCS Coordinators Meeting
- 01/08-PBC Strategic Planning
- 01/09, 02/22, 03/12-PN Princess Committee Meeting
- 01/09-Fit Trail Grand Opening
- 01/14-Meeting with E.D.
- 01/14-Meeting with DNRS
- 01/15 & 02/19, 03/22-HRSA Monthly Conference Call
- 01/15, 03/26-HR Committee
- 01/16, 02/20, 03/13-Behavioral Treatment Committee Meeting
- 01/18-Princess Steam fry Fundraiser
- 01/24-Wellness Meeting
- 01/24-02/12-Princess Committee Valentine's Day Silent Auction Fundraiser
- 01/29-PN Staff Meeting
- 02/01-Princess Committee Raffle Winner Announced
- 02/05-Meeting with Pawnee DA
- 02/09-Community Engagement Meeting
- 02/12-RCORP & TOR Staff Meeting w/Tribal Planner
- 02/13-Procurement Training
- 02/15-Princess Chili & Bean Fundraiser
- 02/19-Open Gym Meeting
- 02/21-Meeting with VAW Coordinator
- 03/06-Mandatory Cell Phone Meeting with Division Directors
- 03/07-Mandatory Cell Phone Meeting with DHCS
- 03/07-Travel Training
- 03/07-Conference Call with Tribal Prosecutor, AG, E.D., and Planner
- 03/08-Meeting with VAW Staff
- 03/12-Meeting with TOR Staff
- 03/15-Princess Indian Taco Fundraiser
- 03/23-Pawnee Princess Dance
- 03/27-TOR Grantee Orientation Virtual Meeting

#### IV. Travel and Training

02/25-03/01- DHCS Director attended the OVW New Grantee Meeting in Silver Spring, MD.



#### V. Financial Reporting

The DHCS Office financial status is reflected in special reports prepared by Pawnee Nation Finance Department and Grants & Contracts Office. Also, the DHCS Director has access to all DHCS program budgets and reports.

#### VI. Direct Assistance (this quarter-non-reoccurring)

Elders-(46) Disability-(14) Emergency-(13)

#### VII. Future Plans

- ➤ Continue to work on employees needing training (CPR/First Aid/Food Handlers) and update COOP Plans.
- > Assist DVPI and MSPI with continuation proposals
- Awareness, prevention, and outreach events such as ICW Child Abuse Prevention Day, DHCS Meet & Greet, Sexual Assault Awareness Month, MMIW, and Mental Health Month.
- > DHCS Presentation at May's All-Staff Meeting



#### Pawnee Nation CHR/EMS/Health Education Program Quarterly Report to the Pawnee Business Council 1st Quarter - 2019

#### I. Pawnee Nation CHR/EMS Program:

The purpose of the Community Health Representative/Emergency Medical Services is to act as an advocate and facilitator for families and individuals to gain access to comprehensive health care services as well as provide opportunities to enhance the quality of life for the people they serve. The target population is eligible Indian residents living within the Pawnee Tribal Service Area in Pawnee County and the city limits of Stillwater, OK in Payne County.

#### **Pawnee Nation Health Education Program:**

The purpose of this contract is to establish identifiable health education components within the tribal health department. The Health Education Program strives to promote awareness, guidance & counseling and prevention of disease and/or disability among Indian people. The overall goal is to enhance the quality of life for the people we serve with healthy lifestyles.

#### **II.** Executive Summary:

The CHR/HE Program completed the 1st quarter with community outreach events and business as usual and continue to implement a routine for home bound clients.

#### III. Quarterly Goals and Objectives:

**Goal1:** To provide for a continuum of services to the population through health education, case findings, referral follow ups and provisions of supportive services.

<u>Objective 1:</u> To assist the target population in maintaining their health and well-being and to continue to enhance the quality of life through preventative services and health delivery.

<u>Activity 1</u>: The CHR/EMS Program picked up medications, supplies, and equipment from IHS, local pharmacies, and out of town referral pharmacies for clients with no other means of transportation.

<u>Outcome 1:</u> The CHR Program picked up and delivered medications, supplies, and/ or equipment for (58) clients this quarter.

<u>Activity 2:</u> The CHR/EMS Program provided transportation services to eligible Indian residents to and from IHS and other referred facilities when necessary for routine non-emergency appointments.

Outcome 2: The CHR/EMS Generalists transported (126) clients this quarter.

<u>Activity 3:</u> The CHR/EMS Program conducted home visits/wellness checks for those who are homebound.

Outcome 3: The CHR/EMS Generalists conducted five (5) home visits this quarter.



#### Pawnee Nation CHR/EMS/Health Education Program Quarterly Report to the Pawnee Business Council 1st Quarter - 2019

<u>Objective 2:</u> To organize community health promotions and disease prevention for the target population.

Activity 1: The Wellness Program sponsored a community Weight Loss Challenge, from January 9 to March 6, and it was based on weight loss percentage.

Outcome 1: (25) teams of two (2) have completed the contest.

<u>Activity 2</u>: The CHR/HE Programs in collaboration with the Wellness Program hosted a heart healthy yogurt bar, screenings, and education on February 26.

<u>Outcome 2</u>: There were (23) participants in the event.

<u>Activity 3:</u> The CHR/HE Program in collaboration with the Diabetes Program provided breakfast and presented HE to the Milliken University students on March 12.

Outcome 3: There were eight (8) students who participated.

<u>Activity 4</u>: The CHR/HE Programs assisted the MSPI Program and Division of Education-Youth Service with the Youth Spring Break Camp March 18-22, 2019. <u>Outcome 4</u>: Approximately thirty-five (35) students attended the event.

<u>Activity 5</u>: The CHR/HE Programs assisted SAP/MSP Programs with the Youth Native N7 Day at OSU on March 26.

Outcome 5: (66) youth attended the event.

<u>Activity 6:</u> The CHR/HE Program in collaboration with the Wellness Committee hosted Zumba, Yoga, Kickboxing, and Bootcamp for community members throughout the quarter.

Outcome 6: Average participants in each class are as follows: Kickboxing/Bootcamp Fitness class (71), Zumba (37), and Yoga (20).

#### IV. Travel, Training, and Meetings January:

- 7- DHCS Coordinators meeting
- 24- GHCS Wellness committee meeting
- 16- CSBG Webinar
- 28- Pawnee County Healthy Coalition meeting
- 29- Pawnee Nation Staff meeting

#### **February:**

- 4- DHCS Coordinators meeting
- 7- Spring Break Camp meeting
- 12- Spring Break Camp meeting
- 13-Procurement Training
- 25- Pawnee County Healthy Coalition meeting
- 26- Spring Break Camp meeting



#### Pawnee Nation CHR/EMS/Health Education Program Quarterly Report to the Pawnee Business Council 1st Quarter - 2019

#### March:

- 7- Cell Phone Policy meeting
- 7-Travel Training
- 13- Spring Break Camp meeting
- 13- ICW Child Abuse Awareness event meeting
- 25- Pawnee County Healthy Coalition meeting
- 27- Pawnee MS/HS Health Summit meeting

#### V. Financial Reporting

The Pawnee Nation CHR/HE Program financial status is reflected in special reports prepared by Pawnee Nation Finance Department and Grants & Contracts Office.

#### **General Assistance:**

During this quarter, general assistance was provided to eligible clients through the CSBG and LIHEAP Programs. The following is the number of clients served this quarter:

CSBG-(10) LIHEAP-(32)

#### VI. Upcoming Events:

Child Abuse Awareness Event PMS Health Summit Meet & Greet Men's Health Awareness Pawnee Nation Health Fair Homecoming Festivities



#### I. Program/Office/Project Name: Diabetes Program

The Pawnee Nation Diabetes Program promotes the delivery of supportive, interactive and educational services for Native Americans with the risk factors of developing and/or with the diagnosis of diabetes who reside within the Pawnee service area. It is our intent to improve the quality of life for Native Americans by implementing SDPI Best Practice: Physical Activity/Education.

#### II. Executive Summary:

The Diabetes Program has continued to provide services designated to enhance the quality of life for the people we serve. Much of the quarter has been dedicated to providing direct care services such as blood glucose monitoring supplies, socks, diabetic foot care, and assistance with eyewear, Glucerna, and N7 footwear. The Program continues to be involved in the Pawnee County Healthy Coalition, Pawnee Public Schools Safety, Health, and Wellness Committee, and OSU Extension's Program Advisory Committee to obtain more community outreach, network and combine resources. Best Practice continues with Zumba, Yoga, Kickboxing, Fitness Class, and Pawnee High school work out sessions. Collaborated with other programs for the Heart Healthy Month, Weight loss Challenge, Spring Break Camp, Native N7 Day, and foot exams were also provided.

#### **Quarterly Goals and Objectives**

**GOAL 1:** To increase physical activity, it helps reduce the risk for developing diabetes and its complications as well as the reduction of the occurrence of obesity.

**OBJECTIVE 1.1**: Increase the rate of participation of activities and education on physical activity with or without the diagnosis of diabetes.

**Activity 1**: The Diabetes Program in collaboration with the CHR/HE and SAP Programs, shall be known as the Wellness Program Committee, provides Fitness Class, Zumba, Yoga, and Kickboxing.

**Outcome:** The total fitness class participants was (71) which includes kickboxing on Tuesday while Thursdays is the boot camp style workouts; Zumba (37); Yoga (20)-reoccurring participant average.

**OBJECTIVE 1.2:** Number of individuals that participate and clients with an improved BMI, blood sugar levels, and blood pressure levels

**Activity 1:** The Diabetes Program conducted screenings at the Elders Center on the  $1^{st}$  and  $3^{rd}$  Tuesday's of the month.

Outcome: The quarterly average for blood pressure is (144/88) and blood sugar is (147).

**GOAL 2:** Prevent and/or reduce the occurrence and complications of diabetes.



**OBJECTIVE 2.1:** Increase the rate of participants being educated on diabetes prevention during outreach events with or without the diagnosis of diabetes within our service area on how physical activity and weight loss affects the prevention and/or maintenance of diabetes.

**Activity 1:** Pawnee County Healthy Coalition provides information and resources with the chance to collaborate in future events or projects. Continual Monthly meetings occur.

Outcome: Monthly meetings were held on January 28, February was canceled, and March 25.

**Activity 2**: The Wellness Program sponsored a community Weight Loss Challenge, from January 9 to March 6, and it was based on weight loss percentage.

Outcome: (25) teams of two (2) have completed the contest.

**Activity 3:** The Diabetes Program presented and served breakfast to the Milliken University students on March 12.

Outcome: (8) students were in attendance.

**GOAL 3:** To reduce the occurrence and prevent the onset of diabetes among Native American youth.

**OBJECTIVE 3.1:** Increase the rate of youth participation in screenings and physical activity during community youth outreach camps.

**Activity 1:** Goal not met this quarter regarding youth screenings.

**Activity 2**: The Diabetes Program collaborated with the CHR/HE Programs for the Heart Healthy Month event on February 26.

Outcome: (22) employees attended the event.

**Objective 3.2:** Increase the rate of participants being educated on diabetes, nutrition, and participate in physical activity during community outreach events.

**Activity 1**: The Diabetes Program assisted SAP/MSPI Programs and Division of Education-Youth Services with the youth spring break camp during March 18-22

**Outcome**: Average of (35) youth attended the camp.

**Activity 2**: The Diabetes Program assisted SAP/MSP Programs with the Youth Native N7 Day at OSU on March 26.

**Outcome**: (66) youth attended the event.

**GOAL 4:** To assist in preventing and/or reducing the occurrence of complications due to diabetes among Native Americans in our service area.



**Objective 4.1:** To increase the rate of complete & documented annual exams that assist in preventing and/or reducing the occurrence of complications due to diabetes.

**Activity 1**: The annual exams are for the clients benefit to maintain control of diabetes and minimize the complications. Once all exams including downloads of glucometers, clients are eligible for the demonstrated need of Nike shoes.

**Outcome**: (11) clients completed annual exams within the quarter. (Dental, Eye, Nutrition, Foot, A1C lab, meter downloads). It's proven a demonstrated need for clients to obtain Nike N7 shoes to diabetes clients who have completed all annual exams. This shall reduce the complications diabetes which can occur over time.

**Objective 4.2:** Secondary Prevention: Program assists with testing supplies and non-formulary medications.

**Activity 1:** Clients were given glucometers to monitor their blood sugars at home. This tool helps the client to keep a close watch on the sugar levels and gain better control of hypo/hyperglycemic episodes. Glucerna shakes will be monitored closely in the upcoming months.

**Outcome:** (50) clients were issued testing supplies, (14) prescriptions were filled for non-formulary medications (Glucerna health shakes), (10) clients received eyewear assistance, (12) glucometers, and (9) received diabetic socks.

Objective 4.3: To increase the rate of participation during educational outreach clinics.

**Activity 1**: The Diabetes Program provided a free foot exam clinic on March 27. Diabetes materials were handed out along with foot care products and brochures for home care. **Outcome**: (8) participated in the free foot care exams.

#### III. Travel, Training, Meetings January:

7-DHCS Coordinator's meeting

23-PHS Safety, Health, and Wellness Committee meeting

28-Pawnee County Healthy Coalition meeting

29- Pawnee Nation Employees staff meeting

31-RKM Webinar-SDPI

#### February:

4-DHCS Coordinator's meeting

9-Community Engagement meeting

12-Spring Break meeting

13-Procurement training

26-Spring Break meeting

27-Pawnee Nation Staff meeting



#### March:

7-Travel training
7-Cell phone meeting
13-Spring Break meeting
15-RKM webinar-SDPI
20-Q&A Webinar-SDPI
25-Area Diabetes Coordinator's meeting
25-Pawnee County Coalition meeting
27-PHS Safety, Health, and Wellness Committee meeting

#### IV. Financial Reporting

The PNDP continues to monitor spending and strives to maintain the level of usage of funding for current specifications of providing specialized services to the Native American Community. We have not been impacted with the government shutdown. Our funds were already appropriated. It has, however, impacted our upper management with the SDPI regional and national level.

#### V. Future Plans:

- Child Abuse Awareness Event
- PMS Health Summit
- DHCS Meet and Greet
- Pawnee Pride High School and Middle School Fitness Camp



### Food Distribution Program Quarterly Report to the Pawnee Business Council 1st Quarter - 2019

#### I. Program/Office/Project Name: Food Distribution Program

The Food Distribution Program on Indian Reservations (FDPIR) is a Federal Program that provides USDA foods to low-income households and to Native American families residing in designated areas near reservations and in the State of Oklahoma. The program serves as an alternative to the Supplemental Nutrition Assistance Program (SNAP, formerly known as the Food Stamp Program).

#### **II.** Executive Summary:

During this quarter, we received two new products to the program. The products are the dried cranberries and the frozen blueberries. The dried cranberries are a fair share food item. This product comes in 300 1.06 oz. loose packets and needs to be bundled to (10) packets to equal (1) unit. This product is good for using as a snack. This being a fair share item, the program was only allowed (7) cases.

The Frozen Blueberries come in 2.5-pound bag and is equal to (3) units. This item is included in the fruit category. Since this was a new item, the program usually orders a small quantity to see if it will go and we were surprised that our participants liked this product, so we ordered a little more the following month.

The holiday hams were delivered on our January 8, 2019 food shipment. The program received 660 units. FDP let those participants who had picked up their food, before the truck shipments arrival, to come back and pick up their hams. The program did not want them to have to wait until February to receive their hams.

In January, the program helped (8) individuals and their families, who were furloughed at the Pawnee Indian Health Center, due to the government shutdown. These individuals were able to receive food because their case was treated as an expedited service. They were asked for their furlough letter; if they had applied for unemployment; and if their spouse worked-this was basically done to check for all sources of income they received. Then based on their current income and if they met the eligibility requirements, they were certified for (1) month only. If they had been off longer, then they would have had to recertify the following month. FDP was thankful that we were able to help these individuals during this time.

Our AIS (Automated Inventory System) program was updated in March to the 03.2019 version. In the update, the frozen blueberries and dried cranberries



### Food Distribution Program Quarterly Report to the Pawnee Business Council 1st Quarter - 2019

codes were added to the program. The 2-pound bison's distribution rate was corrected, the frozen catfish and frozen salmon are now individual food groups, which allows participants a selection of each, when available. The fruit and juice categories are now combined into one category.

With this update, the program had IT problems. At first, we were not able to get shopping list for the elderly and the FNS 152 report printed out a bunch of papers before the actual report. Then the Certification Specialist was unable to issue the food to our participants on the computer. She was only able to issue the food, by hard copy, to only (1) and (2) households, but not larger households. The larger households had to wait and come back. Our program finally had to close until this was corrected. The Pawnee Nation IT Department worked with USDA's WBSCM service desk and finally got it to work. There were other FDPs that were also having problems with this new update.

#### III. Quarterly Goals and Objectives

Our main goal this quarter was to continue to increase the number of participants on the program. This will always be an ongoing process for the program. The average number of participants during this quarter was 217, which was lower than the last quarter, which was 253. For January, we had 266 participants (124 households); for February, there were 191 participants (100 households); and in March, there were 194 participants (95 households).

In January, the participation had gone up, but during the following months of February and March, the participation really went down. This could be due to households getting income tax refunds and they don't come in for their food. The weather and our program's AIS being down for a few days, could also have had an impact on them not coming in or coming back.

The number of households that were new certifications/re-certifications for the quarter was: January-37 households; February-19 households; and March-12 households. The number of households that did not recertify this quarter was: January-19 households; February-23 households; and March-19 households. The number of households who were certified and did not pick up their food during this quarter were: January-15 households; February-24 households; and March-18 households.

The program staff continues to provide courtesy calls to our households to remind them that they need to pick up their food. These calls are made at least one week before the end of the month and there are times the calls are made up to the last day of the month. The participants are told when the last day to pick



### Food Distribution Program Quarterly Report to the Pawnee Business Council 1st Quarter - 2019

up their food, but we will have some who will come by the office on the last day when we are closed.

The program continues to provide home deliveries to our elderly households, households that are disabled, or for those households that have no transportation. Participants call in their order and we deliver their order to them after 4:00 that day. In January, there were 12 home deliveries in which: 7 households were elderly, 4 households were disabled, and 1 household had no transportation. The total mileage for January was 23 miles. In February, there were 14 home deliveries in which: 9 households were elderly, 3 households were disabled, and 2 households had no transportation. The total mileage for February was 30 miles. In March, there were 12 home deliveries: 7 households were elderly, and 5 households were disabled. The total mileage for March was 35 miles. The Pawnee Nation Food Distribution Program Has Met/Continually in Progress their goals and objectives for this quarter.

#### IV. Travel and Training

During this quarter, the following trainings/meetings were attended by the program: Program Staff meeting, PN Staff Meetings, Procurement Training, and Travel Policy Training.

#### V. Financial Reporting

The program continues to receive monthly expenditure reports from the Finance Division. These reports let us know what has been spent and how much is left in the program's budgets.

This was the second quarter for our FY 2019 funding. During this quarter, the program was on CR 2 for \$17,690 for February 1 – February 28, and CR 3 for \$17,502 for March 1 – March 31. Currently, we are still under the Continuing Resolution (CR) funding bill.

#### VI. Future Plans

The program will be attending the 32<sup>nd</sup> NAFDPIR Conference at Choctaw, MS on June 10<sup>-</sup>13, 2019. There will be breakout sessions for the Director, Certification Specialist, and the Warehousemen who need to get their forklift training. There are many changes coming in 2020 and these will be discussed during General Session.

Keith Lyons will be setting up a Food Handlers Training with Pawnee Indian Health Center-Environmental Services staff whose certifications has expired.



#### I. ICW Program

The purpose of the Indian Child Welfare Program is to prevent the break-up of Indian families by providing and making referrals for services to American Indians of the Pawnee descent, which include but are not limited to comprehensive counseling and training programs that focus on prevention and crisis intervention.

#### II. Executive Summary

During the 1<sup>st</sup> quarter, the ICW Coordinator maintained a caseload of (11) state cases (4 are out of state cases), (10) Pawnee Nation Tribal Cases and (1) Pawnee Nation Tribal Custody Case and (1) Pawnee Nation Tribal Foster Home. There is a total of (36) children involved in state and tribal cases. The ICW Coordinator completed all visits as required in state and tribal cases. The ICW Coordinator attended all state and tribal court hearings and all out of state hearings by phone and (1) out of state hearing in person for a final adoption in February. The ICW Coordinator completed (15) home visits to children and families. The ICW Coordinator attended (8) state court hearings, (9) Pawnee Nation Tribal Court hearings, and (7) hearings by telephone in out of state cases. The ICW Coordinator attended (3) Child Safety Meetings held at Pawnee County Department of Human Services involving Pawnee children with an open investigation of child abuse or neglect and (1) Family Team Meeting by telephone with Tulsa County DHS.

During this quarter, the ICW Program provided case management services to Pawnee children and families including referrals to counseling, substance abuse services, domestic violence services, medical and health benefits and food benefits. The Pawnee Nation ICW Program works together with Pawnee Nation Violence Against Women Program and the Pawnee Nation Substance Program on a number of cases.

The ICW Coordinator has continued to be involved with the Pawnee Service Area Child Protection Team and has served as the secretary for CPT for 2 years. The ICW Coordinator attended the January CPT held at the Standing Bear Museum in Ponca City. The February monthly meeting was canceled due to the weather and the ICW Coordinator was unable to attend the March meeting due to assisting with Spring Break Camp.



The ICW Program continues to work closely with state and tribal entities on cases and referrals for services. The ICW Coordinator meets regularly with the OKDHS Tribal Fields Liaison, Carmin Tecumseh Williams and has regular contact with the CWS Tribal Coordinator for DHS.

The Pawnee Nation ICW Program continues to process and verify enrollment eligibility for children as received by state agencies. There were (31) member requests for eligibility processed during this quarter. The ICW Assistant continues to process these requests and sends the eligibility letters and verification to state agencies. The ICW Assistant's salary is supplemented by Pawnee Nation tribal funds. The ICW Assistant is no longer employed by Pawnee Nation. The ICW Assistant position has been posted and interviews will be conducted.

GOAL 1: Family Preservation: Pawnee Indian children will live in an environment that is safe, nurturing, and culturally relevant with their own family.

OUTCOME: There were (2) Pawnee children removed during this quarter. The ICW Coordinator filed a Motion to Intervene in the case and has been actively involved. The children are in a court ordered ICWA compliant home at this time. There were (3) more children involved in a DHS investigation and are currently placed in a out of home safety plan at this time. The ICW Coordinator monitors these cases and has regular contact with the DHS worker assigned to the cases.

<u>GOAL 2: Reunification:</u> When Pawnee Indian children are placed outside of their home due to abuse or neglect, the ICW Program will utilize the ICWA along with providing case management services to help support the Indian parent(s) with reunification of the Indian family.

OUTCOME: Pawnee Nation ICW continues to provide case management services to Pawnee Nation children and families when they have been removed from the home or prior to removal to ensure the children's safety while also preserving the family unit. The Pawnee Nation ICW Coordinator has worked closely with the families on the newly opened cases including being present at all court hearings, completing home visits and attending child safety and transfer meetings at OKDHS. The ICW Coordinator ensures that ICWA is followed in state cases. The ICW Coordinator is also filing a Motion To Intervene on behalf of Pawnee Nation on all state custody cases.

<u>GOAL 3: Foster Care:</u> When Pawnee Indian children are placed outside of their home due to abuse or neglect, the Pawnee Nation ICW program will utilize a tribally approved Foster home that is safe, nurturing, clean, and supports cultural awareness.



OUTCOME: The Pawnee Nation ICW Program works closely with OKDHS to ensure that any Pawnee child that is removed from their home is placed in a tribally approved home that is ICWA compliant. The ICW Program currently has one Tribally Approved Foster Home which a relative home specifically opened for their grandchildren. The ICW Program continues to recruit foster parents.

GOAL 4: Permanency: When all reasonable efforts have been exhausted to reunify Pawnee Indian children with their parents or other family members, the ICW Program will utilize a tribally approved permanent home that is nurturing, safe, and supports cultural awareness.

<u>OUTCOME</u>: The Pawnee Nation ICW Program continues to make efforts to ensure that Pawnee Indian children are placed in ICWA compliant homes.

#### III. Travel and Training

The ICW Coordinator traveled to Arkansas for a final adoption court hearing of a Pawnee child that had been in the state's custody for approximately 4 years. The ICW Coordinator participated in the Tribal Worker Core Competency Training Webinar hosted by the Center for Tribes.

#### IV. Meetings and DHCS/Tribal Events

#### January:

DHCS Coordinator's Meeting
Tribal Worker Core Competency Training Webinar
Pawnee Service Area CPT-Standing Bear Museum-Ponca City
Child Safety Meeting-Pawnee County DHS
Family Team Meeting-Tulsa County DHS (by telephone)
PN All Staff Meeting

#### February:

DHCS Coordinator's Meeting
Meeting with the Pawnee/Osage County District Attorney-Mike Fisher
Region 6 Quarterly IV-B conference call
Administration of Children & Families Conference Call
PN Procurement Training
Spring Break Camp meeting
Child Safety Meeting-Pawnee County DHS
Pawnee Nation Staff Meeting

#### March:

PN Travel Training
Presentation to Milliken students
Pawnee Health Safety & Wellness Meeting



Pawnee Nation Staff Meeting Spring Break Camp

#### **Financial Reporting**

The ICW Program operated under the FY 2018/2019 funds during the 1st quarter. The program also operates the Title IV-B PSSF and CWS funding for Child Welfare Programs and the OKDHS Tribal Project. The Title IV-B PSSF pays for 5% of ICW Coordinator position with BIA paying 95%. The Pawnee Nation ICW Program is able to provide financial assistance to families only through the Federal Promoting Safe and Stable Families Program, Subparts 1 and 2 and the OKDHS Promoting Safe and Stable Families Program.

OUTCOME: ICW provided direct assistance to (22) children and families during this quarter through the above-mentioned programs.

#### **Future Plans**

The ICW Coordinator and ICW Assistant will continue to provide case management services to Pawnee families and children. The ICW Coordinator will continue to monitor state cases and work closely with OKDHS to ensure the ICWA is closely followed. The Pawnee Nation ICW Program will continue to process assistance applications and the ICW Assistant will process all member requests. The Pawnee Nation ICW Program will continue to be involved in the Pawnee Area Child Protection Team and attend the monthly meetings.

The Pawnee Nation ICW Coordinator along with the DHCS staff are currently planning the April Child Abuse Awareness Event on April 27, 2019. The is a great community event with a number of individuals that participate and assist in bring awareness to child abuse and neglect.

The Pawnee Nation ICW Program will continue to recruit foster homes for Pawnee Nation and process their applications. The Pawnee Nation ICW Program will work diligently in recruitment of foster home and help to build the Pawnee Nation Foster Home program.



#### I. Program/Office/Project Name:

Ti-Hirasa Domestic Violence Program includes the Domestic Violence Prevention Initiative (DVPI) and Family Violence Prevention/Domestic Violence Shelter and Supportive Services (FVPSA). It is a confidential support service to victims of domestic violence, dating violence, sexual assault, stalking, and human trafficking. We serve all of Pawnee County regardless of age, economic status or race. We prioritize Native American women and members of the Nation. Our mission is to provide prevention and awareness and increase victim safety and offender accountability.

The program provides services including domestic and sexual violence prevention, advocacy, crisis intervention, education, and coordinated community response to victims and their families of domestic and sexual violence while incorporating Pawnee culture and traditional practices. Staff increase family as well as community involvement by providing opportunities to participate in trainings as well as culturally relevant activities. The program also promotes outreach and increases awareness by providing victim advocacy, legal assistance, emergency victim assistance to woman, intervention, cultural healing, safety planning, transportation to shelter or relevant appointments, court advocacy, women's group, anonymous phone or text consultation, case coordination, policy development, community response teams, sexual assault examiner programs, and community and school education programs. Our three main areas of focus are criminal justice intervention, victim services and prevention.

#### **II. Executive Summary:**

Our main focus this quarter was to provide effective and efficient services to our participants while training program staff.

This quarter, we provided crisis intervention for new and established clients. Our program provided services to (5) additional clients. New clients this quarter were (5) female and (0) male, (2) were Caucasian, (3) were Native American, and (0) unknown. All clients were served in some capacity. We also continued to work with and provide services to (7) previously established clients.

#### III. Quarterly Goals and Objectives

The Ti-Hirasa Domestic Violence Program has three main goals for the DOJ grant. Our first goal is to prevent incidents of domestic or dating violence, sexual assault or stalking. This goal is being met by providing prevention services to Indian women in a variety of activities centered on healing and character development. We met this goal by setting up domestic violence booths to raise awareness, attending and presenting at events, and providing domestic violence and sexual assault support



group to clients. We have distributed brochures around Pawnee Nation and Pawnee County. We have (3) billboards; (1) in Pawnee and (2) in Cleveland that continue to refer people to the National Domestic Violence Hotline.

Our second goal is to increase victim safety and offender accountability. This goal was met by advocating for Native Victims at a State level as well as by providing victim services and education

The third goal is to provide shelter, supportive services, and access to community-based services for victims. We meet this goal by providing safety, resources, and services to victims to allow participants to become self-sufficient and live a violence free life. This goal is met by maintaining the 24- hour culturally sensitive crisis hotline, providing legal services, providing emergency victim assistance, offering life skills classes, and providing supportive services that help the client meet their goal plan. Below is a list of the services provided for our clients this quarter:

#### **VICTIM SERVICES PROVIDED**

Partially Served	(1)
Served	(11)
Not Served	(0)
Civil Legal Advocacy/Court Accompaniment	(4)
Counseling	(2)
Criminal Justice/Court Accompaniment	<b>(1</b> )
Crisis Intervention	(6)
Employment Counseling	(3)
Financial Counseling	(4)
Hospital/Clinic/Medical Response	(0)
Material Assistance	(4)
Survivor Advocacy	<b>(11)</b>
Protection Orders	(4)
Protective Order Requested-Not Received filing)	(1) (form completed client didn't follow up with
Transported	(8)
Shelter Services	<b>(1)</b>
Legal Aide (Protective Order, Divorce, Custody) assistance)	(2) (4 if you count advocate not lawyer
Emergency Victim Assistance	(7)
Grocery Assistance	(3)
Rental Assistance	(3)
Utility Assistance	(4)



Emergency Child Care Assistance	(0)
Children Served	(9)
Hotline Calls	(3)
DV Class	(0)
Medication Delivery	(1)

<sup>\*\*</sup>All clients receive educational and resource materials from the program.

#### III. Meetings

Jan 7-DHSC Coordinators Meeting

Jan 7-VAW Staff Meeting

Jan 29-PN Staff Meeting

Feb 4-DHCS Coordinators Meeting

Feb 4-VAW Staff Meeting

Feb 5-Meeting with Pawnee County DA

Feb 13-PN Procurement Training

Feb 27-PN Staff Meeting

Mar 7-PN Cell Phone Meeting

**Mar 7-Travel Training** 

Mar 8-VAW Staff Meeting

Mar 21-PN SAP Spring Break Camp

#### **IV. Events**

Jan 10-DVPI Conf. Call

Jan 29-Six Nation's CCRT Meeting (Kaw Nation -New Kirk)

Jan 31 - Gaming Commission Planning Meeting for Human Trafficking/SA training

Feb 14 -Community Outreach visiting local businesses and hanging posters

Feb 14-DVPI Conf. Call

Feb 28-Booth at Pawnee High School for Dating Violence Awareness (51 attended)

Mar 6-Six Nation's Conf. Call

Mar 11-Millikin College Presentation (6 attended)

Mar 21-DVPI Conf. Call

Mar 21-Spring Break Camp Presentations to ages 6-11 and 12-18 (35 attended)

Mar 29-Human Trafficking Training for Pawnee Tribal Development Corporation staff (115 attended)

#### V. Travel and Training

Jan 18-Strangulation Response training (Delaware Nation/DVIS- Bartlesville-Advocate)

Feb 6-NAAV Membership Meeting (Citizen Potawatomi – Shawnee- Prevention Specialist)

Feb 21-Webinar "What is Legal Advice" (Advocate)



Feb 25-March 1 – OVW New Grantee Training in Silver Spring, MD (Division Director, Coordinator)

Feb 26-Webinar "The Trauma of First Response Cruelty" (Prevention Specialist)
Mar 7-Webinar "DV Post Conviction Responding to Victim Risk Needs Throughout
Incarceration and & Preparation for Offender Re-entry" (Prevention Specialist)
Mar 26-DV 101 at Kaw Nation (Prevention Specialist)

#### VI. Financial Reporting

We have not had any problems with availability of funds from our funding source. The Ti-Hirasa Domestic Violence Program financial status is reflected in special reports prepared by Pawnee Nation Finance Department and Grants & Contracts Office.

#### VI. Future Plans

- 1) Continue Training and Education for Staff
- 2) Revamping Coordinated Community Response Team
- 3) Outreach/education/prevention activities such as Pawnee Middle School Health Summit, Sexual Assault Awareness Month, Denim Day, Child Abuse Prevention Day, and MMIW.
- 4) Collaborate with Executive Office and Attorney General to update our existing Domestic Abuse Act in tribal court.



I. Program/Office/Project Name: Pawnee Nation Substance Abuse Program (SAP)/Methamphetamine and Suicide Prevention Initiative (MSPI)/Tribal Opioid Response (TOR)

SAP's Scope of Work is to provide a community- based prevention service which includes the identification of persons at risk for developing problems related to the use/abuse which will offer a variety of services and use a range of prevention and treatment approaches. Services provided to individuals and/or groups include referral to primary residential programs that emphasize improved self-image, value, and attitude clarification, decision making, and recognition of the physical and emotional effects of alcohol and substance abuse and constructive processes for dealing with stress.

MSPI's scope of work is to service Native American youth (8 -24 years of age) and family members who reside in the Pawnee Nation service area, providing prevention and intervention for methamphetamine and suicide ideation through cultural and health activities.

The TOR grant adds an additional approach to our focused prevention outreach to reduce potential opioid misuse/abuse in our community through cultural and health activities.

#### **II.** Executive Summary:

This quarter was focused on clientele as far as individual sessions and transports to and from detox and in-patient treatment, probation officers, court appearances and lawyer appointments, and prevention activities with clients and the community.

The Opioid Prevention Specialist was hired for the TOR Program and she began February 4. TOR Program staff worked with DHCS Director on their SAMSHA continuation proposal as well as revisions.

#### III. Quarterly Goals and Objectives:

SAP Goal: To reduce and/or eliminate the effects of substance abuse problems among our tribal members as well as our community.

Objective 1: To raise awareness in the community regarding substance use/abuse and provide resources to the community and program clients.

Activity 1: SAP holds regular group meetings every Wednesday at 7:00 p.m. at the SAP office.



Outcome 1: Over the past three months, (128) people attended meetings.

<u>Activity 2</u>: The program staff transported clients to different facilities for inpatient treatment, detox, and/or suicide ideation. These clients that were transported either entered extended inpatient treatment or follow up care for outpatient with IHS Behavioral Health and or Pawnee Nation SAP.

<u>Outcome 2:</u> This quarter, (10) clients were transported-(5) to court and attorney appointments, (3) were transported with suicidal ideation, and (2) to detox. Twenty-four (24) clients were seen for individual counseling.

<u>Activity 3</u>: SAP maintains the Fitness Center, which meets the wellness component of the program.

Outcome 3: This quarter, (640) people utilized the Fitness Center.

<u>Activity 4:</u> MSPI began a Native American Youth Leadership group with the Pawnee community, which meets at the Pawnee High School twice a month. <u>Outcome 4:</u> Over the past 3 months, a total of (40) people have attended the meetings.

<u>Activity 5</u>: The Wellness Program sponsored a community Weight Loss Challenge from January 9 to March 6; it was based on weigh loss percentage.

Outcome 5: (25) teams composed of (2) individuals completed the contest.

<u>Activity 6</u>: SAP/MSPI assisted Title VI-Indian Education with the Valentine's Day Dance for Pawnee Middle School students on February 2.

Outcome 6: (95) students attended this event and learned social skills.

<u>Activity 7</u>: SAP/MSPI sponsored guest speaker, David Flood, to speak to Pawnee High School students on February 14. He spoked about being anti-drug and social and emotional learning (SEL).

Outcome 7: Approximately 300 students heard the presentation.

<u>Activity 8</u>: SAP/MSPI and Division of Education-Youth Services, collaborated with other DHCS Programs, to host the Spring Break Camp for youth ages (6-18) during March 18-22.

Outcome 8: (60 daily average) students participated.

Activity 9: SAP/MSPI sponsored Native Youth N-7 Day at OSU campus on March 26.

Outcome 9: (66) youth attended the event.



<u>Activity 10</u>: SAP/MSPI/TOR presented to the Millikin University students during the visit on March 11. The discussion was about the SAP/MSPI/TOR program functions within the community

Outcome 10: (6) students attended the presented.

<u>Activity 12</u>: SAP/MSPI in collaboration with the CHR/HE and Diabetes Programs, shall be known as the Wellness Program Committee, provides Fitness Class, Zumba, Yoga and Kickboxing.

Outcome 12: The total fitness class participants was (71) which includes kickboxing on Tuesdays while Thursdays is the boot camp style workouts; Zumba (37); Yoga (20) – reoccurring participant average.

#### **IV.** Meetings and Tribal/DHCS Events:

#### January:

7-DHCS Coordinator's meeting

7-SAP/MSPI staff meeting

12-SAMSHA Meeting

22-Native All-Star Event meeting

23-PHS Wellness, Health, & Safety Committee meeting

28-Pawnee County Healthy Coalition meeting

28-After Prom meeting

29-Pawnee Nation Staff meeting

31-Native American Youth Group meeting

#### February:

2-Middle School Valentine's Day Dance meeting

4-DHCS Coordinator's meeting

5-Native All-Star Event meeting

5-SAP/MSPI staff meeting

5-SAMSHA Meeting

8-MSPI conference call

12-Spring Break Camp meeting

12-RCORP & TOR Staff Meeting w/Tribal Planner

13-Procurement training

13-Sobriety Celebration

13-SAP Treatment Facility meeting

14-Native American Youth Group meeting

19-Open Gym Discussion meeting

20-Behavioral Treatment Committee meeting



26-Spring Break Camp meeting 27-Pawnee Nation Staff meeting

#### March:

1-Drug Lock Boxes received from OSU

1-Native American Youth Group meeting

3-Pawnee County Healthy Coalition meeting

7-Travel Training

7-Cell Phone training

12-Native All-Star Event meeting

12-TOR Staff Meeting

13- Behavioral Treatment Committee meeting

13-Spring Break Camp meeting

13-ICW Child Abuse Planning meeting

15-Native American Youth Group meeting

25-Pawnee County Coalition meeting

27-PHS Wellness, Health, & Safety Committee meeting

29-Native American Youth Group meeting

#### V. Travel and Training

Opioid Prevention Specialist participated in TA Webinars-Opioid Prevention Strategies (March 7) and Improving Opioid Misuse Prevention Literacy (Older Adults & Health Care Providers) (March 28)

#### **VI. Financial Reporting:**

The Pawnee Nation SAP/MSPI program financial status is reflected in special reports prepared by Pawnee Nation Finance Department and Grants & Contracts Office. The Pawnee Nation Fitness Center is now a sub account within the SAP Program Budget.

Donations were requested by the Pawnee After-Prom Committee and Pawnee Employee's Club for Easter Egg Hunt.

#### VII. Future Plans:

ODAPCA in Norman, OK in April
ICW Child Abuse Prevention Event in April
Pawnee After-Prom Party in April
Prevention Speaker for Pawnee Elementary students in May
National Behavioral Health Conference in May
Prevention Days
Continuing Native Youth Group



#### I. Title VI Program Elderly Meals

Title VI Elderly Meals Program receives three federal grants (Part-A Senior Nutritional Meals/Supportive Services, Part-C Caregiver Outreach Program (Support Services to homebound and caregivers), and the Nutrition Services Incentive Program) to promote the delivery of supportive and nutritional services for Native American Elders. The Administration on Aging Title VI primary purposes of Nutrition services are:

- *To reduce hunger and food insecurity;*
- To promote socialization of older individuals; and nutrition and other disease prevention and health promotion services to delay the onset of adverse health conditions resulting from poor nutritional health or sedentary behavior.

#### **II.** Executive Summary:

The Elder Center Meals program utilizes three full-time employees: a cook, an assistant cook, and a coordinator for our Elder Meals and Caregiver support service workforce. The Coordinator also spent time with homebound coordinating medical referrals, doing errands, and shopping on evenings/weekends. Our Assistant Cook continues to take elders to foodbank or delivers their FB groceries. Our grant asks all Title VI programs to work closely with volunteers and to utilize the Indian Health Service to fulfill duties and explore other means to finding resources.

Title VI programs are encouraged to supplement their program with traditional foods acquired by hunting, gathering, and growing. Our Pawnee Elder Meals program is fortunate in having venison and heritage squash in the freezer as well as more dried squash and a variety of beans on the pantry shelves. Although it was winter, we still acquired some fresh herbs from the green house that was grown by the Pawnee Nation College.

Volunteers: AmeriCorps VISTA worker, Kahheetah Barnoskie, was assigned to work on Elder fundraising, special projects of Title VI, occasional driver to deliver meals and continue working on the Pawnee Seed Preservation Project where we utilize ancient seeds of our ancestors and grow out crops that end up in the Elder meals. She also volunteers during the Elder Meals serving time. The other three volunteers add to the program by helping elders at their homes. This quarter, they socialized by taking elders to social events, washed pets, took elders shopping and to chemo-treatments.

Partner: The Pawnee Indian Health Center-Public Health Nursing staff continues to certify elders for homebound meals and work with caregivers for health-related issues. Our congregate site Elders benefited from the health checks provided by IHS and the Diabetes Program.



#### III. Quarterly Goals and Objectives

To reduce hunger and food insecurity: A total of 1,508 (1,526 last quarter) meals

congregate meals served for this quarter.

Month	Elder Center	I.H.S.	Total
January	377	168	545
February	331	114	445
March	380	138	518

<sup>\*</sup>The Title VI Senior Program projected to provide up to (52) home-delivered meals per day as noted in the proposal which is (16) days per month, and (12) months per year to eligible participants age sixty (60) and older or married to an elder spouse. This is equivalent to ten thousand (10,000) home delivered meals served per year.

A total of 1,438 (1,324 last quarter) homebound meals served this quarter.

Month	Homebound
January	508
February	412
March	518

<sup>\*</sup>The total first quarter meals served for congregate and homebound meals combined is 2,946 compared to 2,850 fourth quarter 2018 and 3,015 third quarter 2018's meals. Four days closed due inclement weather.

In addition to meals prepared by the Elder Center, staff arranged for Elders to go the Food Bank twice a month with other Elders "Helping Hands" and staff taking others without transportation.

To promote socialization of older individuals: Our Fridays free of making meals and have scheduled caregiver support groups sessions, games, and shopping trips for the Elders.

Overall Conclusions (based on annual report request for stats):

Volunteers	3
Unduplicated number (Congregate)	183
Unduplicated number (Homebound)	44
Unduplicated number (receiving services)	67
Nutritional Education	155
Nutritional Counseling	7
Unduplicated # receiving Support Services	19
Information Referral	22
Outreach (meds, errands, remind appointments)	11
Case Management	1



Transportation	443	
Legal Assistance	6	
Homemaker Service	1	
Home Health Aid Service	3	
Chores	56	
Visiting*	15	
*All homebound are visited daily by Van Driver when meals are delivered. (7 were		
detailed health checks by driver and 7 were by I.H.S. referral).		
Telephoning	86	
Family Support	1	
Ombudsman Services	0	
Health Promotion & Wellness	88	
Caregiving support info about available services	1	
Assistance in gaining access to available services	4	
Individual Counseling	3	
Support Groups (Care Giving, Elders Raising Children)	6	
Caregiving Training	0	
Lending Closet	3	
Other (Shopping, Food Bank)	63	
Respite	6	

To promote health and well-being by assisting older individuals to gain access to nutrition and other disease prevention and health promotion services to delay the onset of adverse health conditions resulting from poor nutritional health or sedentary behavior.

All Homebound intakes are conducted by Pawnee Indian Health Center-Public Health Nurses and turned into the Elder Center (Partnership Background): In 2011, the Public Health Nursing Department established a partnership with the Pawnee Nation Title VI Program and with each year the relationship has become more efficient in addressing homebound needs. The purpose of the tribal program is to provide nutritious meals to the elderly (age 60 and older or married to an elder age spouse) who meet the requirements of the Title VI Homebound meals program the PHNs review homebound meds list and makes dietary recommendations for our cooking staff. To qualify for the home delivered meals program, individuals must be unable to walk under their own power, unless recovering from a short-term illness or surgery. They must be disabled and unable to stand for long periods of time to cook meals and/or clean dishes. The PHN Department assists with this program to provide the following:

- 1. Health and functional assessment
- 2. Nutritional assessment
- 3. Behavioral Health assessment



- 4. Home/environmental/safety evaluation
- 5. Case management needs

The PHNs also assist patients navigate the Pawnee Indian Health Center services including, establishing care for health services, home health and hospice coordination, wound care, follow up appointment referrals, appeals, and diabetic follow up appointments. Additionally, the PHNs provide flu shots and present health information at the Pawnee Nation Elder Center. Monthly IHS newsletters are posted.

#### IV. Meetings and Tribal/DHCS Events

- Jan 4 & 25: (5) Elder Women met in town at the bakery and donut shop with stay-athome elders to socialize.
- Jan 11: (4) Elders shopped in Stillwater, (1) Social Security visit in Stillwater.
- Jan 12: Elders donated (5) boxes of food for the IHS federal workers.
- Jan 15 Posted Lettuce article noting where our lettuce comes from and how the wet weather in California is affecting the low production.
- Jan 22: Food Bank-(2) riders and (10) deliveries to homebound.
- Jan 30: Encouraged elders to compost to give back to soil health.
- Jan 31: Elder Advisory Board Meeting
- Feb 2: (4) elders attended PBC quarterly meeting.
- Feb 4: DHCS Coordinators Meeting
- Feb 7: Coordinator attended Procurement Training.
- Feb 9: Public Engagement Meeting-all elders invited. Coordinator and (3) elders attended.
- Feb 12: Posted ice report in Arizona/California affect lettuce and other produce.
- Feb 13: Elder Advisory Board Valentine Raffle
- Feb 21: Elder Advisory Board meeting; selected a Vice President.
- Mar 1: BINGO celebrating Neva Moore's 97<sup>th</sup> birthday at the Elder Center.
- Mar 12: Food Bank-(3) riders and (9) deliveries to homebound
- March 18-22: Spring Break Volunteers planted Asparagus donated by Lance Howell. Sky Seeing Leading Fox worked the whole spring break volunteering for the Elder garden.
- Mar 25: Elder Advisory Board met (Discussed finances, elected new secretary-board is at full capacity with officers, and planned Steam Engine Show parking. Scheduled fundraisers for BINGO and Chili Cookoff, discussion about how to get a van for out of town activities.
- Mar 26: Food Bank-(4) riders and (10) deliveries to homebound
- Mar 29: All staff meeting.

#### V. Travel and Training

Mar 26: Cluster Training in Durant, OK. Coordinator & Assistant Cook attended and Finance Director. Topics covered were Elder Abuse & Neglect Program



#### Title VI Program Quarterly Report to the Pawnee Business Council 1st Quarter - 2019

Development, establishing tribal codes, and Medicaid Billing. A template of the codes was turned in to Don Mason for consideration. The Medicaid Billing is now a high priority for the Finance Director to explore further and develop as it will bring income back into program(s).

#### VI. Financial Reporting

The Title VI Program financial status is reflected in special reports prepared by Pawnee Nation Finance Department and Grants & Contracts Office.

#### VII. Future Plans

- Employee Easter Egg Hunt in April
- Advisory Board Steam Engine Show fundraiser in May
- Advisory Board BINGO scheduled for June 7, 2019 for \$10 for ten games and Chili Cook off (\$20 entry fee).



#### I. Pawnee Nation Police Department.

The Pawnee Nation Police Department provides coverage for the Pawnee Nation Jurisdictional area with twenty-four (24) hours -seven (7) days a week with continual law and order in providing for the safety and wellbeing not only for our tribal members but also for the general public. Officers continue to provide routinely daytime and nighttime patrols of rural tribal member residences which also includes a few residences within the city of Pawnee that are held in trust status. Patrol coverage includes the jurisdictional boundaries of Pawnee, Payne and Kay Counties. This also includes the Pawnee Nation land located south of the Chilocco facility. Law Enforcement staff includes: Chief of Police David Kanuho, Assistant Chief of Police Harold (Gene) Howell, Police Officer George (Bob) Horn, Police Officer Donna Hogan, Police Officer Brandon (B.J.) Novotny and Administration Assistant/Dispatcher Courtney Turner.

#### II. Executive Summary:

During this three-month period, officers traveled a total of 25,718 miles during their routine patrols. Officers recorded 1,864 on-duty hours for this quarter. Patrols are made daily and nightly of the North, West and South Indian cemeteries. The department also continues to receive motorists assists calls which include jumping dead batteries or offering rides for stranded motorist.

During the months of January and February, Officers assisted with determination on road conditions during snow and icy conditions. This is part of our service to provide for the safety of the tribal employees and tribal public during these dangerous road conditions.

On March 22, Chief of Police David Kanuho and Officer Bob Horn submitted their resignation letters to the tribe listing April 5<sup>th</sup> as the final day of employment for the Pawnee Nation. Officer Horn listed personal reasons for leaving employment and Chief Kanuho listed personal occupational reasons for leaving employment. On April 5<sup>th</sup>, Chief Kanuho rescinded his decision to resign. Officer Horn decision was final with a last day of employment on April 5<sup>th</sup>. We appreciate Officer Horn's dedicated nearly 18 years of service, not only for the Pawnee Nation Police Department but also for his service to the Pawnee Tribal members. Certain times he went above and beyond his duties to assist and help our tribal members, he will be missed by our department.



#### III. Quarterly Goals and Objectives

- The Chief of Police will maintain statistics on the number and type of incidents, arrest and their results, that require police assistance.
  - During this quarter, Officers responded to and/or detected the following offenses committed within the Pawnee Nation jurisdiction: one (1) Leaving the Scene of an Accident, one (1) Assault and Battery, one (1) Vehicle Larceny, three (3) Theft of Property, one (1) Criminal Mischief, one (1) Burglary, four (4) Counterfeits, one (1) Receiving Stolen Property, and three (3) Dangerous Drug Offense.
  - Officers have also responded to the following non-enforcement calls: eight (8) Assistance to Sick or Injured, seven (7) Court Process Services, twenty-three (23) Public/Community Services, seven (7) Traffic Warnings, thirty-three (33) Assistance to Citizens, and two (2) Vehicle Accidents.
- Assistance provided to the tribal members, and to the local law enforcement agencies which include: City of Pawnee Police Department, City of Yale Police Department, Pawnee County Sheriff's Department, other Tribal Law Enforcement Agencies, and other Pawnee Nation Program services.
  - During this quarter, Officers assisted with the local Law Enforcement Agencies a total of forty (40) times. Pawnee Nation Officers have assisted the local state Law Enforcement departments with providing back-up on unsafe calls and for traffic control during major accidents. On February 21, Chief Kanuho and Officer Horn assisted with traffic control during a fatality accident involving the Pawnee County Under Sheriff. Under Sheriff Monty Johnson will be missed in the Law Enforcement Community and has served Pawnee County to the best of his knowledge.
  - -During this quarter, our department registered one (1) sex offender living within the jurisdictional boundaries of the Pawnee Nation.
  - -Other services our department has provided for the public includes preforming four (4) fingerprints (for the local public school system and for the IHS employees), and one (1) notary.



- Law Enforcement Officers continue to provide monthly criminal and drug activity reports which are recorded and forwarded to the Bureau of Indian Affairs.
  - All statistics are gathered during each month by the Chief of Police and the Admin. Asst. and are submitted to the BIA Law Enforcement Services and to the BIA Southern Plains Regional Office. These reports are part of the requirements from the funding agency. This also includes drug activity reports.

#### IV. Travel and Training

On January 22-25, 2019, Asst. Chief Howell, attended a four day, "2019 Shot Show Law Enforcement Education Program" held in Las Vegas, NV. This course instructed on Universal Defense Tactics, comparing training tactics from basic academy to advanced training, history of optics from start in the 1800's to today's optics used in military and law enforcement.

On Jan. 30 and 31, Officer Horn attended a two day "Dark Web Investigation" course held New Braunfels, TX and sponsored by the Public Agency Training Council. This course instructed Officers the dangers of the resources contain in websites that are criminal in nature. This class also taught officers to how the Dark Web works.

On Feb. 21, all officers of the Pawnee Nation PD, attended and completed their annual Radar Operation Class held at the Pawnee Nation Recourse Center. This annual training certifies officers to operated radars and has their radars inspected and recalibrated.

#### V. Financial Reporting

Monthly Revenue & Expenditure Reports and Expenditure Journals prepared by the tribe's Finance department are submitted to the LE department in a timely manner. These figures are compared to the financial figures that the Administrative Assistant, Courtney, monitors very closely through an up to date cuff account system. Carry over monies are being obligated as directed.



#### **Future Plans**

Preparations will be made to get ready for the upcoming Pawnee Indian Veterans Powwow to make sure this year's event is a safe and enjoyable one for all in attendance. The past few years, there has been very few incidents reported at the Powwow and we want this to continue again this year.

This ends the Quarterly Report for January, February and March 2019.

Respectfully Submitted, David Kanuho, Chief of Police

#### **Division of Natural Resources and Safety**

## Quarterly Report- 1st, 2019 January, February, and March, 2019

#### I. Division Overview

The Pawnee Nation Division of Natural Resources and Safety was established and implemented in 2010. It consists of four Departments:

- Department of Environmental Conservation and Safety,
- Department of Transportation and Safety,
- Department of Fire and Rescue, and
- Department of Emergency Management.

Although each Department within the Division has its own primary mission and service objectives, each Department shares many common interest and supporting services concerning natural resources and safety. Examples include NEPA compliance challenges, federal regulatory compliance, disaster recovery efforts, FEMA mitigation re-imbursements, conservation of life and property, easement agreements, trespass issues, zoning issues, protection of human health and environment, and maintaining effective emergency planning and response capabilities. Each Department is operating with limited staffing while challenged with maintaining comprehensive services to the citizens. Placing these Departments under a common Division enables direct collaboration among the Management and staff which has resulted in ongoing efficient and effective services.

#### **II.** Division Reports

The Division of Natural Resources and Safety (DNRS) continues to develop its objectives through the ongoing collaboration among its Departments. Each Department continues to identify their objectives and achieving their goals as resources and priorities allow. The Director is continuing to work with the DNRS Department Managers to identify critical services, staffing, and associated funding needs.

#### **Department of Environmental Conservation and Safety (DECS)**

This reporting period is the second fiscal quarter of federal assistance agreements with USEPA for the DECS. The DECS initiated its federal obligations under the FY2019-20 projects. Activities under the federal agreements include water quality investigations and monitoring, Federal permit certifications, oil and gas inspections, hazardous spill response, emergency planning, environmental management planning, wetland management plan development, and non-point source pollution prevention management. Non-federal activities include the development and implementation of both the Pawnee Nation Cannabis sativa L. (Hemp) Farming Act (title XIV) and the Pawnee Nation Cannabis sativa L. Farming Regulations. In addition, the DECS continues its enforcement of the Pawnee Nation Energy Resource Protection Act (Title XIII). The DECS has issued approx. \$30,000 in energy related permits as authorized under the Act. The DECS must maintain an approved EPA/Tribal Environmental Management Plan which provides objectives of both Tribal and Federal priorities. The DECS is continuing to work with both BIA and USGS under a project agreement with the BIA on Water Planning. The DECS staff continues to be challenged with capacity development and the implementation of adopted Codes (International Codes: Fire, Building, Mechanical, Energy, Plumbing, and FDA Food Code), Pawnee Nations Natural Resource

Protection laws (Title 11 and Title 12 of the Pawnee Nation Law and Order Code) and implementing environmental regulations.

The staff continues to work with contracted inspectors, EPA, BIA, and IHS/OEH personnel for conducting needed facility inspections and issuances of permits. The DECS Inspector and Rangers have been providing facility inspections and utilizing the NOV process for its enforcement (Civil and Criminal). The new enforcement process has continued to work well resulting in defendants paying prescribed penalties and directed corrective actions.

Federal Assistance for the FY2019 project period includes the FY 19 GAP, WPC, and NPS proposals. The DECS has received the First Nations grant and purchased the Ground Penetrating Radar. The DECS is completing its final phase of the water plan research with USGS and is currently trying to locate a legal research firm to research regal issues concerning Pawnee Nation Water rights. The DECS received approval of its proposed budgets from the Budget Committee.

The Pawnee Nation (DECS) acquired 319 and 404 certification authorities along with Tribal Water Quality Standards authorization in 2005. These authorizations are granted through the US Clean Water Act and enables the Pawnee Nation to establish its water quality standards, certify (review, approve, disapprove) all federal permits for wastewater discharges and stream bank disturbances within Pawnee Nation, and enables the Pawnee Nation to receive an allocation for addressing Non-Point Source Pollution issues within the Pawnee Nation. The Pawnee Nation is the only Nation in Oklahoma to acquire 303 (Water Quality Standards), and 404 (Certifications) program authorization. The DECS staff has provided review of and submitted conditions for 404 certifications as issued by the Federal Government (US Army Corp. of Engineers and USEPA) within Pawnee Nation. The DECS staff is continuing its compliance monitoring of approx. 23 streams and lakes within the Pawnee Nation to assure water quality supports their designated uses. The projects implemented under the reporting period include FY18 General Assistance Program (GAP), the FY18 Water Pollution Control, and the FY18 Non-Point Source Pollution. In addition, the DECS is working with USGS on a BIA Water Resource grant.

**Environmental Regulatory Commission** (ERC) had no activities under the reporting period. The PBC approved 12PNC15 (Pawnee Nation Water Resource Use and Protection Code) and the Pawnee Nation Waste Water Regulation. The ERC will be engaged in implementation of both statute and regulation.

#### **Department of Transportation and Safety**

The Pawnee Nation Department of Transportation and Safety (PNDOTS) consisted of three (3) employees, (Chris McCray, Transportation Manager; Rhonda James, Assistant Manager; Ashley Mulder, DNRS Administrative Assistant).

PNDOTS reviewed easement applications for ODOT and Oil & Gas Operation projects;

PNDOTS worked on adding all Pawnee Nation jurisdiction roadways on National Tribal Transportation Facility Inventory Database;

PNDOTS continues working on Pawnee Nation Enhancement & Safety Projects (CM/GC) planning and construction;

PNDOTS participated in Tribal Transportation Program Coordination Committee as a board member to provide guidance to Washing on needs of tribal transportation within Native American communities;

PNDOTS continues to coordinate efforts with Don Mason on the 1<sup>st</sup> Street Safety Project, contract issues;

PNDOTS staff working on expanding Pawnee Nation roadway database.

PNDOTS staff working on ROW applications.

The PNDOTS continues working with other Pawnee Nation divisions that require the use of transportation equipment. PNDOTS staff continues working with the Pawnee and Payne County Commissioners, BIA staff, and FHWA Officials.

#### **Department of Fire and Rescue**

The DFR has responded to 6 dispatches for emergency services under this reporting period. In addition, the DFR participated in 3fire prevention activities and 2 fire inspections took place under the reporting period.

The Emergency Services Coordinator (ESC) has been tasked with providing needed Fire Fighting Training, CPR/AED training, assisting with fire inspections, assisting with NIMS training, developing EOC&EM exercises, developing Fire Grants, coordinating and participating in fire prevention activities, reporting fire activities to the FSA, maintaining all equipment and apparatus in a "ready" condition, and responding to calls as dispatched. The ESC continues to finalize the Pawnee Nation Hazardous Mitigation Plan, Emergency Operations Plan and the maintenance of equipment.

The DFR is continuing to have problem retaining its new firefighters. Qualifications for Pawnee Nation firefighters include Fire Fighter I certification accredited by the International Fire Service Accreditation Congress (approx. 140 hrs. training), Emergency Medical Responder certification accredited by the National EMS registry or Oklahoma EMS Registry (approx. 60 hrs.), and Hazmat Operations or Tech. (IFSAC) (approx. 96 hrs.). Once in initial training is completed, the Firefighter will require approx. 56 hrs. of in-service training to maintain certification as a Pawnee Nation Firefighter. The DNRS Director is looking at options to encourage continued service retention. A minimum of 56 hours in-service training is required to maintain skills and certifications as a fire fighter/EMS responder. This is in addition to dispatches and new training initiatives. State side fire departments offer retirement compensation for its volunteers. Pawnee Nation provides no benefits or compensation to its responders. In the past, Pawnee Nation has enabled employees to participate in training/response on "admin leave" status. This assures no lost wages but does not address lack of compensation for the additional responsibilities, including maintaining of in-service training requirements, 24/7 response coverage, elevated risks of injury or life, or the compensation for non-employee responders. The DFR issued responders an annual honorarium of up to \$1,200 to compensate for these needed services to the Pawnee Nation.

In March 2019, The Emergency Services Coordinator resigned from his position. The Pawnee Nation is currently searching for a candidate to fill the position.

#### **Department of Emergency Management**

The Department of Emergency Management (DEM) is currently funded as part of the DFR and DEM. The Pawnee Nation has continued to maintain the Emergency Management presents, resulting in the opportunity to acquire financial assistance through FEMA and/or the State office of Emergency Management's SLA grant to "enhance" existing Department activities. The PNEM is currently updating the Hazard Mitigation plan with the help of the TERC (Directors) and staff.

**Tribal Emergency Response Committee** (TERC) has met on two occasions during this quarter to discuss Hazard Mitigation Planning and inclement weather. Meetings will resume this next quarter to go over hazard plans and EOP.



# Planning Division Quarterly Report to the Pawnee Business Council 1st Quarter January-March 2019

#### I. Planning Division:

Planning Division consist of the planning department, ICDBG, and Grants and Contracts. The planning department is responsible of bringing new ideas to the table and collaborating with other departments that will increase services to the tribe. The Planning Director is incorporated in the development of the tribe organization. The Planning Director works side by side with Pawnee Business Council and all the other Divisions. The Planning Director uses the Nation's strategic plan to increase productivity and organizes the overall structure of the Tribe's vision. ICDBG is utilizing grants to better serve the community. They play a big role in developing various projects which include: decent housing, suitable living environment, and economic opportunities. Grants and Contract major goal is to ensure that the federal and non-federal grants are completed. GC makes sure that the grants are constructed to their full potential and that they meet the budget requirements to minimize the risk of losing funding. Also, they analyze opportunities to increase funding from federal contract and see if there are opportunities within the tribe to take advantage to increase serves.

#### II. Executive Summary

The Planning Division was excited how 2018 finished. We were able to get funding on several projects that will assist us in seeing what possibilities are available for the Nation. In the first quarter, we started our two projects (Behavioral health/Treatment Facility & Comprehensive Economic Development Planning). First, we started with gathering information from the community. We hosted three community meeting on various topics. In addition, we conducted other methods to gather information for our projects via focus groups and surveys. Giving it is the first quarter, we are still at the early phases of our projects. This preliminary information is key in our development because it gives the community the sense of empowerment and we can align our visions with theirs.

Secondly, in 2018, we started our CM/GC method. Going into 2019, we started working of the design and construction of our Campground projects (We "finished" the Nature Fit Trail in 2018). The project is running smoothly while we've had to overcome some challenges, we are still able to meet all our objectives and the budget. We also started working for the upcoming ICDBG proposal. We are looking for funds to build green houses for our community.

Thirdly, throughout these projects, we continue working with other Divisions and programs to start looking for new opportunities that strengthens the Nation as a whole. As new grants and other opportunities become available, we reach out to other departments to see what we can do to assist them and see if it falls under their objectives.



# Planning Division Quarterly Report to the Pawnee Business Council 1st Quarter January-March 2019

Planning still working with PBC in finalizing a Strategic Plan. We were able to complete a community meeting which had a great turnout and grew a lot of interest from the community. They already stated that they would like to continue the meetings.

Lastly, we were able to accomplish several new objectives in the first quarter. We started several projects that will provide valuable information leading into the future. We are on the right track and still moving forward in reaching all our goals for 2019. We continue bringing more ideas and methods to Pawnee Nation to see if there are other means of success that will help Pawnee Nation and our tribal members.

#### III. Quarterly Goals and Objectives:

Planning Directors goals and objectives and new insight that we want to accomplish.

- a. Description on Activities Conducted
  - i. Finalized our CEDS consultant contract.
  - ii. Had several meetings with Steven Bond (who is a horticulturist expert) to assist us in developing a business plan which is needed for the ICDBG grant.
  - iii. Partaken in PBC, Budget Committee, Land Management, Directors, Executive, Strategic Planning, and Staff Meeting
  - iv. Established two Committees
    - 1. Behavioral Health
    - 2. CEDS
  - v. Working along with Don Mason on developing MOUs for our Behavioral Health Project
  - vi. Conducted two Community Focus groups of Opioid/Mental Health
  - vii. Develop a community wide Opioid/Mental Health Treatment facility survey
  - viii. Conducted two community meetings
    - 1. Economic Development
    - 2. Pawnee Nation Strategic Plan
  - ix. Started our monthly Committee meetings for both grants
  - x. Started planning and implementing methods to sustain CRD
  - xi. Conducted several meetings with CRD to get their assistance and vision on the future of CRD
  - xii. Conducted a conference call and built a relationship with an individual that assisted us in accomplishing one of our objectives from our Energy Plan that we developed in September 2018.
  - xiii. Chosen for one of the Steer Committee position for the Create BRIDGES project that is happening in Pawnee, Osage, and Creek County.



#### **Planning Division**

## Quarterly Report to the Pawnee Business Council 1st Quarter

#### January-March 2019

- xiv. Started working with OSU intern
- xv. Went to RES where I was able to see what other tribes were doing with Hemp, what was the status of the federal government in moving forward on the regulation, and to learn about strategic planning and other leadership traits that strengthens my ability as a Planner.
- xvi. Submitted several grants
  - 1. ICDBG
  - 2. 2 EPA
    - a. Non-point source
    - b. Water Pollution Control
  - 3. USDA
  - 4. First Nation Language, Youth & Culture
  - 5. DOE Solar Feasibility Study & Implementation plan
- xvii. Conduct meeting with IHS to talk about our efforts regarding to the treatment facility
- xviii. Conducted several conference calls
  - 1. OSU Dr. Watters
  - 2. OU Dr. Teasdale
  - 3. CPN Behavioral Health Director
  - 4. OSU Dr. Shideler
  - 5. Jaymee Dird (Tribal TTAC)
  - 6. David Corddry
  - 7. Steven Bond
  - 8. Joel Laubenstein & Stuart Creason
  - 9. HRSA & JBS (Monthly)
  - 10. Shandi Campbell DOJ
  - xix. Partaken in the Hemp efforts with looking of our Act, meeting with the new DA, and consulting others about the project.
  - xx. Conducted a meeting the NRCS and Tribal Conservationist (USDA) to start planning and see what resources that we can take advantage of now.
- b. New Objective for Next Quarter
  - i. Address Strategic Plan with PBC in a new method
  - ii. Extend our efforts and start putting our vision to paper about this treatment facility.
  - iii. Possibly establish a stronger relationship with IHS.
  - iv. Submit several more grant for CRD and Language
  - v. Continue working on CM/GC projects
  - vi. Start establishing MOU/MOA with our committee members
  - vii. Start planning for our next efforts addressing treatment facility



# Planning Division Quarterly Report to the Pawnee Business Council 1st Quarter January-March 2019

- c. Future Meeting and Establish New Relationships
  - i. Most of the meetings that will happen will be our weekly  $\mathrm{CM}/\mathrm{GC}$  meetings
  - ii. Meeting with our stakeholders on establishing a treatment facility
  - iii. Monthly meeting with our committee teams to develop our plans and meet our objectives
  - iv. Steering committee meeting for the Create BRIDGES
  - v. Additional meeting with PBC to address the Strategic Plan
  - vi. Establish new relationships regarding our efforts in Hemp, Agriculture, or anything regarding to Economic Development through the Steering committee
  - vii. Going to try and make the Tribal Behavioral Health Association meeting.

#### IV. Travel and Training

- a. Travel
  - i. Reservation Economic Summit 2019
- b. Training
  - i. Webinar
    - 1. ESAS: Treatment Knowledge Confirmation
    - 2. Medication-Assisted Treatment for American Indians and Alaska Natives
    - 3. Appropriate Accounting and Budgeting of HRSA Grant Funds
    - 4. Meeting the Workforce Challenges of the Opioid Crisis in Rural America

#### V. Financial Reporting

For the 1st quarter, the Planning Department remained within budget and had no overbudget line items. Expenses are concentrated more in salary and fringe benefits. The Planning Director went on one travel, yet it was reimburseable.

#### VI. Conclusion

The Planning Division has continues on assisting other Divisions and Department. We continue to be motivated in moving into a new direction and thinking outside the box to deliver new methods and services to Pawnee Nation. We believe this new direction will make the tribe more efficient. As the Planning Division, we want the Nation to become more sustainable. Our goals this year is develop a solid structure for the Nation and to start developing new economic development resources that will lead us to becoming more sovereign. In addition, we look at methods and programs that will increase our services to the individuals that we serve. Our team is still developing a solid roadmap that will be a powerful



# Planning Division Quarterly Report to the Pawnee Business Council 1st Quarter January-March 2019

resource on creating a foundation for others to follow. Moreover, we continue working with others while establishing a new mindset that will help us move from Federal reliance to Tribal dependency. This allows us more freedom and flexibility to increase services to our people.



### Division of Planning & Tribal Development ICDBG Projects

FY-16 Pawnee Nation Ceremonial Campgrounds & Nature Fit Trail
FY-18 Pawnee Nation Greenhouse Project – Grant Proposal
Quarterly Report to the Pawnee Business Council
1st Quarter-2019

#### I. Indian Community Block Development Grant Program (ICDBG)

The ICDBG Program provides eligible grantees with direct grants for use in developing viable American Indian and Alaska Native Communities, including decent housing, a suitable living environment and economic opportunities, primarily for low-and moderate-income persons.

http://portal.hud.gov/hudportal/HUD?src=/program offices/public indian housing/ih/grants/icdbg

#### II. Executive Summary:

### **★** FY-16 ICDBG: Pawnee Nation Ceremonial Campgrounds & Nature Fit Trail (PNCCNFT)

The grant will allow the Pawnee Nation to revamp the Campgrounds area and add a nature fit trail just east of the campgrounds. This would include the demolition of the existing restroom facility and replace with a newly constructed larger facility to hold at least 3 stalls for toilets and showers for both men and women, with ADA compliance. All existing electrical lines to be placed under ground while adding several electrical pedestals along the camping areas. A new dance arbor complete with new LED lighting. The nature fit trail would be almost a mile in length, lined with solar lighting, exercise stations, picnic tables and benches.

#### III. Quarterly Goals and Objectives

#### **PNCCNFT**

#### **♦ FY-16 ICDBG**

The Government Shut Down ended January 14, 2019; and business was able to resume.

The five phases of the Ceremonial Campground Project were able to continue with two phases completing and a third that would be completed early in the 2<sup>nd</sup> Quarter of 2019. The Phases are listed below.

Phase 1: Trail – The Trail is now complete and has been opened up to the
public. There have been some drainage problems with the trail causing
small gullies to form. BUI has been notified and once a dryer season has
started, those areas will be addressed along with possible trenching to
prevent future drainage issues. Other than the gullies, the public has



### Division of Planning & Tribal Development ICDBG Projects

FY-16 Pawnee Nation Ceremonial Campgrounds & Nature Fit Trail
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continued to use the trail and nothing but positive remarks are coming from that portion of the project.

- Phase 2: Campsites Campsite areas, with additional electrical pedestals, additional water faucets, a new transformer to provide adequate power and all under ground wiring for the camping areas. This phase is now complete.
- Phase 3: Bathroom The 1200 SQFT bathroom is nearing completion. The structure is built and secured, all that is needed is installing of partitions, showers and HVAC system. The electrical has been tied into the new transformer, with the main switches for the campground area located inside the bathroom. Each restroom will have 3 stalls of toilets and 3 stalls of showers all within ADA compliance. Each restroom will also have diaper changing stations. Total bathroom completion is be expected by the end April, if no weather delays.
- Phase 4: Arbor Arbor is still in design phase as the original design was over budget. We are regrouping with the designers to get a more costeffective structure with. A GMP contract is expected to negotiate in the 2<sup>nd</sup> Quarter, under budget. The structure is expected to done towards the end of summer.
- Phase 5: Bridge This item will start once the GMP is known for the arbor. All carryover project money will be used in this area and could potentially be used for some amenities that were initially left out due to budget factors.

#### **Pawnee Nation Greenhouse Project**

#### **★** FY-18 ICDBG Proposal

Initial deadline for the FY-18 ICDBG grant was due January 7, 2019; however due to the Government shutdown, HUD extended the deadline till March 20, 2019, if awarded, project start date will be approximately July 17, 2019. Original submission was submitted by the Pawnee Nation on January 7, 2019.

The project entails the construction of 2 greenhouses, to house cash crops for economic development.

#### IV. Travel and Training

No travel or training was taken this quarter.

#### V. Financial Reporting



### Division of Planning & Tribal Development ICDBG Projects

FY-16 Pawnee Nation Ceremonial Campgrounds & Nature Fit Trail FY-18 Pawnee Nation Greenhouse Project – Grant Proposal Quarterly Report to the Pawnee Business Council 1st Quarter-2019

#### **PNCCNFT**

Total expenditures for this budget for this quarter is 193,530.67; this includes capital outlay for project construction and salary for administration. The ICDBG program will be submitting a Budget Modification for approval to add the tribal cash leverage to the budget in the  $2^{nd}$  quarter.



# Grants and Contracts Quarterly Report to the Pawnee Business Council 1st Quarter January – March 2019

#### I. Grants and Contracts Office

The Grants and Contracts' office (G&C) main objectives are to ensure post-award administration is efficient and effective. The G&C Office makes sure the federal grant goals and objectives are completed as stated in the grant application; confirms that all activities are carried out on time and within the approved budget utilizing the full funding amount; determines that the individual program costs are allowable, necessary, reasonable and allocable under the terms and conditions of an award; and that the programs are abiding by the federal statutes and regulations listed in their award documents. In addition, the Grants and Contracts office also verifies that the reporting requirements, programmatic and financial, stated in the grant or contract are adhered to and that the deliverables are met. Internal financial compliance is another important aspect of grant administration and the G&C office monitors grant expenditures to ensure the federal programs are following OMB 2 CFR Part 200 and the Fiscal Policies and Procedures established by the Pawnee Nation for all purchases.

The Grants and Contracts manager keeps current on grant management instructions and information issued by federal agencies to make certain required processes and policies are adhered to. The G&C office has an obligation to inform the directors and managers of current federal rules and regulations that govern the administrative management relevant to the grants and contracts overseen by the Pawnee Nation. By informing the directors and managers on grant administration topics, it's anticipated a better understanding of policies and procedures will ultimately reduce audit and program review findings.

#### II. Executive Summary:

- Completed annual report for 2018
- Updated the Chart of Accounts for 2019
- Did program drawdowns
- Updated the IHS Housekeeping Policy and Procedures
- Completed the annual Pawnee Nation Housing Authority self-monitoring
- Developed a list of programs affected by the government shutdown
- Completed all federal financial status reports
- Reviewed OSU/EDA contract
- Got signatures for BIA contract modifications; returned to BIA
- Drew down funds associated with BIA contract modifications
- Completed formal documents to change personnel for NAGPRA
- Did a cash draw analysis for Food Distribution program
- Informed SAP that BEMAR funds are available for FY19
- SAP will need a project to qualify for BEMAR funding
- Met with THPO director re: FY19 funding announcement



# Grants and Contracts Quarterly Report to the Pawnee Business Council 1st Quarter January – March 2019

- Law Enforcement prior year contract funding has been spent
- Water Planning Management waiting on report before it is complete
- Completed and submitted Shakopee funding request
- Aid to Tribal Government completed annual reports; sent to BIA
- Title VI is funded for its final year 3 of 3; funds are in
- All other programs that run calendar year have been approved
- All federal grants and contracts reporting is up to date

In addition, Grants and Contracts continues to assist program directors in a variety of ways, i.e., reviewing and monitoring expenses to avoid any disallowed expenditures that would have to be paid by the Nation; informing directors of their program budget balances and provide estimated expenses so they can better monitor spending and keep within the approved budget; answer questions related to allowable costs, gather required information for new grant applications or renewals and sharing grant information as received by the funding agencies.

#### III. Quarterly Goals and Objectives

The Goals and Objectives of the G&C office will basically remain the same: to assist in increasing the volume of federal grants that are administered at the Nation by researching external funding opportunities; keep current on grant management processes; continue organizing the grant files; and keep electronic files updated.

#### IV. Travel and Training

Attended a two-day Grant Writing and Management training in Tahlequah, OK; I paid the expenses for this training.

#### V. Financial Reporting

Grants and Contracts is within the Department of Planning and the financial status is reported in the Planning Department report.

#### Conclusion

I'm available to explain anything in detail that is written in this report for anyone who may have questions. The Grants and Contracts office maintains an open-door policy and is always available to assist anyone who wants more information on grants or contracts. You may call at any time: 918-762-3621 Ext. 123, office; or 918-399-5107, cell. The Grants and Contracts office is in Room 204 on the 2<sup>nd</sup> floor of Building 64.

Respectfully,

Laura Melton

**Grants and Contracts Manager** 

Quarterly Report to the Pawnee Business Council

1st Quarter 2019

#### I. Division of Property Management:

The Division of Tribal Operations has the authorization and responsibility for management of maintenance, preservation, operations and security of Tribal assets. The Division of Tribal Operations does so in a manner that provides for preservation, protection and care consistent with their operational needs and that accomplish overall government objectives. The management of operations and maintenance of assets, and operational systems must be cost effective and energy efficient and adequate to meet the needs of the Division of Tribal Operations missions. The maintenance and operational systems must meet tribal and/or nationally recognized standards. They must also be at an appropriate level to maintain and preserve the Tribal assets, consistent with available funding. The Division of Tribal Operations has the responsibility of managing the assets of the Pawnee Nation of Oklahoma. In the management, the Division of Tribal Operations provides support services to programs, departments and partnerships with outside entities. The Division of Tribal Operations receives operating funds through Cost Allocation Plan, Indirect Cost and Agriculture Lease monies to fund our division. Rest assured, while issues relating to employees, visitors and Tribal members are never the same, we attempt to resolve them promptly and carefully while ensuring an open-minded remedy.

#### II. EXECUTIVE SUMMARY:

January 2019

During the month of January, a funeral was held at the Pawnee Nation Round House for Mr. Owen Echo Hawk on Saturday January 5, 2019. Burial services for Mr. Echo Hawk was conducted at the Pawnee Nation South Cemetery. On January 3, the maintenance staff repaired three heaters located in the attic of the Round House. Staff also cleaned and mopped the entire Round House Building getting it ready for Mr. Owen Echo Hawks funeral services. On January 7, maintenance staff assembled four picnic tables and set them underneath the new pavilion located at Pirau Park. Staff also anchored the tables to the concrete so the tables would stay in place. Also during the month, grounds maintenance workers cut down a tree and removed a stump on the east side of the Arbor at the Camp Grounds in preparation for the new Arbor. The wood from the trees was cut up for firewood for the Community Building.

Maintenance workers repaired all exterior lights and installed a new exterior light on the Family Development Center. On January 11, Property staff built new benches for the cook shack at the Community Building. On January 14, Property staff moved furniture from the Tribal Development Corporation to the Stone Wolf Casino offices and moved offices around in the TDC building. Also on this date staff assembled new furniture for the Pawnee Nation College located at Building #63. On January 16, vent hood inspections were done in all tribal buildings that have vent hoods in the kitchens. All vent hoods passed inspections, the inspections were done by Frontier Fire LLC. from Stillwater, Oklahoma. Also on this date the Land Lease for the Chilocco property was signed by President Pratt and Mr. Doug Merz, the lease is a five year lease and Mr. Merz will pay the Pawnee Nation twenty eight thousand dollars per year for five years. Mr. Merz takes extremely good care of the land at Chilocco and is very diligent about the upkeep of the property and fences. On January 21, maintenance staff installed new electrical conduit in the classrooms located in the Staff Quarters Building. The conduit was needed because the college will be turning the rooms into computer labs for the students. During the month grounds maintenance workers serviced the Skid Steer and the tractor and changed the oil and filters in both pieces of equipment. On January 30, subcontractors working with BUI broke a 1" water line located on Morris Road, the water tech and grounds maintenance worker fixed the leak for BUI. The Division of Property Management disposed of two surplus vehicles that were old and were not being used.

#### February 2019

During the month of February, grounds maintenance worker went to Stone Wolf and spread gravel in the north parking lot. Equipment used to spread the gravel was from the Pawnee Nation Roads Program. On February 1, maintenance staff built and installed new shelving and storage cabinet in a storage building. The Substance Abuse Program had the building and requested the work to be done. On February 4, funeral services were held for Mr. Wilbur (Philly) Johnson at the Pawnee Nation Roam Chief Building. Burial services were conducted at the Pawnee Nation North Cemetery. Also on this date, maintenance worker replaced flush valves in the women's restroom located in the Breezeway next to the Multi-Purpose building. On February 5, maintenance workers repaired toilets in the men's and women's restrooms located in the Roam Chief Building. Maintenance workers also replaced twenty- four light bulbs in the large room of the Roam Chief Building. Also on this date, grounds maintenance workers burned three big brush piles in the pasture located south of the stand pipe. Builders Unlimited poured the concrete footings for the new restrooms that will be built in the Pawnee Nation Campgrounds. On February 6, the Division of Property Management staff came in early and checked all buildings on the reserve for ice on the sidewalks and ramps and put down salt. Maintenance staff painted two offices in the Substance Abuse building in preparation for new staff in the building. Grounds maintenance workers cleaned up the North Cemetery and

burned brush piles. Workers also pushed over two trees that were dead and removed them from the cemetery. On February 22, grounds maintenance workers removed two trees across from the Violence Against Women building. The trees were in the way of the new sidewalk being built along Morris Road. Also on this date Builders Unlimited began building the sidewalk that will go along the entire length of Morris Road.

#### March 2019

On March 7, a water line busted in the Community Building and flooded the kitchen and basement. The line busted due to the freezing temperatures during that time span. Maintenance workers had to fix the pipe that broke and pump the water out of the basement. Workers had to install a new hot water tank due to the deep water in the basement. On March 11, the Division Director met with the students from Milikin University, the students were then given a tour of the Tribal Reserve and all buildings. Maintenance workers installed new ballasts in the light fixtures located in the IT Department in the Administration Building. On March 13, the Property Management staff took the Milikin students to the North and South cemeteries to pick up trash and old flowers from the graves. The student sponsor likes for the students to do community service while they are on there trip. During this time the power went out at the Pawnee Nation due to a problem with GRDA electric. However, all buildings with generators had electricity, every generator kicked on during the power outage. On March 14, the annual fire sprinkler inspections were conducted at the H&CS Building, Title VI, Round House and the Resource Center. Inspections were done by Hammond Fire Systems, LLC. all Buildings passed inspections. March 15, staff moved the bleachers back in the Wellness Center for the Spring Break Camp. Division Director turned in insurance claims for the Health and Community Services Building, the College Building, the Fire Station and Property Shop. All of the buildings had roof damage from the high winds during a storm. Information was received on this date regarding the store front in Nebraska, the building was not covered due to its location in a flood zone. On March 16, funeral services were held for Ms. Aline Gover Hyatt at the Pawnee Nation Roam Chief Building. Burial services for Ms. Hyatt were conducted at the Pawnee Nation North Cemetery. March 18, staff repaired water leak on Catlett Rd. due to freezing temperatures, staff had to install a shutoff valve on a 1" water line to do the repair. Staff also repaired the restroom door located in the VAW building, grounds maintenance staff installed a frisbee golf net by the new sidewalk across from the Community Building. Also on this date the maintenance staff repaired the barbed wire fence behind the Multi-Purpose Building as well as the Roam Chief Building. The fence had to be taken down when the new water line was installed. On March 19, grounds maintenance staff did land scaping work on the north side of the Roam Chief Building, staff also power washed the basketball court located at the Pirau Park. March 20, Maintenance staff repaired the elevator located at the Cultural Learning Center. Staff also repaired the sink in the Law Enforcement Building and painted two walls in the ICW offices

located in the Resource Center. Also on this date, contractors broke a 6" water line located just north of the train tracks on Morris Road. The line was a city water and they came out and repaired the leak. March 25, TERO workers cut and split firewood on the east side of the Camp Grounds. Workers the moved the wood inside so it could dry out. Property staff burned the pasture north of the IHS Clinic and south of the standpipe. March 28, the scoreboards in the Wellness Center were repaired, had to install a new power supply. Both scoreboards are now working in the Wellness Center. Grounds maintenance started clearing trees and brush from the walking trail north of the Clinic. Also on this date the Division Director along with the Water Tech attended water training in Mid-West City.

#### QUARTERLY GOALS AND OBJECTIVES

The Division of Tribal Operations manages facilities by utilizing preventive maintenance and/or current industry standard practices. Under the management plan, the Division of Tribal Operations provides facility maintenance services to Tribal programs, departments and customers. These services cover complete operations, maintenance, tribal facilities – routine, scheduled or emergency services. Facility occupants are provided with one or any combination of the services offered. The Division of Tribal Operations offers a comprehensive array of individual building maintenance services through the Division of Tribal Operations management plan. These services will assist facility users to achieve a preventative maintenance program for specific areas of a building.

#### **Burial Services**

The Division of Tribal Operations has four cemeteries to maintain; however, we manage only three on account of the location of the Pitahawirata cemetery. Our Operations staff assists Tribal family members with the burying of their loved ones at their choice of location. These services include the opening and covering of the grave; as well as the use of a Tribal facility for wake services, the funeral and the traditional mourner's feast. Facility users may choose one or any combination of the services offered.

#### **Custodial Services**

The Division of Tribal Operations manages facilities by utilizing housekeeping standards and/or current industry standard practices. Tribal programs, departments and customers can obtain facility custodial services under the Division of Tribal Operations management plan. These services cover the cleaning schedules for operation of the Tribal facilities. Facility users may choose one or any combination of the services offered. The Division of Tribal Operations offers a comprehensive array of individual building maintenance services through the Division of Tribal Operations management plan. These services will assist facility users to achieve a cleaning program for specific areas of a building.

#### **Property Management**

The Division of Tribal Operations provides property management services for Tribal workers through its Division of Tribal Operations management plan. Although a majority of the Tribal workforce are housed in buildings owned by Pawnee Nation, a substantial number are located in the former Pawnee Industrial School, called "Gravy U" that operates under the banner of Pawnee Nation College.

#### **Utility Management**

The Utility Commission oversees the overall utility codes. During the last quarter all water meters were read and bills were mailed out to the customers. Water meters are read on the twenty fifth of each month. The Division of Tribal Operations possesses the responsibility for management of Tribal utilities. The Division of Tribal Operations manages, operates, and maintains the utilities for the Pawnee Nation of Oklahoma. As director of the Utility Department, we have taken upon the responsibility of only daily activities. The Utility department provides the following services:

- Water
- Wastewater

During the last quarter the Division of Property Management has completed (38) work orders for different programs throughout the Tribal Reserve. These are done in addition to their normal workload. Most of our goals depend upon the financial status of the Pawnee Nation, the work schedules vary according to the circumstances of work orders. The workload increases as urgent and emergency requested are submitted to our office while less urgent and/or emergency request are given a lighter priority.

#### MEETINGS, TRAININGS AND TRIPS

February 22 Land Use Committee

March 27 Water Training

#### **FUTURE PLANS**

The housekeeping, grounds maintenance and maintenance duties are repetitive during most days. Some projects may take a little longer to complete do to the number of maintenance requests that are received.

- Paint south side of Building #63
- Tree and Brush Removal New Walking Trail
- Paint exterior windows at the Court House

Submitted By:

Jim Jestes, Division Director

Pawnee Nation Property Management

#### I.H.S. Housekeeping/Grounds Maintenance Services Quarterly Report –1<sup>st</sup> Quarter Report 2019

January, February, March

#### I. Program Overview

The Housekeeping/Ground Maintenance (HK/GM) Manager of the HK/GM Department administers and carries out the Housekeeping and Grounds Maintenance Services for the USPHS Indian Health Center, Pawnee, Oklahoma.

#### **Housekeeping Services**

The Pawnee Nation provides housekeeping services in support of the five (5) days per week. 8:00 a.m. to 5:00 p.m., schedule for clinic operations.

#### **Grounds Maintenance Services**

The Pawnee Nation provides all grounds maintenance services including landscape and snow removal from onsite roads and parking lots to support the clinic operations of five (5) days per week on an 8:00 a.m. to 5:00 p.m. schedule.

#### **II.** Executive Summary

In accordance with the provision of P.L. 93–638, as amended, the Pawnee Nation of Oklahoma shall administer and carry out the Housekeeping and Grounds Maintenance Services for the USPHS Indian Health Center, Pawnee, Oklahoma. The clinic serves the Ponca Tribe, Tonkawa Tribe, Kaw Nation, Otoe–Missouria, Osage Tribe and Pawnee Nation, for public health nursing, environmental health services, physical therapy, nutritional services, health education and Pawnee Benefit Package Program. All the medical ambulatory, dental optometry, all support ancillary services and contract health services to the Tonkawa, Otoe–Missouria Tribe, Osage Tribe, and Pawnee Nations.

The housekeeping and grounds maintenance services are provided based on collaboration; the housekeeping manager and assistant is accountable for the Pawnee Health Center all together.

#### III. 1st Quarter – Goals and Objectives

The housekeeping and grounds maintenance staff collaborate to meet goals and objectives of the contract services. Each housekeeper is responsible for each divided section within the Pawnee Health Center facility. Whenever a housekeeper is not at work for the day it was discussed that the housekeeping staff would step in and completes the usual duties. It was decided that any assigned areas in the event of a housekeeper being absent would be left up to the supervisor's discretion. The grounds maintenance workers are responsible for the Pawnee Health Center campus including sidewalks, parking lot, driveways and bordering curbing.

The housekeeping manager and assistant are accountable for the cleanliness of the Pawnee Health Center. Housekeeping duties can be found in the housekeeping manual; updated by the infections control committee members and housekeeping staff members to correspond with the new healthcare facility.

#### Monthly, Quarterly and Annually Duties:

- 1. High dusting on a weekly basis.
- 2. Facility and housekeeping (on occasion—an administrative staff is present) are performing weekly inspections at the Pawnee Health Center.
- 3. Manager and/or Assistant are/is attending supervisor, infection control and any other meetings we are requested to attend.
- 4. Grounds Maintenance will keep the campus surrounding the facility free of any trash in parking lots and the maintenance of the grass will be performed daily and as needed.

#### IV. The Housekeeping/Grounds Maintenance Department strives to accomplish the following:

- 1. Provide quick responsive and friendly service to patients, employees, staff and visitors.
- 2. Complete cleaning schedules according to developed housekeeping manual.
- 3. Maintain Pawnee Health Center campus always thinking safety first.
- 4. Fulfill routine cleaning schedules Pawnee Health Center.

Most of housekeeper's duties are routine, the work schedules deviate according to the circumstances (i.e. blood spill, vomit, employee on sick leave, etc.). The workload increases as flu season approaches or upon urgent and emergencies requested by the critical areas (Lab and Medical). Although non-critical submissions to our office are rare, less urgent and/or emergency requests are given a lighter priority and are scheduled to be performed subsequently by a housekeeper whose duties are in the non-critical areas. In January, the department consists of Steven Moore supervisor, Jordan Moore assistant, Recia Pickering housekeeper, Hayden Howell housekeeper, Thomas Whiteshirt housekeeper and Rick Tatum ground maintenance. The housekeeping department has continued the daily maintenance of the cleaning and lawn mowing equipment. The cleaning of all areas is being done on a routine basis. All of the housekeeping closets were deep cleaned which consisted of stripping and waxing of the floors. In February, all the public restrooms were deep cleaned including the grout in the floors. Medical halls were mopped and buffed as well as the nurses stations. Grounds maintenance began to service the lawn equipment getting ready for the spring cutting of the grass and spraying of the lawn with fertilizer as well as weed control. In March, the housekeeping department did the deep cleaning of all the main restrooms which is done monthly. The mopping and buffing of the medical, pharmacy, and the dental lobbies were done as well as the carpet in optometry lobby was shampooed. The lawn and surrounding areas were sprayed again in order to insure a thorough job. Grounds Maintenance worker Rick Tatum continued to pick up trash on outside of building and blow off the leaves, grass, and other debris for the IHS building to be maintained. Also the trimming and pruning of trees and bushes was done in a timely manner.

#### V. Meetings, training & trips

The housekeeping staff has annual training/refreshers for Infection Control, Active Shooter training was provided by Indian Health Service, Pawnee Service Unit.

#### VI. Financial Reporting

Due to tribal accounts being frozen all purchases and ordering must be approved by director and budget committee. There has been a shortage of money in the Housekeeping and Grounds Maintenance supplies and the IHS Facilities and Administrative staff were notified of problem.

They said they would look into their budget to see if help could be provided. No reports. However, when expenditure reports are needed; Finance is willing to print for our use.

#### VII. Future Plans

The cleaning of the lower hall floors is in the future plans.

Respectfully Submitted,

Steve Moore



### Quarterly Report – 1st Quarter 2019 January/February/March

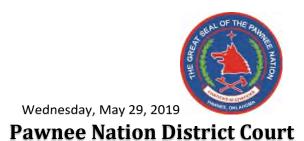
The Pawnee Nation was awarded a new Contract, with a term of January 1, 2016 through December 31, 2021, from the Bureau of Indian Affairs for the administration of the Tribal Court Program. The purpose of the contract is to continue providing a court system to the Pawnee Nation Tribal Government for the administration of justice for the Pawnee Nation regarding criminal, civil, and juvenile matters; subject to the jurisdiction of the Pawnee Nation of Oklahoma

Recruitment for the Court Clerk position opened In April. On April 23, 2019 the Pawnee Nation Supreme Court selected applicant Ashley R. Wilson to fill the Court Clerk position. She began work for the Nation on May 6, 2019. Recruitment for the Deputy Court Clerk position has been placed on hold until further notice. Ms. Wilson, along with Katherine Brady as Interim Deputy through Career development is continuing to fulfill the duties as the Deputy Court Clerk, which include assisting individuals with filling out forms, referrals to the Attorney General/Prosecutor legal advice, filing of legal documents, general filing, answering the telephone, sending and receiving faxes and any other duties as assigned.

The Pawnee Nation District Court accommodates the U.S. Department of the Interior Office of Hearings and Appeals by posting Notices of Hearings for Probate hearings for Pawnee tribal members and tribal members of neighboring tribes. Notices for these hearings are posted quarterly. The Interior Office of Hearings and Appeals no longer utilizes the Pawnee Nation District Courtroom for Probate Hearings.

Chad Harsha is our current Chief Supreme Court Justice and Shelly Harrison is our current Chief Judge of the District Court. Shandi Campbell is our current prosecutor. The public defender position is currently seeking a contract attorney on an as needed basis until the new budget year.

Shelly Harrison serves the Pawnee Nation as Chief Judge of the Pawnee Nation District Court. Chief Judge Harrison is serving a 6-year term. Chief Judge Harrison's term began on August 20, 2018 and will expire on August 20, 2024. Chief Judge Harrison holds her dockets on the first Friday of



each month. Chief Judge Harrison hears Civil, Guardianship, Criminal, and Juvenile cases.

Phil Lujan serves the Pawnee Nation as Associate Judge of the Pawnee Nation District Court. Associate Judge Lujan is serving a 6-year term. Associate Judge Lujan's term began on September 27, 2013 and will expire on September 27, 2019. Associate Judge Lujan holds his dockets on the first Friday of each month. Associate Judge Lujan hears Civil and Guardianship cases.

It is the goal of the program to continue providing a court system to the Pawnee Nation Tribal Government and members of the Pawnee Nation, subject to the jurisdiction of the Pawnee Nation. We are working closely with Human Resources, Executive Director, Finance and Properties as we learn the institutional knowledge of the Court. The Pawnee Nation staff have been incredibly helpful and supportive of this transition. We've also applied for a Summer Youth participant to provide additional "all hands-on deck" resources.

As the Nation's new Court Clerk, updated statistical data will be presented on the next quarterly report.

Respectfully submitted, Ashley R. Wilson, Court Clerk



## Education Committee Quarterly Report to the Pawnee Business Council 1st Quarter Report 2019

#### I. 477/Education Division/Te Tu Koo Resources/Education Committee

The Education Committee meets to make the final approval of recommended candidates and scholarship amount for the Pawnee Nation Higher Education scholarship by semester. The committee also hears Appeals and makes final decision.

#### **II.** Executive Summary:

The Higher Education Program Education Committee met on March 8, 2019 to hear an appeal; the appeal was approved by the committee.

29 students awarded out of 32 applications received.

#### Final Expenditure Report for Spring 2019:

Students funded	Continuing	New	Returning
29	21	1	7
Average Award	Tribal Funds	Federal	Total
		Funds	
\$ 2,404.00	\$ 19,231.00	\$ 48,369.00	\$ 67,600.00



## Education Division Sub-Committee Quarterly Report to the Pawnee Business Council 1st Quarter 2019

#### I. Education Sub-Committee

The Pawnee Nation Education Sub-Committee was created to address the feasibility of a Pawnee Nation Charter School. The committee is comprised of four members, two (2) Pawnee Business Council members: Mr. Darrell Wildcat; Dawna Hare; and two (2) educators: Dorna Battese, Education Division Director and Liana Teter, retired educator. The committee was tasked to analyze data, determine tribal resources; understand proposed school funding; and to make a recommendation to PBC.

#### II. Executive Summary:

Phil Gover presented to PBC on the recommendation to approve a Pawnee Nation Charter School at the January 8, 2019 PBC meeting.

#### III. Quarterly Goals and Objectives

- Submit a resolution authorizing the nation to approve the application to charter for the 2020 school year.
- PBC passed Resolution #19-05 on January 24, 2019.

#### IV. Travel and Training

Dawna Hare and Dorna Battese toured the Native American Community Academy, Albuquerque, New Mexico on February 7, 2019. We toured the main building and the garden area where we noticed space is at premium; we met former students of the school who now work there.

#### V. Future Plans

We need to clarify with the council the continuing responsibilities of the Sub-Committee in regard to the Charter School.



#### Quarterly Report to the Pawnee Business Council Enrollment Committee 1st Quarter 2019

#### I. The Enrollment Committee

#### II. Executive Summary:

The role of the Enrollment Committee is to review all Pawnee Nation enrollment membership applications, relinquishments of tribal membership, dual enrollments and document the date of death of tribal members with integrity, accuracy and the utmost respect of confidentiality. After Committee reviews documentation, recommendations are made to the Nasharo Council.

The committee is comprised of five members:

Patricia McCray – Chairperson Warren Duane Pratt Sr. – Member Dawna Hare – Member Linda Jestes – Member Vacant – Member

President- Ex-officio Member Executive Director – Ex-officio Member

#### Staff Support:

Carrie Peters, Enrollment Manager Suzie Kanuho, Enrollment Specialist

During this quarter the Committee reviewed and recommended the following to the Nasharo Council:

- > 5 New Applicants
- > Documented the date of death of 8 tribal members
- > Accepted 1 Conditional Relinquishment
- III. Travel and Training: No travel or training this quarter.
- IV. Financial Reporting: No budget for HR Committee.
- V. Challenges and Plans: Committee will be finalizing the revision of the Enrollment Statute. Attend the BIA Southern Plains Region Enrollment Round Table Meeting in April.

Submitted by Patricia McCray, Chairperson



## Grievance Committee Quarterly Report to the Pawnee Business Council 1st Quarter - 2019

#### I. Grievance Committee

The Pawnee Nation's Grievance Committee is comprised of three members and one alternate member. The members are one non-supervisory employee, two supervisory or management employees, and one employee alternate. The committee is responsible for conducting hearings and making decision(s) on employee grievances based on submitted information in writing.

#### **II.** Executive Summary:

The Grievance Committee did not conduct any hearings this quarter.

#### III. Quarterly Goals and Objectives

No goals or objectives are applicable to this committee.

#### IV. Travel and Training:

No travel or training occurred for the Grievance Committee.

#### V. Financial Reporting:

Not applicable to this committee

#### VI. Future Plans:

Continue to recruit staff for permanent appointment to the committee. Reviewing policy for revisions to process.

Respectfully Submitted,

Matthew M Bellendir

Arthur Attocknie Brian Kirk Amber Burger Vacant (Alternate)



### Quarterly Report to the Pawnee Business Council 1st Quarter 2019

#### I. The Human Resource Committee

#### **II.** Executive Summary:

The role of the Human Resources Committee (HRC) is review, develop, amend, and/or revise HR policies designed to:

- ➤ Create a uniformed system of personnel administration that provides maximum service to the Pawnee Nation;
- Establish set standards to ensure that the terms, conditions, and privileges of employment are impartially and universally applied to all personnel matters
- ➤ Provide for a recruitment and selection process that facilitates the employment of individuals of select quality who display pride, respect, and dignity in the performance of their duties; and
- ➤ Promote a clear understanding of the rights, privileges and responsibilities of employment with the Pawnee Nation.

Members of the HRC are Dawna Hare

Tiffany Frietze Christal Windholz Jamie Nelson Kelton Kersey

Ex-officio: Bruce Pratt, President

Jim Gray, Executive director

Staff Support:

HR Manager Matthew Bellendir HR Specialist Roberta Ahdunko

#### **Work Activity:**

- Completed development of Social Media Policy and presented and approved by PBC
- Discussed Direct Hire placement thru 477 & TERO Policy
- Tabled discussion on Commissions, Committees, and Boards
- Presented Workplace Injuries Policy to PBC, tabled for definition of emergency. Committee will resubmit policy to Council next quarter.
- Discussion of Whistleblower Act as an assurance and need for policy
- Discussed Cultural Leave Policy
- Discussed Pawnee Preference Policy



## Quarterly Report to the Pawnee Business Council 1st Quarter 2019

- III. **Travel and Training:** No travel or training for the committee this quarter.
- IV. Financial Reporting: No budget for HR Committee.
- V. **Challenges, Plans for next quarter:** Address concerns of PBC about preference in hiring of our tribal membership. Analyze and strengthen existing policies and/or develop new policies that will result more career opportunities for our tribal members.

Submitted by Dawna Hare, Chairperson

# Pawnee Nation of Oklahoma Liquor Control Commission 1st Quarter 2019

I. Pawnee Nation Liquor Control Commission (PNLCC):

The Pawnee Nation Liquor Control Commission's responsibility is the establishment and enforcement of Pawnee Nation Liquor Control Act for use of Liquor, alcohol and beer beverages on Pawnee Nation tribal jurisdictional land and within Indian Country. The Pawnee Nation Liquor Control Board's purpose is to regulate the sale and distribution of liquor and beer products on all properties under the jurisdiction of the Pawnee Nation and to generate revenue to fund needed tribal programs and services.

The Pawnee Nation Liquor Control Commissioners are as follows: Reva Howell, PNLCC Chairperson; Cynthia Butler, PNLCC Secretary; Phyllis Soxie, PNLCC Treasurer; Brian Kirk, PNLCC Member; and Kyla Wichita, PNLCC Member.

II. Executive Summary: The Pawnee Nation Liquor Control Commission shall meet at least quarterly or at special called meetings to address any violations or to license any business entities and/or individuals that are subject to provisions of Pawnee Nation Liquor Control Act that is administered by this regulatory body.

#### III. Quarterly Goals and Objectives:

The Pawnee Nation Liquor Control Commission has approved Individual liquor licensing for TeePee Smoke Shop Casino, Howlers BBQ, PN Travel Plaza now known as the Arrowstop, and Stonewolf Casino in January 2019. The PNLCC will continue to review and approve licenses for individuals to sell or serve alcohol. The Commission has also reviewed violations within the entities and has made corrections to several actions to meet the primary purpose of ensuring no violations of the PNLCC Act.

The Pawnee Business Council appointed 2 additional members to the Pawnee Nation Liquor Control Board in 2019: Brian Kirk and Kyla Wichita. The Liquor Control Commission is now seated a fully seated board. The Pawnee Nation Liquor Control Commission is only funded to meet once a Quarter per calendar year, but the Commission has agreed to meet monthly to meet the needs of those who require licensing and to ensure that all reviews are done in a timely manner.

The PNLCC has been working diligently to improve and strengthen the Act and policies within the Commission. The Commission has been working with the Pawnee Tribal Development Corporation to fix some inefficiencies and to streamline a more sufficient process when it comes to licensing and violations. We will continue these efforts to create a more collaborative work environment in meeting the requirements and regulations of the Act.

- IV. Travel and Training: No travel or training for the first quarter of 2019. The Liquor Control Commissioners are looking forward to future training to be apprised of issues related to liquor control and the sale of liquor on Pawnee Nation tribal land and within Indian Country.
- V. Financial Reporting: The PNLCC's budget was approved during the 2018 budget process for the 2019 year by the Pawnee Nation Budget Committee and the Commission will continue with operations in spite of the significant budget cuts that were made. As a result of the budget cuts, this has affected the amount of meeting stipends to be paid out, which creates a slight hardship to continue with the regulatory duties this Commission is entrusted with. Although the Commission does understand the budget restraints, they have continued to work on the continued enforcement of the PNLCC Act and activities. The Commission will diligently watch their expenditures and adjust or modify their budget as necessary for expenses as they will continue their growth process.
- VI. Regulatory Activities: The PNLCC has the following to report for the 2019 first quarter.

Approved Individual Licensing	9
Denied Individual Licensing	1
NOV's Issued	4
Review of Incident Reports	2

One of the incident reports resulted in the Notice of Violations (NOV) issued. Two (2) for the StoneWolf Casino (facility) and two (2) for Individual Licensees. An appeal hearing will be scheduled for the four NOV's and possibly for the Individual License that was denied based on the background check conducted for the individual. The other incident report was sent back to the Gaming Commission to request further documentation.

VII. Conclusion: The Pawnee Nation Liquor Control Commission has been busy with activities entrusted to this Commission and will continue to work to ensure the PNLCC Act is adhered to concerning the sale of Liquor, Alcohol and Beer.

Pawnee Nation Tax Commission

Quarterly Report to the Pawnee Business Council

1st Quarter 2019

# I. Program Overview

The Pawnee Nation Tax Commission's Mission Statement:

To exercise the tribal sovereignty by advancing the Pawnee Nation tribal economies and right to self determination. Promote Pawnee Nation exercising self-sufficiency through the maintenance of a comprehensive tax base and collection of revenues.

# II. Executive Summary

The Tax Commission receives a listing of former tribal members who have relinquished their membership with the Pawnee Nation. Our listing is updated with any relinquishments after they are formally approved by Pawnee Business Council. There has been an updated listing given to the Tax Commission of recent relinquishments.

The Tax Commission has properly trained and competent personnel applying a state of art tax system, TagPro, to assist in the collection of taxes and licensing.

Tax Manager Lyle E. Fields has obtained the necessary training and requisite certifications (notary) in order to engage in transacting Tax Commission business. Mr. Fields has been the Tax Manager since July 2008. Since August 10, 2018, when the Tax Assistant accepted another position, this position has been and is being filled by temporary workers from various programs. The Tax Commission is only being permanently staffed by the Tax Manager until the Pawnee Nation hiring freeze is lifted.

The Tax Commission takes its responsibility to pursue revenue for the Pawnee Nation of Oklahoma especially during these times that are not good for tribal governments and funding cuts across all tribal programs for the Pawnee Nation.

The Tax Commission received the handicap motor vehicle tags. To be eligible for a handicap tag, the tribal member must first obtain the handicap placard from the OK Department of Public Safety. The handicap tags were ordered through the Oklahoma Correctional Institute which produces all other Pawnee Nation tribal tags.

Attorney General Don Mason, along with OU extern Kelli Barmore and Tax Director Kathy Daniels, drafted the Pawnee Nation Limited Liability Company Act. On February 2, 2019, AG Don Mason presented the LLC Act to the Pawnee Business Council. The LLC Act was approved by Resolution #19-09. Fee schedule and forms are in the process of being developed.

The Oklahoma Intertribal Tax Association is looking at organizing under the Pawnee Nation LLC Act. OITA is also considering other organizational structures such as a consortium type structure. Law student externs will assist in developing draft business structure once it is determined/researched as to how it will be developed, The OITA decided to meet quarterly with the first meeting held March 29, 2019, hosted by the Sac and Fox Nation, Lucian Tiger, Muskogee Creek National Council was keynote speaker who provided information on the Muskogee Creek Nation Casino and other business properties located on tribal land. One of the businesses located and operating on their property, Riverwalk, applied for a state permit. Muskogee Creek Nation advised property owner it was on tribal land and subject to their jurisdiction and requested they cancel their state permit; and owner complied. Muskogee Creek Nation Council Member indicated they are exercising their sovereignty as a tribal government and assert that other tribes exercise that same right. It was noted the tribes have strength in numbers and discussed it is important with tribes in any negotiations, i.e. gaming compact, tobacco, and motor fuel that remain diligent. He advised that the Muskogee Creek gives to local schools, fire stations, etc. and that the local fire departments advised them that fire service is not to be provided on their Creek properties. Muskogee Creek Nation indicated to property owners if any lawsuits arise, then Muskogee Creek Nation agreed to provide legal assistance or fund any legal litigation costs that may arise. There was discussion on amount that tribes provide to State of Oklahoma through gaming compacts and wanting to know where money is being spent. Discussed drafting a letter in which Oklahoma tribes sign and forward it to the State of Oklahoma asking for an accounting of how their gaming revenues are being allocated at this time. Tribes have asked for this in the past with no response. AG Don Mason indicated that tribal leaders should be apprised of this potential letter that could be drafted and find out if tribal leaders in Oklahoma are willing to sign it.

Greg Carpenter, Osage Nation Tax Director, spoke about different methods to raise additional funds for the Osage tribe. There is a limited amount of funds raised by snacks, food or merchandise served on their tribal lands by a permit; and Pawnee Nation does have permits in place at this time. Only difference proposed by Greg Carpenter is the Osages have vendor returning to the Tax Office and paying the actual amount paid based upon 5% sales tax on the sales for that day wherein the Pawnee Nation issues an annual or daily permit to vendor. Discussion by Mary Mashunkashey of her personal feelings that a 2% excise tax on tags is too high and others mentioned a 1% excise tax, much discussion related to excise tax and some tribes may be looking at implementation. Pawnee Nation looking at gradual rate increase and/or excise tax. Other topics discussed in the working group sessions include marijuana legislation, tobacco rates, alcohol rates and the upcoming Tobacco Compact renegotiations for Oklahoma

tribes. OITA is coordinating the next quarterly meeting to be held mid-late July with the Comanche Nation hosting the meeting.

Tax Commissioners received copies of the Pawnee Nation Hemp Farming Act of 2019 and Pawnee Business Council Resolution #19-06 adopting this Act. Tax Commissioners are focusing on developing hemp taxation. Mary Mashunkashey from NITA was contacted and advised of the Pawnee Nation's efforts to develop tribal legislation related to marijuana, hemp, CBD or related products and was advised she did not know of any other tribe, than the Kickapoo Tribe, that has any legislation. Regulations from the Kickapoo Tribe related to marijuana were distributed for review. It was requested of Tax Commissioner Lael Echo-Hawk, who has assisted other tribes with their rules, regulations and/or tax rate structure, to review the Nation's Hemp Act. She advised that historically the states placed a tax at all 3 levels of development, which is cultivator, processor, then at point of sale. If the Nation intends to do all 3 levels itself, it makes sense to impose a single tax at point of sale. Law student externs researched other hemp tax structures and, in particular, the Colville Confederated Tribe's hemp statute, concentrating on such factors as when tax is assessed, how much, etc The Tax Commission met March 20, 2019, and discussed the taxation research results to date. AG Mason advised that the Nation at this time will only be providing land and regulations. The Tax Commission discussed taxing at the point of cultivation. Further information is requested in order to formulate a proposed tax structure.

The Tax Commissioners are researching a tax rate increase on vehicles. The taxation rate has never been increased since the Pawnee Nation started the vehicle registration program around the mid 1990's. The same taxation software has been used since implementation and the contractor verified that no rate increase has ever taken place. Tax Commissioners discussed at length the issue of an excise tax brought to them at the March 1<sup>st</sup> meeting by Executive Director Jim Gray and Finance Director Harrison Perry. The excise tax to be assessed on the first year of a motor vehicle registered with the Nation. The intent is to generate revenue to help fund the CRD language and cultural program. Numerous methods were discussed. Tax Commission requested a further meeting with ED Gray at their April 16<sup>th</sup> meeting to discuss methodology and other matters related to the increase and also the staffing of the Tax Commission.

# III. Mission/Purpose Statement/Goals and Objectives

The Pawnee Nation Tax Commission's responsibility is to support and strengthen the Pawnee Nation by licensing and regulating certain conduct with the Tribal jurisdiction, to provide financing for current expenses of the Pawnee Nation tribal government and to provide financing for tribal government services or departments. The Pawnee Nation Tax Commission provides the resources for our elected officials/tribal administration in meeting the needs of its tribal needs or services as it identifies them.

The Pawnee Nation Tax Commission's goals and objectives are to provide revenue for the Pawnee Nation of Oklahoma through its tribal vehicle registrations and titles for tribal members; to process the Tobacco Tax Rebate to the Pawnee Nation Tobacco Retailers, that being the following month of sales and upon receipt from the State of Oklahoma. The Tax Commission received the 8% sales tax from businesses located within Pawnee Nation boundaries, i.e. Pawnee Nation Travel Plaza, Pawnee Nation Trading Post, Teepee Smoke Shop, Howlers BBQ, and Harmon Denture Clinic.

The Pawnee Nation Tax Commission was re-established in 2015. The current Tax Commissioners are Kathy Daniels, Director; Martha Only A Chief, Assistant Tax Director; Alicia Leading Fox, Secretary; Lael EchoHawk, Treasurer; and Ann Collins, Sergeant at Arms; and is again a fully seated five (5) member Tax Commission.

The Pawnee Nation Tax Commission has been meeting monthly with meetings on January 21, February 18, and March 17, 2019.

The Oklahoma Intertribal Tax Association meet at the Sac & Fox Nation on March 29, 2019, coordinated by Attorney General Don Mason and Tax Director Kathy Daniels. There was sharing of information related to the marijuana tax, alcohol tax, and tobacco taxes as it relates to tribes and the state of Oklahoma. Don Mason will be working with law student extern in developing the OITA through LLC status or 501(c)(3) status. The OITA will be meeting quarterly with the next meeting anticipated mid-late July.

They are in the process of developing a tax structure relating to marijuana, hemp, CBD or related products. It is intended to actively pursue this matter since the Pawnee Nation is reviewing a partnering relationship with DuPree Greene who are involved in hemp and will ensure that Pawnee Nation will be in a position if a business partnership is developed and located within Pawnee Nation jurisdictional boundaries.

The Pawnee Nation Tax Commission is in the process of updating their policies and procedures and reviewing additional areas that are taxable and licensable for activities within Pawnee Nation tribal jurisdiction.

# IV. Financial Reporting

Based upon review of other tribes' accounting system established to review accuracy for auditing purposes, it appears that the Pawnee Nation's system is appropriate for revenue audit purposes at this time.

Other revenues for sales taxes, fees, permits, oil and gas severance taxes were reported by the Finance Department as their prime responsibility of the Pawnee Nation. This financial reporting

information the Tax Manager accessed with our TagPro system, the software system in place for tribal tag issuances and renewals.

The 1st Quarter 2019 tag/title totals include 307 renewals, 97 new, 11 veterans, 3 commercial, 0 exempt, 5 duplicate titles, 6 lost decals, 64 liens, 5 motorcycle, 24 personalized, 30 boat, 3 farm, 0 transfer.

All revenues generated by the Tax Commission are booked into the General Fund by the Pawnee Nation Finance Department.

# 1st Quarter 2019 Revenues:

# January 1, 2019 through March 31, 2019

Tobacco Compact		
(Dec 2018 thru Feb 2019)	\$	86,472.28
Interest Income	\$	25.62
License/Fees (liquor, business	\$	1,615.00
Merchandise	\$	379.17
Oil & Gas Severance Tax	\$	915.02
Oil & Gas permits	\$	0.00
Pendleton Sales	\$	767.85
Sales Tax	\$ 2	24,623.08
Tax Permits	\$	200.00
Treatment, Storage, Disposal Fee	\$	0.00
Vehicle Registration	\$ 2	24,294.98
Vending Device Permits		11,900.00
Total Before Deduction	_	31,193.00
eductions:		
Jan-Mar Tobacco Rebate Payment-TDC	\$ 3	0,611.31
Jan-Mar Tobacco Rebate Payment-TeePee		9,739.92
Total Net to Tribe:	\$12	0,841.77

#### V. **Future Plans**

**Deductions:** 

The Pawnee Nation Tax Commission plans to continue attending the United Indian Nations of Oklahoma, Kansas and Texas ("UINOKT") conferences to keep apprised of ongoing issues related to local and state governments' attempts to tax tribal governments' businesses on tribal land. The Tax Manager and Tax Commissioners are members of UINOKT. The UINOKT body deals with issues that are currently taking place or arising in Indian Country.

The Pawnee Nation Tax Commission intends to continue to monitor other area tribes excise taxes that are in place and any increases that may be implemented. The Tax Commission intends

to study our operating cost, cost of operating Tax Commission and future revenue streams that will benefit the Pawnee Nation due to Federal programs cutting funding to tribal programs that provide needed services or unmet needs/programs needed for Pawnee Nation tribal members.

The Tax Commissioners are in the process of setting up regulations for vendors on the Pawnee Nation Tribal land and having to require an annual vendor permit; and proposing regulations for oil and gas registry system for delivery truck drivers, well operators, individuals taking oil off Pawnee Nation jurisdictional land. Tax Commissioners are working with AG Mason in consulting and advising for new revenue sources for the Pawnee Nation and generate new revenue streams for the Pawnee Nation of Oklahoma.

The Pawnee Nation Finance Department provides the necessary financial statements and reports. The Pawnee Nation set up the Tax Department as a department of the Pawnee Nation when the Pawnee Nation Tax Commission ended in July 2008. The Tax Commission was re-established by the Pawnee Business Council in 2015. The Tax Commission has temporarily adopted the Pawnee Nation policies and procedures until the Tax Commission develops and approves new governing documents

# VI. Travel and Training.

The Tax Manager attended the Oklahoma Intertribal Tax Association meeting on March 29, 2019, at the Sac & Fox Nation. Out of this meeting a vehicle working group meeting was scheduled for April 29, 2019, at Sac & Fox Nation, but due to an unforeseen accident to presenter Mary Mashunkashey, the meeting was cancelled and to be rescheduled at a later date. With travel being limited to in-state travel, it will be on a conference by conference basis if any Tax Commissioners or Tax Staff will be able to attend upon all proper approvals due to all tribal programs are operating on restricted budgets at this time.



# Pawnee Nation Tribal Employment Rights Office (TERO) Ouarterly Paport to the Paymee Rusiness Council

# Quarterly Report to the Pawnee Business Council 1st Quarter January – March 2019

## I. Pawnee Nation Tribal Employment Rights Office

The Pawnee Nation Tribal Employment Rights Office is responsible for assisting in and requiring the fair employment of Indians, to create employment and training opportunities for members of the Pawnee Nation and other Indians, and to prevent discrimination against Indians in the employment practices of employers who are conducting business within the territorial jurisdiction of the Pawnee Nation of Oklahoma.

In addition, the TERO office receives federal funding from the Equal Employment Opportunity Commission. The funding provided from the contract with the EEOC is to provide continued development of indigenous capacity to enhance the employment opportunities of Indians and to identify, remedy and eliminate unlawful employment discrimination occurring on or near the reservation by supporting the work of the Tribal Employment Rights Office (TERO).

Further, the TERO office has an obligation to protect the Title VII and special preference rights of Indians.

## **II. Executive Summary:**

The Pawnee Nation TERO program had an active 1<sup>st</sup> quarter for 2019. A total of 12 TERO clients received full or part-time employment during the 1<sup>st</sup> quarter. Of the 12 clients, 9 are Pawnee tribal members and the other 3 are from other tribes and members of Pawnee Nation households. The total payroll for the 1<sup>st</sup> quarter for the TERO clients was \$13,479.22 and of that total \$11,222.56 is from the current construction jobs taking place here on the Nation.

The balance of payroll is what was paid to workers sent by the TERO program to assist the Pawnee Nation Property Management department because that department has had a reduction in workforce for some time. The workers are cutting trees for wood at the community building and for clearing another area on tribal lands. These positions are only for a couple of weeks but it is important to put some tribal and community members to work and to help out property since they are not at capacity. That department does quite a lot of work for the Nation.

All of the jobs, whether full or part-time, give the clients added income as well as adds to the economy of the Nation and the city of Pawnee. Also, it is much appreciated that the construction companies are utilizing the TERO office and its clients as often as they can.

Three TERO clients were able to attend a couple of classes sponsored by the Tribal Technical Assistance Program. This was a one-day training and took place in Muskogee; the classes were Traffic Control and Work Zone Safety. The clients were appreciative for the opportunity to add to their resumes.

The construction gave high praise for a couple of TERO clients work. It's good to hear that these TERO workers are doing the jobs they are asked to do. We want to



# Pawnee Nation Tribal Employment Rights Office (TERO) Quarterly Report to the Pawnee Business Council 1st Quarter January – March 2019

send dependable workers to the companies and if anyone is not working up to their potential then we want to know and will make the necessary adjustments, as well as provide additional training if needed. The goal is to prepare the clients for long-term employment.

The Interim TERO Director invoiced TDC for the payroll taxes owed from 2018. As of the end of the 1<sup>st</sup> quarter 2019 the 1<sup>st</sup> and 2<sup>nd</sup> 2018 quarter fees have been paid as well as a partial payment for the 3<sup>rd</sup> quarter in 2018. These payments are appreciated and will help with the plans that are being made for training opportunities for clients.

The TERO office, Interim Director and Client Services Coordinator, will be doing TERO updates and news on the PN website. We feel it's important to be transparent and to get the facts out to the tribal members about what is taking place with the program.

TERO met with Meridian Technology. This is a great opportunity to provide training for TERO clients and we have the option to customize the training. They offer some free training but generally there will be a cost involved and in order to make this a success for our clients, we are dependent on payments and fees coming in to the TERO office. An MOU signing with Meridian will be taking place in the 2<sup>nd</sup> quarter 2019, the Pawnee Nation Attorney General has reviewed the document and all we need to do is set the date.

Currently Matt Bellendir, Client Services Coordinator, is reviewing all of Meridian's training options with the on-site engineer of the construction projects, Justin Peck. We will then ask Meridian to put together a package for review. By going to the employer, we can better prepare our workforce for what the employer is needing, this helps both parties involved. Working with Meridian will enable us to build a viable TERO training program that has the potential to prepare clients to enter the workforce with confidence.

The MOU signing with the International Brotherhood of Teamsters and TERO was held on March 26<sup>th</sup>. The event was successful with many out of town guests attending as well as great attendance by our Pawnee Nation Business Council. This is another great opportunity to give our community the opportunity to train for a career. We made several contacts and going forward these people will be assisting us in what steps need to be taken to set up trainings.

We have developed a training plan – draft – so going forward we can be consistent on how we go about recruiting clients for training, what procedure to follow, and what responsibilities the TERO office has and what will be expected of the client who chooses to enter training. This is high priority and imperative to have our own plan, or roadmap, to follow going forward in order for this to be successful.



# Pawnee Nation Tribal Employment Rights Office (TERO)

# Quarterly Report to the Pawnee Business Council 1st Quarter January – March 2019

TERO will be assisting the Summer Youth program this year by offering transportation and equipment to that program so they can complete important projects during the summer. The TERO office believes in working together with all of our offices within the Nation in order to be the most productive in achieving what's best for the Nation.

TERO is alive, active and involved in trying to locate jobs for the labor pool. Mr. Bellendir keeps the labor pool updated so he can notify applicants on a moment's notice if there are any jobs that come up. All other qualifying criteria is being monitored and the Interim Director is listening in on the Construction Management/General Contractor (CM/GC) meetings.

Compliance plans were reviewed and approved for the following contractors that are doing various stages of work at the Nation:

- ➤ BUI Compliance Plan
- Woodchuck Outdoors LLC, grading on Morris Road
- Kester Plumbing, Campground Bathroom
- Green Country Surveying, Morris Road
- ➤ All Lit Up, Campground Bathroom
- > Talon Commercial Services-stone veneer

Most of the construction will be winding down, but there will be other projects beginning soon such as the Catlett Road; 1<sup>st</sup> Street construction; and Pedestrian Bridge.

#### III. Quarterly Goals and Objectives

The interim TERO director will be looking for employment opportunities for the TERO Labor Pool applicants; attend the CM/GC meetings; work on the training plan that establishes criteria and responsibilities of TERO and the clients.

### IV. Travel and Training

There was no travel or training in the 1<sup>st</sup> guarter 2019 for TERO staff.

### V. Financial Reporting

The TERO office had \$1,036.79 in expenses on the tribal account. There was also \$7,696.66 in reimbursable expenses; the reimbursable expenses are the amount paid to TERO workers during the 1<sup>st</sup> quarter 2019 which will be reimbursed back into the TERO program by the construction companies the TERO clients worked for.

The Federal EEOC grant has \$18,747.95 in expenses since it's fiscal year which began on 10/01/2019. The EEOC grant has yet to receive its FY19 funding, this program always runs a year behind in getting its contract and funds, so in essence, the EEOC program is operating within budget, utilizing prior year's funding and anticipating FY19 funds. There were no other sources of revenue during the 1st quarter in 2019 other than the payment of payroll fees from TDC.



# Pawnee Nation Tribal Employment Rights Office (TERO) Quarterly Report to the Pawnee Business Council 1st Quarter January – March 2019

# Conclusion

The TERO office is temporarily located in Room 204 on the 2<sup>nd</sup> floor of Building 64 for the Interim TERO Director, extension 123; and in Room 204 on the 1<sup>st</sup> floor of Building 64 for the Client Services Coordinator, extension 124. Feel free to stop by or call at any time: 918-762-3621 or 918-399-5107, director's cell.

Respectfully,

Laura Melton
Interim TERO Director



June 1, 2019

Pawnee Nation Business Council

RE: 1st Quarter Report

On Friday, May 17 Pawnee Tribal Development Corporation with the guarantee of the Pawnee Nation closed the consolidation loan with First Secure Bank of Sugar Grove, Illinois in the amount of \$8.5-million. Proceeds from the loan retired the existing loan at Bank of Oklahoma Financial (\$5,546,977.11) and at Armstrong Bank (\$854,104.28).

After deductions for ALL closing costs a total of \$1,788,826.61 was deposited into two accounts at First Secure Bank. \$900,000 was deposited to an Operating Account and \$888,826.61 was deposited into a Cap Ex account. All bank accounts at BOK will be closed when all outstanding checks payable clear.

Most accounts at Armstrong Bank will be closed once all ACH accounts are transferred to First Secure. The only account that will be maintained at Armstrong Bank will be for deposits to be transferred to First Secure and money for casino operations (change).

The following are selected items of note for the quarter:

- Gaming revenue for quarter is \$3.16 million, up 19.84% from 4th quarter and up 13.45% from the 1st quarter in 2018.
- Convenience store gross margins for the quarter is 15.88%, up from 4th quarter (11.26%) and up from 1st quarter 2018 (10.47%).
- Food and beverage (Howler's) gross margins for the quarter is 28.79%, down from 4th quarter (36.82%) and down from 1st quarter 2018 (36.95%).
- PTDC has paid \$30,000 to the Tribe for rents this quarter.
- PTDC has accrued \$113,721 to the Pawnee Nation Gaming Commission year-to-date for annual assessment fees.
- PTDC has paid \$7,460 to the Pawnee Nation Gaming Commission year-to-date for gaming license fees.
- PTDC has accrued \$56,190 to the Pawnee Nation TERO office year-to-date.

Attached please find the consolidated financial statements of the Pawnee Tribal Development Corporation's for the quarter ended March 31, 2019.

Jeff Goodfox, Chairman of the Board Robert Dimmick, Chief Executive Officer Pawnee Tribal Development Corporation Pawnee, Oklahoma

# Pawnee Tribal Develop Corp. Balance Sheet As of March 31, 2019

	Quarter Ending 03/31/2019	Quarter Ending 12/31/2018	Quarter Ending 03/31/2018
	Actual	Actual	Actual
Assets			
Current Assets			
Cash & Cash Equivalents	1,795,488.63	1,942,251.07	1,794,315.72
Trade Receivables	307,649.06	182,910.24	210,463.26
Due from Related Parties	156,533.60	133,435.30	24,387.35
Inventory - C-Stores	335,191.73	266,392.13	323,774.21
Inventory - Food & Beverage	16,033.42	31,319.18	22,606.11
Inventory - Screen Print & Embroidery	0.00	0.00	10,917.82
Prepaid Expenses	96,072.04	82,532.90	243,123.49
Total Current Assets	2,706,968.48	2,638,840.82	2,629,587.96
Long Term Assets			
Investments	232,143.00	232,143.00	232,143.00
Restricted Deposits	306,822.28	305,916.21	302,894.36
Capital/Fixed Assets	14,894,653.70	15,066,048.24	15,791,383.87
Total Long Term Assets	15,433,618.98	15,604,107.45	16,326,421.23
Total Assets	18,140,587.46	18,242,948.27	18,956,009.19
Liabilities & Equity			
Liabilities			
Accounts Payable	1,189,228.67	1,110,917.86	1,242,243.83
Accrued Liabilities	595,621.26	665,540.48	514,003.40
Due to Related Parties	103,643.38	214,656.81	59,096.32
Current Maturities of LTD	0.00	0.00	34,472.32
Long-Term Debt	6,729,531.94	7,023,426.86	7,877,326.99
Deferred Inflows of Resources	1,702,706.79	1,790,039.34	1,563,594.80
Total Liabilities	10,320,732.04	10,804,581.35	11,290,737.66
Equity			_
Equity	2,018,112.92	2,177,428.53	2,148,102.12
Net Position	5,420,254.00	5,420,254.00	5,420,254.00
Increase (Decrease) in Net Position	381,488.50	(159,315.61)	96,915.41
Total Equity	7,819,855.42	7,438,366.92	7,665,271.53
Total Liabilities & Equity	18,140,587.46	18,242,948.27	18,956,009.19

# Pawnee Tribal Development Corporation Trailing Twelve Months Fixed Charge Coverage Ratio Calculation As of March 31, 2019

	Tue III 40 Me	O	O	O	O
	3/31/2019	Quarter Ending 6/30/2018	9/30/2018	12/31/2018	3/31/2019
Summary Income Statement	3/3 1/2019	0/30/2016	9/30/2016	12/31/2016	3/31/2019
Operating Revenues					
Casino Gaming	11,257,951.99	2,761,542.40	2,694,747.32	2,639,049.72	3,162,612.55
Food & Beverage	1,116,605.12		283,227.52	277,294.39	266,295.27
Convenience Store	8,575,008.20		2,196,935.20	2,099,350.26	1,973,851.38
Screen Print & Embroidery	11,492.79		26.25	0.00	0.00
Other Operating Revenues	194,898.35	,	49,096.37	47,713.60	51,693.89
Gross Revenues Before Promotional Allowances	21,155,956.45	5,414,062.73	5,224,032.66	5,063,407.97	5,454,453.09
Promotional Allowances	(155,078.46)	(41,204.63)	(43,013.64)	(48,366.17)	(22,494.02)
Total Operating Revenues	21,000,877.99	5,372,858.10	5,181,019.02	5,015,041.80	5,431,959.07
Operating Expenses					
Casino Gaming	7,403,324.00	1,781,767.39	1,820,593.48	1,819,310.44	1,981,652.69
Food & Beverage	1,363,874.51		380,050.10	311,260.16	323,392.79
Convenience Store	8,547,775.98		2,200,628.68	2,117,519.25	1,906,547.01
Screen Print & Embroidery	55,447.30		15,586.28	2,872.63	1,031.41
General and Administrative	1,590,027.88		349,554.86	383,795.62	410,693.09
Depreciation	1,095,045.94		257,084.53	348,764.01	233,724.54
Total Operating Expenses	20,055,495.61	5,191,434.04	5,023,497.93	4,983,522.11	4,857,041.53
Operating Income (Loss)	945,382.38	181,424.06	157,521.09	31,519.69	574,917.54
Operating moonic (2000)	040,002.00	101,424.00	107,021.00	01,010.00	014,011.04
Nonoperating Revenues & Expenses					
Interest Income	7,009.84	1,682.11	1,538.89	1,506.92	2,281.92
Interest Expense	(449,333.12)	(114,694.09)	(117,559.30)	(110,281.33)	(106,798.40)
Gain (Loss) on Disposals of Assets	(1,149.17)	\ <i>,</i>	0.00	1,064.52	0.00
Gain on Vendor Advances	333,557.01	85,769.25	76,674.42	83,780.79	87,332.55
Gaming Commission Assessments	(485,004.46)	(120,111.12)	(122,571.10)	(121,141.12)	(121,181.12)
Other Nonoperating Income (Expense)	15,871.89		12,369.65	1,176.24	1,126.00
Total Nonoperating Revenues & Expenses	(579,048.01)	(148,367.54)	(149,547.44)	(143,893.98)	(137,239.05)
Net Income Before Distributions	366,334.37	33,056.52	7,973.65	(112,374.29)	437,678.49
B. (1)					
Distributions	0.00	0.00	0.00	0.00	0.00
Distributions to Pawnee Nation	0.00	0.00	0.00	0.00	0.00
TERO Taxes Paid to Pawnee Nation	(211,750.48)	,	(58,106.25)	(46,941.32)	(56,189.99)
Fines & Penalties Paid to Pawnee Nation  Total Distributions	0.00 (211,750.48)		0.00	0.00	0.00 ( <b>56,189.99</b> )
Total Distributions	(211,750.48)	(50,512.92)	(58,106.25)	(46,941.32)	(56,189.99)
Increase (Decrease) in Net Position	154,583.89	(17,456.40)	(50,132.60)	(159,315.61)	381,488.50
EBITDA Calculation					
Increase (Decrease) in Net Position	154,583.89	(17,456.40)	(50,132.60)	(159,315.61)	381,488.50
Add: Interest Expense	449,333.12	114,694.09	117,559.30	110,281.33	106,798.40
Add: Depreciation	1,095,045.94	255,472.86	257,084.53	348,764.01	233,724.54
Add: Distributions	211,750.48	50,512.92	58,106.25	46,941.32	56,189.99
EBITDA	1,910,713.43	403,223.47	382,617.48	346,671.05	778,201.43
First Observe Outs 1965					
Fixed Charge Calculation	1 0 1 0 7 1 0 1 0	400 000 47	000 047 40	0.40.074.05	770 004 40
EBITDA	1,910,713.43	403,223.47	382,617.48	346,671.05	778,201.43
Less: Maintenance Capex	(87,465.00)		(EQ 400 05)	(46.044.00)	- (EG 400 00)
Less: Distributions Net Cash Flow	(211,750.48)	(50,512.92)	(58,106.25)	(46,941.32)	(56,189.99)
INEL CASII FIOW	1,611,497.95	352,710.55	324,511.23	299,729.73	722,011.44
BOK Principal Payments	1,069,605.84	267,401.46	267,401.46	267,401.46	267,401.46
BOK Interest Expense	406,245.13	103,672.79	106,708.94	99,340.89	96,522.51
Armstrong Debt Service	99,806.88	24,951.72	24,951.72	24,951.72	24,951.72
Debt Service	1,575,657.85	396,025.97	399,062.12	391,694.07	388,875.69
Fire d Ob O D. ()	4.00	2.00	2.2		1.00
Fixed Charge Coverage Ratio Excess Cash (Deficit)	1.02x 35,840.10	0.89x (43,315.42)	0.81x (74,550.89)	0.77x (91,964.34)	1.86x 333,135.75

# Pawnee Tribal Develop Corp. Pawnee Tribal Development Corporation Profit & Loss (Management Basis) For the Month Ended March 31, 2019

		,		
	Quarter Ending	Quarter Ending	Quarter Ending	Year to Date
	03/31/2019	12/31/2018	03/31/2018	03/31/2019
		Actual	Actual	Actual
Operating Revenues				
Gaming Revenues	3,162,612.55	2,639,049.72	2,787,774.37	3,162,612.55
Convenience Store Revenues	1,973,851.38	2,099,350.26	2,002,368.06	1,973,851.38
Food & Beverage Revenues	266,295.27	277,294.39	286,215.83	266,295.27
Screen Printing & Embroidery Revenues	0.00	0.00	11,692.20	0.00
Other Revenues	51,693.89	47,713.60	54,556.49	51,693.89
Promotional Allowances	(22,494.02)	(48,366.17)	(40,313.99)	(22,494.02)
Total Operating Revenues Cost of Revenues	5,431,959.07	5,015,041.80	5,102,292.96	5,431,959.07
COGS - Convenience Store	1,660,395.44	1,863,033.09	1,792,621.82	1,660,395.44
COGS - Convenience Store COGS - Food & Beverage	189,640.88	175,199.72	180,461.46	189,640.88
COGS - Flood & Beverage COGS - Screen Printing & Embroidery	0.00	0.00	8,896.49	0.00
Total Cost of Revenues	1,850,036.32	2,038,232.81	1,981,979.77	1,850,036.32
Gross Profit	3,581,922.75	2,976,808.99	3,120,313.19	3,581,922.75
G1033 F10III	3,361,922.73	2,970,000.99	3,120,313.19	3,361,922.73
Operating Expenses				
Personnel Costs	1,209,012.04	1,118,479.75	1,216,629.45	1,209,012.04
Advertising & Marketing	205,672.27	140,315.09	165,030.26	205,672.27
Banking, Collections & Payments	30,884.24	66,546.60	45,214.71	30,884.24
Contracted Services	159,583.42	141,090.28	138,643.55	159,583.42
Employee Development	10,757.22	5,315.26	5,202.44	10,757.22
Equipment	778,749.77	773,768.20	628,585.85	778,749.77
Governance	4,299.18	6,254.00	5,683.71	4,299.18
Guest Services	21,917.87	14,812.86	22,162.82	21,917.87
Insurance	19,778.42	19,107.63	20,706.10	19,778.42
Occupancy	173,868.72	172,905.45	172,647.35	173,868.72
Regulatory	86,667.81	100,970.40	87,623.26	86,667.81
Supplies & Materials	55,652.28	57,303.43	79,918.33	55,652.28
Technology	12,547.51	7,007.41	6,384.95	12,547.51
Transportation & Vehicle Costs	12,275.18	5,699.26	11,475.94	12,275.18
Other Expenses	779.10	1,800.73	(16.19)	779.10
Depreciation	233,724.54	304,114.01	254,984.44	233,724.54
Table Direct Charge Recovery	(9,164.36)	(31,851.06)	(38,562.60)	(9,164.36)
Internal Management Revenue	0.00	(3,000.00)	(3,000.00)	0.00
Total Operating Expenses	3,007,005.21	2,900,639.30	2,819,314.37	3,007,005.21
Operating Income (Loss)	574,917.54	76,169.69	300,998.82	574 O17 5 <i>4</i>
Nonoperating Revenues & (Expenses)	374,917.34	70,109.09	300,990.02	574,917.54
Interest Income	2,281.92	1,506.92	512.85	2,281.92
Interest Expense	(106,798.40)	(110,281.33)	(110,915.29)	(106,798.40)
Gaming Commission	(121,181.12)	(121,141.12)	(121,536.18)	(121,181.12)
TERO Payroll Tax	(56,189.99)	(46,941.32)	(59,114.04)	(56,189.99)
Other Nonoperating	88,458.55	41,371.55	86,969.25	88,458.55
Total Nonoperating Revenues &	(193,429.04)	(235,485.30)	(204,083.41)	(193,429.04)
(Expenses)	(100,720.07)	(200,400.00)	(207,000.71)	(100,420.04)
\ 1/				
Net Income (Loss)	381,488.50	(159,315.61)	96,915.41	381,488.50

# Pawnee Tribal Development Corporation Profit & Loss (Management Basis) For the Month Ended March 31, 2019

		Trading Post		Trading Post	StoneWolf	Howlers Famous		Pani Star			
	TDC Corporate	Retail	Travel Plaza	Casino	Casino	BBQ	Tee Pee Casino	Designs	Snak-N-Pak	BJ's Quick Stop	All Locations
	Quarter Ending	Quarter Ending	Quarter Ending								
	03/31/2019	03/31/2019	03/31/2019	03/31/2019	03/31/2019	03/31/2019	03/31/2019	03/31/2019	03/31/2019	03/31/2019	03/31/2019
Operating Revenues	·	· -							· ·		
Gaming Revenues	0.00	0.00	0.00	256,945.18	2,589,910.79	0.00	315,756.58	0.00	0.00	0.00	3,162,612.55
Convenience Store Revenues	0.00	433,390.38	837,562.34	0.00	0.00	0.00	0.00	0.00	655,960.37	46,938.29	1,973,851.38
Food & Beverage Revenues	0.00	0.00	0.00	0.00	0.00	266,295.27	0.00	0.00	0.00	0.00	266,295.27
Other Revenues	965.50	777.50	7,580.55	7,130.00	30,209.00	96.87	3,087.00	0.00	1,847.47	0.00	51,693.89
Promotional Allowances	0.00	0.00	0.00	0.00	(22,494.02)	0.00	0.00	0.00	0.00	0.00	(22,494.02)
Total Operating Revenues	965.50	434,167.88	845,142.89	264,075.18	2,597,625.77	266,392.14	318,843.58	0.00	657,807.84	46,938.29	5,431,959.07
Cost of Revenues	000.00	10 1,101 100	0.10,1.12.00	201,070110	2,001,02011	200,002	010,010.00	0.00	001,001.01	10,000.20	0,101,000.01
COGS - Convenience Store	0.00	348,902.21	714,439.43	0.00	0.00	0.00	0.00	0.00	553,429.72	43,624.08	1,660,395.44
COGS - Food & Beverage	0.00	0.00	0.00	0.00	0.00	189,640.88	0.00	0.00	0.00	0.00	189,640.88
Total Cost of Revenues	0.00	348,902.21	714,439.43	0.00	0.00	189,640.88	0.00	0.00	553,429.72	43,624.08	1,850,036.32
Gross Profit	965.50	85,265.67	130,703.46	264,075.18	2,597,625.77	76,751.26	318,843.58	0.00	104,378.12	3,314.21	3,581,922.75
G.033					2,001,02011	10,101120			101,070.12	0,011121	0,001,022.10
Operating Expenses											
Personnel Costs	286,801.29	41,370.66	58,607.90	101,125.75	506,025.49	116,508.67	47,983.97	0.00	50,588.31	0.00	1,209,012.04
Advertising & Marketing	3,365.23	0.00	462.00	16,912.86	177,074.16	582.91	7,275.11	0.00	0.00	0.00	205,672.27
Banking, Collections & Payments	1,827.32	4,769.40	16,139.96	(37.13)	(8,172.28)	3,660.13	186.80	(0.07)	10,939.71	1,570.40	30,884.24
Contracted Services	65,189.43	2,055.97	7,383.43	12,386.49	59,027.61	3,630.12	7,964.22	0.00	1,886.15	60.00	159,583.42
Employee Development	10,429.12	0.00	0.00	0.00	293.10	0.00	0.00	0.00	35.00	0.00	10,757.22
Equipment	16.68	2,871.00	806.92	47,780.38	662,004.10	2,029.50	61,704.66	0.00	1,332.45	204.08	778,749.77
Governance	4,299.18	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,299.18
Guest Services	0.00	0.00	320.97	6,023.05	14,846.64	0.00	517.27	0.00	209.94	0.00	21,917.87
Insurance	49.77	406.59	1,739.08	1,118.79	13,014.69	14.52	1,005.72	169.71	1,684.03	575.52	19,778.42
Occupancy	24,834.90	6,095.94	6,989.95	13,040.46	77,195.36	529.60	32,392.23	861.77	8,648.09	3,280.42	173,868.72
Regulatory	954.09	15.00	105.00	10,869.50	64,803.23	210.00	9,275.99	0.00	410.00	25.00	86,667.81
Supplies & Materials	4,551.33	4,167.92	3,963.93	3,141.32	28,974.35	6,444.98	577.15	0.00	3,831.30	0.00	55,652.28
Technology	6,663.96	141.48	1,091.43	141.48	3,965.92	141.48	141.48	0.00	130.14	130.14	12,547.51
Transportation & Vehicle Costs	1,701.79	0.00	106.95	0.00	9,692.13	0.00	0.00	0.00	774.31	0.00	12,275.18
Other Expenses	9.00	0.00	0.00	0.00	545.00	0.00	0.00	0.00	225.10	0.00	779.10
Depreciation	0.00	2,011.41	12,959.48	10,762.56	169,472.59	1,379.19	6,201.72	2,157.21	21,184.08	7,596.30	233,724.54
Table Direct Charge Recovery	0.00	0.00	0.00	0.00	(9,164.36)	0.00	0.00	0.00	0.00	0.00	(9,164.36)
Total Operating Expenses	410,693.09	63,905.37	110,677.00	223,265.51	1,769,597.73	135,131.10	175,226.32	3,188.62	101,878.61	13,441.86	3,007,005.21
Operating Income (Loss)	(409,727.59)	21,360.30	20,026.46	40,809.67	828,028.04	(58,379.84)	143,617.26	(3,188.62)	2,499.51	(10,127.65)	574,917.54
Nonoperating Revenues & (Expenses)			<del></del>		,				· · · · · · · · · · · · · · · · · · ·		<u>,                                      </u>
Interest Income	2,281.92	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,281.92
Interest Expense	0.00	0.00	0.00	0.00	(96,522.51)	0.00	0.00	0.00	(6,755.45)	(3,520.44)	(106,798.40)
Gaming Commission	(680.00)	0.00	(160.00)	(14,189.32)	(94,078.63)	(1,500.00)	(10,573.17)	0.00	0.00	0.00	(121,181.12)
TERO Payroll Tax	(12,082.15)	(1,665.27)	(2,624.90)	(4,855.12)	(23,431.60)	(6,752.83)	(2,422.35)	0.00	(2,355.77)	0.00	(56,189.99)
Other Nonoperating	(64.00)	0.00	0.00	520.47	78,457.23	390.00	8,354.85	0.00	0.00	800.00	88,458.55
Total Nonoperating Revenues &	(10,544.23)	(1,665.27)	(2,784.90)	(18,523.97)	(135,575.51)	(7,862.83)	(4,640.67)	0.00	(9,111.22)	(2,720.44)	(193,429.04)
(Expenses)					· · /						· · · /
									·		
Net Income (Loss)	(420,271.82)	19,695.03	17,241.56	22,285.70	692,452.53	(66,242.67)	138,976.59	(3,188.62)	(6,611.71)	(12,848.09)	381,488.50
Not income (Loss)	(720,211.02)	13,033.03	11,241.00	22,203.10	032,432.33	(00,242.07)	100,810.08	(0,100.02)	(0,011.71)	(12,040.03)	301,400.30



# HOUSING AUTHORITY OF THE PAWNEE TRIBE Quarterly Report to the Pawnee Business Council 1st Quarter 2019

Pawnee Nation Housing Authority

Mission Statement: To meet the needs of the Pawnee Nation members and other Native Americans living in the jurisdiction of the Pawnee Nation. Information regarding housing and housing needs may be obtained at the Housing Office located at 126 EagleChief Drive in Pawnee, OK or by calling the Housing Office at 918 762-3454. E-mail: pawneenationha@sbcglobal.net

## **II. Executive Summary**

The Housing Authority is staffed with seven fulltime employees that help provide assistance to tenants of the Rental, Lease Purchase and Non Nahasda Rental Programs. Housing applications are available at the Housing Office as well as information of referrals for all tribal services. The staff includes the Executive Director, Administrative Housing Tech and five Maintenance Staff.

## III. Quarterly Goals and Objectives -2019 IHP

- 1. Operating Assistance for 1937 Act and NAHASDA housing All monthly expenses were paid on time in full. Draw down amount from LOCCS Indian Housing Block Grant for this quarter for expenses was \$84,608.
- 2. Modernization of 1937 Act Units Maintenance staff is still busy cleaning up and renovating vacated units as applicants are anxiously waiting to be housed. New tenants moved into two newly renovated units at EagleChief in February and March are very pleased with their new homes. All routine maintenance is being completed on all units. On March 12 and 13 Ram Jack installed additional piers under a unit at Littlesun Addition and work began on the unit for removal of the ceiling in the garage, kitchen, living room, hall, one bedroom and bathroom. Old insulation was removed and new insulation was installed in the entire unit. Repairs were made due to earthquake damage. Repair work was done by Martin Construction a Pawnee Indian owned company.
- 3. Modernization/Rehabilitation of Privately Owned Homes –One applicant received a new roof during this quarter and a tribal elder received a new porch and ramp for their mobile home.
- Development No projects at this time.



# HOUSING AUTHORITY OF THE PAWNEE TRIBE Quarterly Report to the Pawnee Business Council 1st Quarter 2019

- 5. Housing Services Emergency Assistance was provided to four applicants this quarter. Services included assistance for utilities, plumbing repairs and homelessness.
- 6. Housing Management Services During this quarter work began on a NAHASDA rental unit with the unit being completely repainted, removed and replaced a ceiling in one bedroom, installed new flooring, fans, kitchen cabinets, screen doors and blinds. Target date for move in is April.
- 7. Training for this quarter HUD Procurement Training, Kaw Housing Three employee's attended March 12, 13 and 14. One employee attend NAHASDA Intermediate Training in OKC March 19 & 20.
- 8. Planning and Administration Monthly accounting fees were paid as well as all taxes State, Federal, Social Security and Medicare. Monthly house and rental payments for all projects were deposited and all monthly financial expenses were paid for this quarter on time. The annual inventory for Housing was completed during this quarter.
- On March 29 the Housing Authority received a letter from HUD stating that the Annual Performance Report for the 2018 IHP was complete and had been approved.
- 10. Three inquiries were made for Down Payment Assistance with no one applying.
- 11. One student was approved for rental assistance for this quarter in the amount of \$500.
- 12. Milliken students were provided lunch by Housing during their visit to the Pawnee Nation.
- 13. The Pawnee Nation Housing Authority is now online and will be adding and updating information as time permits and personnel are available for input.

Linda Jestes, Executive Director

Pawnee Nation Housing Authority Financial report March 31, 2019

(Fiscal year: 10-01-2018 through 09-30-2019)

The Authority employs an outside accounting firm, which performs standard monthly procedures and prepares monthly financial statements.

All cash transactions and transactions from other sources are reviewed and recorded. All grant related transactions including draws, receipts and open receivables are reviewed and recorded. All bank accounts are reconciled. No exceptions were noted.

As of March 31, 2019 and for the three months of the fiscal year's second quarter, the following significant financial data is noted:

Cash	\$ 884,950.
Receivable from HUD	84,608.
Total revenue, all sources	165,320.
Total expenses	176,140.
Rental revenue - housing units	31,758.
Funds available - HUD "55 account"	\$ 194,282.

Statement of Revenues and Expenditures 1006 - Tribal Reserve Operating Funds 100 - Executive offices From 1/1/2019 Through 3/31/2019

	Current Period Actual	Current Year To Date Actual	Total Budget - Original	Total Budget Variance - Original
Expenditures				
Supplies	163.42	163.42	0.00	(163.42)
Total Expenditures	163.42	163.42	0.00	(163.42)
Net Revenue over (under) Expenditures	(163.42)	(163.42)	0.00	(163.42)

# Statement of Revenues and Expenditures 1006 - Tribal Reserve Operating Funds 108 - Museum From 1/1/2019 Through 3/31/2019

	Current Period Actual	Current Year To Date Actual	Total Budget - Original	Total Budget Variance - Original
Expenditures				
Space Cost	450.00	450.00	1,800.00	1,350.00
Total Expenditures	450.00	450.00	1,800.00	1,350.00
Net Revenue over (under) Expenditures	(450.00)	(450.00)	(1,800.00)	1,350.00

Statement of Revenues and Expenditures 1006 - Tribal Reserve Operating Funds 109 - Pawnee Business Council From 1/1/2019 Through 3/31/2019

	Current Period Actual	Current Year To Date Actual	Total Budget - Original	Total Budget Variance - Original
Expenditures				·
Stipends	32,841.29	32,841.29	101,308.00	68,466.71
SUTA	194.45	194.45	848.00	653.55
Workmens Comp	206.91	206.91	550.00	343.09
Supplies	309.34	309.34	16,000.00	15,690.66
Rental/Leasing	0.00	0.00	500.00	500.00
Legal Expense	0.00	0.00	5,000.00	5,000.00
Professional Services	15,000.00	15,000.00	15,000.00	0.00
Communications	831.91	831.91	10,800.00	9,968.09
Travel	7,140.67	7,140.67	38,000.00	30,859.33
Training	0.00	0.00	5,000.00	5,000.00
Advertising	0.00	0.00	1,000.00	1,000.00
Community Events	251.68	251.68	5,000.00	4,748.32
Donations	2,100.00	2,100.00	16,000.00	13,900.00
Subscriptions & Memberships	0.00	0.00	13,500.00	13,500.00
Non-Capitalized Equipment	0.00	0.00	6,000.00	6,000.00
Space Cost	348.00	348,00	1,387.00	1,039.00
Total Expenditures	59,224.25	59,224.25	235,893.00	176,668.75
Net Revenue over (under) Expenditures	(59,224.25)	(59,224.25)	(235,893.00)	176,668.75

Statement of Revenues and Expenditures 1006 - Tribal Reserve Operating Funds 112 - Nasharo Council From 1/1/2019 Through 3/31/2019

	Current Period Actual	Current Year To Date Actual	Total Budget - Original	Total Budget Variance - Original
Expenditures				
Salary	(800.00)	(800.00)	0.00	800.00
Stipends	800.00	800.00	9,600.00	8,800.00
Travel	787.00	787.00	0.00	(787.00)
Total Expenditures	787.00	787.00	9,600.00	8,813.00
Net Revenue over (under) Expenditures	(787.00)	(787.00)	(9,600.00)	8,813.00

# Statement of Revenues and Expenditures 1006 - Tribal Reserve Operating Funds 125 - Election Board From 1/1/2019 Through 3/31/2019

	Current Period Actual	Current Year To Date Actual	Total Budget - Original	Total Budget Variance - Original
Operating Revenue				
Program Income	2,700.00	2,700.00	0.00	2,700.00
Total Operating Revenue	2,700.00	2,700.00	0.00	2,700.00
Total Operating Revenue	2,700.00	2,700.00	0.00	2,700.00
Expenditures				
Stipends	3,200.00	3,200.00	5,100.00	1,900.00
Supplies	171.00	171.00	500.00	329.00
Professional Services	100.00	100.00	0.00	(100.00)
Communications	130.82	130.82	250.00	119.18
Postage	0.00	0.00	300.00	300.00
Reproduction	0.00	0.00	750.00	750.00
Advertising	1,125.60	1,125.60	400.00	(725.60)
Misc Expenses	0.00	0.00	1,000.00	1,000.00
Total Expenditures	4,727.42	4,727.42	8,300.00	3,572.58
Net Revenue over (under) Expenditures	(2,027.42)	(2,027.42)	(8,300.00)	6,272.58

Statement of Revenues and Expenditures 1006 - Tribal Reserve Operating Funds 132 - Division of Property Management From 1/1/2019 Through 3/31/2019

	Current Period Actual	Current Year To Date Actual	Total Budget - Original	Total Budget Variance - Original
Operating Revenue				
Rents	35,727.90	35,727.90	0.00	35,727.90
Miscellaneous Income	506.00	506.00	0.00	506.00
Total Operating Revenue	36,233.90	36,233.90	0.00	36,233.90
Total Operating Revenue	36,233.90	36,233.90	0.00	36,233.90
Expenditures				
Salary	29,715.40	29,715.40	136,513.00	106,797.60
FICA	2,204.86	2,204.86	10,448.00	8,243.14
SUTA	203.30	203.30	968.00	764 <b>.7</b> 0
Group Insurance	286.40	286.40	1,764.00	1,477.60
Workmens Comp	1,434.12	1,434.12	4,749.00	3,314.88
401k	765.95	765.95	4,100.00	3,334.05
Health Insurance-MEMO	1,395.88	1,395.88	15,504.00	14,108.12
Supplies	4,599.00	4,599.00	40,000.00	35,401.00
Electricity	42,203.39	42,203.39	175,000.00	132,796.61
Heating	16,825.17	16,825.17	40,000.00	23,174.83
Waste Removal	1,076.77	1,076.77	5,000.00	3,923.23
Communications	908.84	908.84	5,000.00	4,091.16
Repair & Maintenance	8,407.54	8,407.54	80,000.00	71,592.46
Maintenance Agreement	1,186.80	1,186.80	2,500.00	1,313.20
Insurance	0.00	0.00	105,000.00	105,000.00
Travel	0.00	0.00	1,000.00	1,000.00
Auto Expense	54.77	54.77	5,000.00	4,945.23
License, Fees, Permits	0.00	0.00	750.00	750.00
Postage	0.00	0.00	500.00	500.00
Subscriptions & Memberships	0.00	0.00	500.00	500.00
Fuel	1,536.80	1,536.80	10,000.00	8,463.20
Indirect Cost	18,028.34	18,028.34	82,823.00	64,794.66
Total Expenditures	130,833.33	130,833.33	727,119.00	596,285.67
Net Revenue over (under) Expenditures	(94,599.43)	(94,599.43)	(727,119.00)	632,519.57

Statement of Revenues and Expenditures 1006 - Tribal Reserve Operating Funds 150 - Communications Office From 1/1/2019 Through 3/31/2019

	Current Period Actual	Current Year To Date Actual	Total Budget - Original	Total Budget Variance - Original
Operating Revenue				
Program Income	330.00	330.00	0.00	330.00
Total Operating Revenue	330.00	330.00	0.00	330.00
Total Operating Revenue	330.00	330.00	0.00	330.00
Expenditures				
Salary	6,624.03	6,624.03	29,191.00	22,566.97
FICA	506.71	506.71	2,234.00	1,727.29
SUTA	44.43	44.43	128.00	83.57
Group Insurance	72.34	72.34	305.00	232.66
Workmens Comp	25.18	25.18	111.00	85.82
401k	198.72	198.72	876.00	677.28
Health Insurance-MEMO	0.00	0.00	2,326.00	2,326.00
Supplies	0.00	0.00	3,600.00	3,600.00
Communications	0.00	0.00	1,000.00	1,000.00
Reproduction	0.00	0.00	5,750.00	5,750.00
Subscriptions & Memberships	0.00	0.00	2,420.00	2,420.00
Non-Capitalized Equipment	0.00	0.00	2,000.00	2,000.00
Indirect Cost	4,018.79	4,018.79	17,711.00	13,692.21
Space Cost	144.00	144.00	576.00	432.00
Total Expenditures	11,634.20	11,634.20	68,228.00	56,593.80
Net Revenue over (under) Expenditures	(11,304.20)	(11,304.20)	(68,228.00)	56,923.80

Statement of Revenues and Expenditures 1006 - Tribal Reserve Operating Funds 159 - FDPIR Pallet Fund From 1/1/2019 Through 3/31/2019

	Current Period Actual	Current Year To Date Actual	Total Budget - Original	Total Budget Variance - Original
Operating Revenue				
Program Income	370.00	370.00	0.00	370.00
Total Operating Revenue	370.00	370.00	0.00	370.00
Total Operating Revenue	370.00	370.00	0.00	370.00
Expenditures				
Supplies	0.00	0.00	700.00	700.00
Total Expenditures	0.00	0.00	700.00	700.00
Net Revenue over (under) Expenditures	370.00	370.00	(700.00)	1,070.00

Statement of Revenues and Expenditures 1006 - Tribal Reserve Operating Funds 506 - Liquor Control From 1/1/2019 Through 3/31/2019

	Current Period Actual	Current Year To Date Actual	Total Budget - Original	Total Budget Variance - Original
Expenditures				
Stipends	400.00	400.00	2,100.00	1,700.00
Subscriptions & Memberships	0.00	0.00	700.00	700.00
Total Expenditures	400.00	400.00	2,800.00	2,400.00
Net Revenue over (under) Expenditures	(400.00)	(400.00)	(2,800.00)	2,400.00

# Statement of Revenues and Expenditures 1006 - Tribal Reserve Operating Funds 804 - Scholarships From 1/1/2019 Through 3/31/2019

	Current Period Actual	Current Year To Date Actual	Total Budget - Original	Total Budget Variance - Original
Expenditures				
Assistance	19,230.72	19,230.72	40,000.00	20,769.28
Total Expenditures	19,230.72	19,230.72	40,000.00	20,769.28
Net Revenue over (under) Expenditures	(19,230.72)	(19,230.72)	(40,000.00)	20,769.28

Statement of Revenues and Expenditures 1006 - Tribal Reserve Operating Funds 850 - Pawnee Nation Princess From 1/1/2019 Through 3/31/2019

	Current Period Actual	Current Year To Date Actual	Total Budget - Original	Total Budget Variance - Original
Operating Revenue				
Program Income	1,608.75	1,608.75	0.00	1,608.75
Total Operating Revenue	1,608.75	1,608.75	0.00	1,608.75
Total Operating Revenue	1,608.75	1,608.75	0.00	1,608.75
Expenditures				
Stipends	0.00	0.00	500.00	500.00
Supplies	1,108.10	1,108.10	2,108.75	1,000.65
Total Expenditures	1,108.10	1,108.10	2,608.75	1,500.65
Net Revenue over (under) Expenditures	500.65	500.65	(2,608.75)	3,109.40

# Statement of Revenues and Expenditures 1007 - Indirect Cost 100 - Executive offices From 1/1/2019 Through 3/31/2019

	Current Period Actual	Current Year To Date Actual	Total Budget - Original	Total Budget Variance - Original
Expenditures				
Salary	39,433.63	39,433.63	169,842.00	130,408.37
FICA	2,938.53	2,938.53	12,995.00	10,056.47
SUTA	254.74	254.74	827.00	572.26
Group Insurance	295.18	295.18	1,885.00	1,589.82
Workmens Comp	149.89	149.89	646.00	496.11
401k	617.35	617.35	5,097.00	4,479.65
Health Insurance-MEMO	1,768.14	1,768.14	15,117.00	13,348.86
Supplies	0.00	0.00	9,000.00	9,000.00
Communications	2,830.00	2,830.00	13,000.00	10,170.00
Maintenance Agreement	586.22	586.22	3,300.00	2,713.78
Postage	0.00	0.00	1,500.00	1,500.00
Subscriptions & Memberships	0.00	0.00	500.00	500.00
Space Cost	1,137.00	1,137.00	4,544.00	3,407.00
Total Expenditures	50,010.68	50,010.68	238,253.00	188,242.32
Net Revenue over (under) Expenditures	(50,010.68)	(50,010.68)	(238,253.00)	188,242.32

# Statement of Revenues and Expenditures 1007 - Indirect Cost 109 - Pawnee Business Council From 1/1/2019 Through 3/31/2019

	Current Period Actual	Current Year To Date Actual	Total Budget - Original	Total Budget Variance - Original
Expenditures				
Stipends	32,841.29	32,841.29	144,725.00	111,883.71
SUTA	194.73	194.73	848.00	653.27
Workmens Comp	206.97	206.97	550.00	343.03
Total Expenditures	33,242.99	33,242.99	146,123.00	112,880.01
Net Revenue over (under) Expenditures	(33,242.99)	(33,242.99)	(146,123.00)	112,880.01

# Statement of Revenues and Expenditures 1007 - Indirect Cost 121 - Human Resources From 1/1/2019 Through 3/31/2019

	Current Period Actual	Current Year To Date Actual	Total Budget - Original	Total Budget Variance - Original
Expenditures				
Salary	19,302.44	19,302.44	95,077.00	75,774.56
FICA	1,395.75	1,395.75	7,274.00	5,878.25
SUTA	122.22	122.22	424.00	301.78
Group Insurance	180.03	180.03	914.00	733.97
Workmens Comp	73.28	73.28	362.00	288.72
401k	579.03	579.03	2,853.00	2,273.97
Health Insurance-MEMO	1,085.69	1,085.69	7,752.00	6,666.31
Supplies	0.00	0.00	4,110.00	4,110.00
Communications	142.41	142.41	796.00	653.59
Subscriptions & Memberships	0.00	0.00	1,800.00	1,800.00
Space Cost	321.00	321.00	1,276.00	955.00
Total Expenditures	23,201.85	23,201.85	122,638.00	99,436.15
Net Revenue over (under) Expenditures	(23,201.85)	(23,201.85)	(122,638.00)	99,436.15

# Statement of Revenues and Expenditures 1007 - Indirect Cost 122 - Finance From 1/1/2019 Through 3/31/2019

	Current Period Actual	Current Year To Date Actual	Total Budget - Original	Total Budget Variance - Original
Expenditures			-	
Salary	66,781.02	66,781.02	295,880.00	229,098.98
FICA	4,932.34	4,932.34	22,638.00	17,705.66
SUTA	426.95	426.95	1,272.00	845.05
Group Insurance	616. <del>44</del>	616.44	2,713.00	2,096.56
Workmens Comp	253.73	253.73	1,125.00	871.27
401k	1,619.02	1,619.02	8,879.00	7,259.98
Health Insurance-MEMO	2,481.60	2,481.60	23,256.00	20,774.40
Supplies	278.38	278.38	10,000.00	9,721.62
Rental/Leasing	783.11	783.11	3,600.00	2,816.89
Professional Services	9,019.31	9,019.31	77,000.00	67,980.69
Communications	0.00	0.00	800.00	800.00
Maintenance Agreement	161.36	161.36	10,800.00	10,638.64
Postage	1,307.61	1,307.61	7,500.00	6,192.39
Bank Service Charges	3,883.56	3,883.56	22,000.00	18,116.44
Space Cost	1,419.00	1,419.00	5,672.00	4,253.00
Total Expenditures	93,963.43	93,963.43	493,135.00	399,171.57
Net Revenue over (under) Expenditures	(93,963.43)	(93,963.43)	(493,135.00)	399,171.57

# Statement of Revenues and Expenditures 1007 - Indirect Cost 123 - Purchasing From 1/1/2019 Through 3/31/2019

	Current Period Actual	Current Year To Date Actual	Total Budget - Original	Total Budget Variance - Original
Expenditures				
Salary	13,852.87	13,852.87	65,271.00	51,418.13
FICA	1,026.32	1,026.32	4,994.00	3,967.68
SUTA	89.55	89.55	424.00	334.45
Group Insurance	149.38	149.38	914.00	764.62
Workmens Comp	52.64	52.64	249.00	196.36
401k	334.98	334.98	1,959.00	1,624.02
Health Insurance-MEMO	930.60	930.60	7,752.00	6,821.40
Supplies	1,261.66	1,261.66	5,500.00	4,238.34
Communications	68.62	68.62	1,380.00	1,311.38
Space Cost	667.00	667.00	2,665.00	1,998.00
Total Expenditures	18,433.62	18,433.62	91,108.00	72,674.38
Net Revenue over (under) Expenditures	(18,433.62)	(18,433.62)	(91,108.00)	72,674.38

## Statement of Revenues and Expenditures 1007 - Indirect Cost 128 - InformationTech From 1/1/2019 Through 3/31/2019

	Current Period Actual	Current Year To Date Actual	Total Budget - Original	Total Budget Variance - Original
Expenditures				
Salary	34,470.16	34,470.16	142,896.00	108,425.84
FICA	2,448.81	2,448.8 <b>1</b>	10,933.00	8,484.19
SUTA	213.28	213.28	636.00	422.72
Group Insurance	299.82	299.82	1,341.00	1,041.18
Workmens Comp	823.82	823.82	3,416.00	2,592.18
401k	1,034.09	1,034.09	4,288.00	3,253.91
Health Insurance-MEMO	310.20	310.20	11,628.00	11,317.80
Capital Outlay	0.00	0.00	60,000.00	60,000.00
Supplies	95.71	95.71	20,400.00	20,304.29
Professional Services	0.00	0.00	10,000.00	10,000.00
Communications	5,487.80	5,487.80	47,400.00	41,912.20
Maintenance Agreement	0.00	0.00	69,875.00	69,875.00
Subscriptions & Memberships	0.00	0.00	2,000.00	2,000.00
Space Cost	1,566.00	1,566.00	6,256.00	4,690.00
Total Expenditures	46,749.69	46,749.69	391,069.00	344,319.31
Net Revenue over (under) Expenditures	(46,749.69)	(46,749.69)	(391,069.00)	344,319.31

# Statement of Revenues and Expenditures 1007 - Indirect Cost 131 - Planning Dept. From 1/1/2019 Through 3/31/2019

	Current Period Actual	Current Year To Date Actual	Total Budget - Original	Total Budget Variance - Original
Expenditures				
Salary	20,599.86	20,599.86	125,518.00	104,918.14
FICA	1,546.65	1,546.65	9,603.00	8,056.35
SUTA	135.45	135.45	530.00	394.55
Group Insurance	185.05	185.05	1,209.00	1,023.95
Workmens Comp	78.28	78.28	477.00	398.72
401k	617.93	617.93	3,767.00	3,149.07
Health Insurance-MEMO	558.36	558.36	9,690.00	9,131.64
Supplies	0.00	0.00	3,000.00	3,000.00
Rental/Leasing	0.00	0.00	250.00	250.00
Communications	301.59	301.59	1,473.00	1,171.41
Travel	(11.00)	(11.00)	0.00	11.00
Space Cost	456.75	456.75	1,827.00	1,370.25
Total Expenditures	24,468.92	24,468.92	157,344.00	132,875.08
Net Revenue over (under) Expenditures	(24,468.92)	(24,468.92)	(157,344.00)	132,875.08

Statement of Revenues and Expenditures 1007 - Indirect Cost 132 - Division of Property Management From 1/1/2019 Through 3/31/2019

	Current Period Actual	Current Year To Date Actual	Total Budget - Original	Total Budget Variance - Original
Expenditures				
Salary	28,555.62	28,555.62	131,313.00	102,757.38
FICA	2,115.99	2,115.99	10,050.00	7,934.01
SUTA	184.86	184.86	1,166.00	981.14
Group Insurance	297.02	297.02	1,601.00	1,303.98
Workmens Comp	1,368.96	1,368.96	4,668.00	3,299.04
401k	766.06	766.06	3,944.00	3,177.94
Health Insurance-MEMO	1,395.92	1,395.92	13,566.00	12,170.08
Total Expenditures	34,684.43	34,684.43	166,308.00	131,623.57
Net Revenue over (under) Expenditures	(34,684.43)	(34,684.43)	(166,308.00)	131,623.57

# Statement of Revenues and Expenditures 1007 - Indirect Cost 135 - Administrative Affairs From 1/1/2019 Through 3/31/2019

	Current Period Actual	Current Year To Date Actual	Total Budget - Original	Total Budget Variance - Original
Expenditures				
Salary	15,104.00	15,104.00	66,560.00	51,456.00
FICA	1,109.01	1,109.01	5,092.00	3,982.99
SUTA	97.08	97.08	212.00	114.92
Group Insurance	151.56	151.56	598.00	446.44
Workmens Comp	57.41	57.41	253.00	195.59
401k	0.00	0.00	1,997.00	1,997.00
Health Insurance-MEMO	620.40	620.40	3,876.00	3,255.60
Supplies	0.00	0.00	6,000.00	6,000.00
Communications	189.18	189.18	1,160.00	970.82
Space Cost	180.00	180.00	715.00	535.00
Total Expenditures	17,508.64	17,508.64	86,463.00	68,954.36
Net Revenue over (under) Expenditures	(17,508.64)	(17,508.64)	(86,463.00)	68,954.36

# Statement of Revenues and Expenditures 1008 - Pawnee Tribal Court From 1/1/2019 Through 3/31/2019

	Current Period Actual	Current Year To Date Actual	Total Budget - Original	Total Budget Variance - Original
Operating Revenue				
Program Income	926.00	926.00	0.00	926.00
Total Operating Revenue	926.00	926.00	0.00	926.00
Total Operating Revenue	926.00	926.00	0.00	926.00
Expenditures				
Salary	0.00	0.00	8,272.00	8,272.00
FICA	0.00	0.00	633.00	633.00
SUTA	0.00	0.00	100.00	100.00
Group Insurance	0.00	0.00	91.00	91.00
Workmens Comp	0.00	0.00	32.00	32.00
<del>4</del> 01k	0.00	0.00	249.00	249.00
Supplies	(15.29)	(15.29)	0.00	15.29
Professional Services	6,300.00	6,300.00	35,000.00	28,700.00
Communications	0.00	0.00	1,000.00	1,000.00
Indirect Cost	0.00	0.00	5,019.00	5,019.00
Space Cost	4,935.00	4,935.00	19,733.00	14,798.00
Total Expenditures	11,219.71	11,219.71	70,129.00	58,909.29
Net Revenue over (under) Expenditures	(10,293.71)	(10,293.71)	(70,129.00)	59,835.29

# Statement of Revenues and Expenditures 1009 - Tribal Tax Office From 1/1/2019 Through 3/31/2019

	Current Period Actual	Current Year To Date Actual	Total Budget - Original	Total Budget Variance - Original
Operating Revenue				
License and Fees	21,630.00	21,630.00	0.00	21,630.00
Program Income	49,851.96	49,851.96	0.00	49,851.96
Tobacco Compact	35,355.84	35,355.84	0.00	35,355.84
Pendleton Revenue	767.85	<b>7</b> 67.85	0.00	767.85
Interest Income	25.62	25.62	0.00	25.62
Total Operating Revenue	107,631.27	107,631.27	0.00	107,631.27
Total Operating Revenue	107,631.27	107,631.27	0.00	107,631.27
Expenditures				
Salary	10,237.52	10,237.52	67,642.00	57,404.48
Stipends	400.00	400.00	1,750.00	1,350.00
FICA	783.17	783.17	5,176.00	4,392.83
SUTA	68.88	68.88	424.00	355.12
Group Insurance	120.59	120.59	914.00	793.41
Workmens Comp	38.88	38.88	258.00	219.12
401k	280.49	280. <del>4</del> 9	2,031.00	1,750.51
Health Insurance-MEMO	0.00	0.00	3,876.00	3,876.00
Supplies	1,961.01	1,961.01	11,000.00	9,038.99
Rental/Leasing	0.00	0.00	4,036.00	4,036.00
Communications	166.47	166.47	1,020.00	853.53
Reproduction	0.00	0.00	500.00	500.00
Bank Service Charges	<b>78.29</b>	78.29	0.00	(78.29)
Subscriptions & Memberships	0.00	0.00	250.00	250.00
Refund	35.00	35.00	0.00	(35.00)
Indirect Cost	6,211.10	6,211.10	41,039.00	34,827.90
Space Cost	444.00	444.00	1,768.00	1,324.00
Total Expenditures	20,825.40	20,825.40	141,684.00	120,858.60
Net Revenue over (under) Expenditures	86,805.87	86,805.87	(141,684.00)	228,489.87

# Statement of Revenues and Expenditures 1010 - Pawnee Gaming Commission From 1/1/2019 Through 3/31/2019

	Current Period Actual	Current Year To Date Actual	Total Budget - Original	Total Budget Variance - Original
Operating Revenue				
License and Fees	21,660.00	21,660.00	0.00	21,660.00
Fines & Assessments Income	150.00	150.00	0.00	150.00
Total Operating Revenue	21,810.00	21,810.00	0.00	21,810.00
Total Operating Revenue	21,810.00	21,810.00	0.00	21,810.00
Expenditures				
Salary	39,255.99	39,255.99	234,250.00	194,994.01
Stipends	1,200.00	1,200.00	3,000.00	1,800.00
FICA	2,890.10	2,890.10	17,924.00	15,033.90
SUTA	252.85	252.85	1,272.00	1,019.15
Group Insurance	451.38	451.38	2,713.00	2,261.62
Workmens Comp	149.20	149.20	891.00	741.80
401k	752.99	752.99	7,030.00	6,277.01
Health Insurance-MEMO	1,240.80	1,240.80	23,256.00	22,015.20
Supplies	3,457.56	3,457.56	10,000.00	6,542.44
Legal Expense	0.00	0.00	5,000.00	5,000.00
Communications	1,474.27	1,474.27	8,000.00	6,525.73
Travel	591.29	591.29	0.00	(591.29)
License, Fees, Permits	1,264.40	1,264.40	16,500.00	15,235.60
Subscriptions & Memberships	0.00	0.00	2,000.00	2,000.00
Non-Capitalized Equipment	0.00	0.00	10,000.00	10,000.00
Indirect Cost	23,816.61	23,816.61	142,120.00	118,303.39
Space Cost	5,409.00	5,409.00	21,632.00	16,223.00
Total Expenditures	82,206.44	82,206.44	505,588.00	423,381.56
Net Revenue over (under) Expenditures	(60,396.44)	(60,396.44)	(505,588.00)	445,191.56

# Statement of Revenues and Expenditures 1012 - Tribal Employment Rights-TERO From 1/1/2019 Through 3/31/2019

	Current Period Actual	Current Year To Date Actual	Total Budget - Original	Total Budget Variance - Original
Total Operating Revenue	0.00	0.00	0.00	0.00
Expenditures				
Salary	4,479.71	4,479.71	25,626.00	21,146.29
Stipends	300.00	300.00	1,500.00	1,200.00
FICA	337.18	337.18	1,961.00	1,623.82
SUTA	30.85	30.85	119.00	88.15
Group Insurance	0.00	0.00	336.00	336.00
Workmens Comp	131.08	131.08	557.00	425.92
401k	0.00	0.00	769.00	769.00
Health Insurance-MEMO	0.00	0.00	2,171.00	2,171.00
Supplies	159.43	159.43	3,131.00	2,971.57
Assistance	0.00	0.00	500.00	500.00
Communications	0.00	0.00	700.00	700.00
Repair & Maintenance	0.00	0.00	1,000.00	1,000.00
Travel	63.36	63.36	0.00	(63.36)
Training	200.00	200.00	0.00	(200.00)
Subscriptions & Memberships	0.00	0.00	600.00	600.00
Fuel	0.00	0.00	1,000.00	1,000.00
Indirect Cost	2,717.84	2,717.84	7,471.00	4,753.16
Space Cost	314.00	314.00	15,548.00	15,234.00
Total Expenditures	8,733.45	8,733.45	62,989.00	54,255.55
Net Revenue over (under) Expenditures	(8,733.45)	(8,733.45)	(62,989.00)	54,255.55

# Statement of Revenues and Expenditures 1014 - Motor Fuels From 1/1/2019 Through 3/31/2019

	Current Period Actual	Current Year To Date Actual	Total Budget - Original	Total Budget Variance - Original
Expenditures				
Assistance	24,537.55	24,537.55	40,000.00	15,462.45
Total Expenditures	24,537.55	24,537.55	40,000.00	15,462.45
Net Revenue over (under) Expenditures	(24,537.55)	(24,537.55)	(40,000.00)	15,462.45

Statement of Revenues and Expenditures 1015 - Pawnee Nation College-Tribal From 1/1/2019 Through 3/31/2019

	Current Period Actual	Current Year To Date Actual	Total Budget - Original	Total Budget Variance - Original
Expenditures				
Salary	16,151.84	16,151.84	71,178.00	55,026.16
FICA	1,214.52	1,214.52	5,446.00	4,231.48
SUTA	101.66	101.66	212.00	110.34
Group Insurance	151.56	151.56	598.00	446.44
Workmens Comp	61.36	61.36	271.00	209.64
401k	484.57	484.57	2,136.00	1,651.43
Health Insurance-MEMO	620.40	620.40	3,876.00	3,255.60
Indirect Cost	9,799.31	9,799.31	43,184.00	33,384.69
Space Cost	2,502.00	2,502.00	10,000.00	7,498.00
Total Expenditures	31,087.22	31,087.22	136,901.00	105,813.78
Net Revenue over (under) Expenditures	(31,087.22)	(31,087.22)	(136,901.00)	105,813.78

# Statement of Revenues and Expenditures 1017 - Hukasa Child Care From 1/1/2019 Through 3/31/2019

	Current Period Actual	Current Year To Date Actual	Total Budget - Original	Total Budget Variance - Original
Operating Revenue			•	
Grant/Contract Revenue	3,482.31	3,482.31	0.00	3,482.31
Program Income	7,636.34	7,636.34	0.00	7,636.34
Total Operating Revenue	11,118.65	11,118.65	0.00	11,118.65
Total Operating Revenue	11,118.65	11,118.65	0.00	11,118.65
Expenditures				
Salary	8,075.73	8,075.73	14,868.00	6,792.27
FICA	576.32	576.32	1,138.00	561.68
SUTA	50.04	50.04	85.00	34.96
Group Insurance	110.06	110.06	204.00	93.94
Workmens Comp	79.06	79.06	88.00	8.94
401k	223.57	223.57	447.00	223,43
Health Insurance-MEMO	620.40	620.40	1,551.00	930.60
Supplies	0.00	0.00	19,500.00	19,500.00
Professional Services	0.00	0.00	700.00	700.00
Heating	148.59	148.59	0.00	(148.59)
Communications	0.00	0.00	1,000.00	1,000.00
Maintenance Agreement	0.00	0.00	3,500.00	3,500.00
Postage	0.00	0.00	365.00	365.00
Reproduction	0.00	0.00	6,000.00	6,000.00
Subscriptions & Memberships	0.00	0.00	200.00	200.00
Space Cost	1,986.00	1,986.00	7,937.00	5,951.00
Total Expenditures	11,869.77	11,869.77	57,583.00	45,713.23
Net Revenue over (under) Expenditures	(751.12)	(751.12)	(57,583.00)	56,831.88

# Statement of Revenues and Expenditures 1020 - Tribal Fire and Rescue From 1/1/2019 Through 3/31/2019

	Current Period Actual	Current Year To Date Actual	Total Budget - Original	Total Budget Variance - Original
Operating Revenue				•
Program Income	60.00	60.00	0.00	60.00
Total Operating Revenue	60.00	60.00	0.00	60.00
Total Operating Revenue	60.00	60.00	0.00	60.00
Expenditures				
Salary	8,392.15	8,392.15	37,024.00	28,631.85
Stipends	0.00	0.00	12,000.00	12,000.00
FICA	622.02	622.02	2,833.00	2,210.98
SUTA	54.52	54.52	212.00	157.48
Group Insurance	89.61	89.61	417.00	327.39
Workmens Comp	438.05	438.05	1,933.00	1,494.95
401k	251.77	251.77	1,111.00	859.23
Health Insurance-MEMO	0.00	0.00	3,876.00	3,876.00
Supplies	384.45	384.45	10,000.00	9,615.55
Communications	189.18	189.18	2,108.00	1,918.82
Repair & Maintenance	0.00	0.00	4,000.00	4,000.00
Insurance	0.00	0.00	8,000.00	8,000.00
Subscriptions & Memberships	0.00	0.00	1,635.00	1,635.00
Fuel	275.23	275.23	1,000.00	724.77
Indirect Cost	5,091.51	5,091.51	22,463.00	17,371.49
Space Cost	2,324.00	2,324.00	9,299.00	6,975.00
Total Expenditures	18,112.49	18,112.49	117,911.00	99,798.51
Net Revenue over (under) Expenditures	(18,052.49)	(18,052.49)	(117,911.00)	99,858.51

# Statement of Revenues and Expenditures 1022 - Burial Assistance From 1/1/2019 Through 3/31/2019

	Current Period Actual	Current Year To Date Actual	Total Budget - Original	Total Budget Variance - Original
Expenditures				
Assistance	21,745.00	21,745.00	62,500.00	40,755.00
Total Expenditures	21,745.00	21,745.00	62,500.00	40,755.00
Net Revenue over (under) Expenditures	(21,745.00)	(21,745.00)	(62,500.00)	40,755.00

Statement of Revenues and Expenditures 1031 - Natural Resources and Safety From 1/1/2019 Through 3/31/2019

	Current Period Actual	Current Year To Date Actual	Total Budget - Original	Total Budget Variance - Original
Expenditures		<del></del>		
Salary	11,110.75	11,110.75	54,212.00	43,101.25
FICA	826.57	826.57	4,150.00	3,323.43
SUTA	71.37	71.37	187.00	115.63
Group Insurance	· 102.39	102.39	445.00	342.61
Workmens Comp	132.19	132.19	2,718.00	2,585.81
401k	333.28	333.28	1,628.00	1,294.72
Health Insurance-MEMO	<del>4</del> 83.92	483.92	4,239.00	3,755.08
Supplies	0.00	0.00	1,000.00	1,000.00
Communications	0.00	0.00	2,400.00	2,400.00
Insurance	0.00	0.00	3,200.00	3,200.00
Auto Expense	0.00	0.00	2,233.00	2,233.00
Fuel	0.00	0.00	632.00	632.00
Indirect Cost	6,740.89	6,740.89	32,891.00	26,150.11
Total Expenditures	19,801.36	19,801.36	109,935.00	90,133.64
Net Revenue over (under) Expenditures	(19,801.36)	(19,801.36)	(109,935.00)	90,133.64

## Statement of Revenues and Expenditures 1032 - Emergency Management From 1/1/2019 Through 3/31/2019

	Current Period Actual	Current Year To Date Actual	Total Budget - Original	Total Budget Variance - Original
Expenditures				
Stipends	0.00	0.00	10,400.00	10,400.00
FICA	0.00	0.00	796.00	796.00
SUTA	0.00	0.00	53.00	53.00
Group Insurance	0.00	0.00	150.00	150.00
Workmens Comp	0.00	0.00	543.00	543.00
401k	0.00	0.00	312.00	312.00
Health Insurance-MEMO	0.00	0.00	969.00	969.00
Supplies	0.00	0.00	5,000.00	5,000.00
Rental/Leasing	0.00	0.00	2,000.00	2,000.00
Communications	0.00	0.00	5,000.00	5,000.00
Auto Expense	0.00	0.00	1,000.00	1,000.00
Indirect Cost	0.00	0.00	6,310.00	6,310.00
Total Expenditures	0.00	0.00	32,533.00	32,533.00
Net Revenue over (under) Expenditures	0.00	0.00	(32,533.00)	32,533.00

# Statement of Revenues and Expenditures 1035 - FDPIR Match From 1/1/2019 Through 3/31/2019

	Current Period Actual	Current Year To Date Actual	Total Budget - Original	Total Budget Variance - Original
Expenditures				
Salary	7,084.71	7,084.71	23,415.75	16,331.04
FICA	530.75	530.75	1,791.76	1,261.01
SUTA	46.45	46.45	158.99	112.54
Group Insurance	89.61	89.61	312.75	223.14
Workmens Comp	26.90	26.90	89.24	62.34
401k	212.52	212.52	702.76	490.24
Supplies	0.00	0.00	1,036.49	1,036.49
Indirect Cost	4,298.30	4,298.30	14,206.50	9,908.20
Matching Expense	0.00	0.00	11,650.50	11,650.50
Total Expenditures	12,289.24	12,289.24	53,364.74	41,075.50
Net Revenue over (under) Expenditures	(12,289.24)	(12,289.24)	(53,364.74)	41,075.50

# Statement of Revenues and Expenditures 1050 - Title VI A-Tribal From 1/1/2019 Through 3/31/2019

	Current Period Actual	Current Year To Date Actual	Total Budget - Original	Total Budget Variance - Original
Expenditures				
Salary	1,304.14	1,304.14	11,495.00	10,190.86
FICA	98.53	98.53	880.00	781.47
SUTA	8.61	8.61	64.00	55.39
Group Insurance	18.12	18.12	153.00	134.88
Workmens Comp	42.64	42.64	317.00	274.36
401k	0.00	0.00	345.00	345.00
Supplies	1,359.74	1,359.74	0.00	(1,359.74)
Rental/Leasing	137.58	137.58	4,600.00	4,462.42
Communications	0.00	0.00	458.00	458.00
Travel	0.00	0.00	400.00	400.00
Training	0.00	0.00	400.00	400.00
Indirect Cost	791.21	791.21	6,975.00	6,183.79
Space Cost	3,111.00	3,111.00	12,439.00	9,328.00
Total Expenditures	6,871.57	6,871.57	38,526.00	31,654.43
Net Revenue over (under) Expenditures	(6,871.57)	(6,871.57)	(38,526.00)	31,654.43

# Statement of Revenues and Expenditures 1052 - Pawnee Nation Attorney General From 1/1/2019 Through 3/31/2019

	Current Period Actual	Current Year To Date Actual	Total Budget - Original	Total Budget Variance - Original
Expenditures				
Salary	14,089.20	14,089.20	62,088.00	47,998.80
FICA	912.18	912.18	4,750.00	3,837.82
SUTA	92.49	92.49	212.00	119.51
Group Insurance	296.13	296.13	598.00	301.87
Workmens Comp	53.51	53.51	236.00	182.49
401k	422.68	422.68	1,863.00	1,440.32
Health Insurance-MEMO	620.40	620.40	3,876.00	3,255.60
Travel	(1,819.92)	(1,819.92)	0.00	1,819.92
Postage	0.00	0.00	500.00	500.00
Subscriptions & Memberships	320.00	320.00	400.00	80.00
Indirect Cost	8,547.92	8,547.92	37,669.00	29,121.08
Space Cost	189.00	189.00	748.00	559.00
Total Expenditures	23,723.59	23,723.59	112,940.00	89,216.41
Net Revenue over (under) Expenditures	(23,723.59)	(23,723.59)	(112,940.00)	89,216.41

## Statement of Revenues and Expenditures 1053 - Health & Comm Serv Division From 1/1/2019 Through 3/31/2019

	Current Period Actual	Current Year To Date Actual	Total Budget - Original	Total Budget Variance - Original
Expenditures				
Salary	10,442.10	10,442.10	52,032.00	41,589.90
FICA	784.86	784.86	3,981.00	3,196.14
SUTA	68.65	68.65	307.00	238.35
Group Insurance	142.52	142.52	677.00	534.48
Workmens Comp	39.70	39.70	198.00	158.30
401k	313.24	313.24	1,562.00	1,248.76
Health Insurance-MEMO	217.14	217.14	1,745.00	1,527.86
Supplies	32.25	32.25	7,000.00	6,967.75
Rental/Leasing	0.00	0.00	5,000.00	5,000.00
Communications	0.00	0.00	1,000.00	1,000.00
Postage	0.00	0.00	500.00	500.00
Indirect Cost	6,335.22	6,335.22	31,568.00	25,232.78
Space Cost	782.25	782.25	3,129.00	2,346.75
Total Expenditures	19,157.93	19,157.93	108,699.00	89,541.07
Net Revenue over (under) Expenditures	(19,157.93)	(19,157.93)	(108,699.00)	<u>89,541.07</u>

Statement of Revenues and Expenditures 1054 - Housekeeping-Tribal Supplement From 1/1/2019 Through 3/31/2019

	Current Period Actual	Current Year To Date Actual	Total Budget - Original	Total Budget Variance - Original
Expenditures				
Supplies	0.00	0.00	18,000.00	18,000.00
Communications	771.05	771.05	5,040.00	4,268.95
Total Expenditures	771.05	771.05	23,040.00	22,268.95
Net Revenue over (under) Expenditures	(771.05)	(771.05)	(23,040.00)	22,268.95

# Statement of Revenues and Expenditures 1070 - SAP-Fitness Center From 1/1/2019 Through 3/31/2019

	Current Period Actual	Current Year To Date Actual	Total Budget - Original	Total Budget Variance - Original
Operating Revenue				
Program Income	381.00	381.00	0.00	381.00
Total Operating Revenue	381.00	381.00	0.00	381.00
Total Operating Revenue	381.00	381.00	0.00	381.00
Expenditures				
Supplies	0.00	0.00	3,000.00	3,000.00
Electricity	812.67	812.67	4,148.00	3,335.33
Heating	464.55	464.55	0.00	(464.55)
Repair & Maintenance	0.00	0.00	2,500.00	2,500.00
Total Expenditures	1,277.22	1,277.22	9,648.00	8,370.78
Net Revenue over (under) Expenditures	(896.22)	(896.22)	(9,648.00)	8,751.78

# Statement of Revenues and Expenditures 1072 - Cultural Resources Division From 1/1/2019 Through 3/31/2019

	Current Period Actual	Current Year To Date Actual	Total Budget - Original	Total Budget Variance - Original
Operating Revenue				
Program Income	5,000.00	5,000.00	0.00	5,000.00
Total Operating Revenue	5,000.00	5,000.00	0.00	5,000.00
Total Operating Revenue	5,000.00	5,000.00	0.00	5,000.00
Expenditures				
Salary	11,683.45	11,683.45	93,455.00	81,771.55
FICA	877.11	, 877.11	7,151.00	6,273.89
SUTA	74.51	74.51	530.00	455.49
Group Insurance	93.96	93.96	1,314.00	1,220.04
Workmens Comp	44.42	44.42	356.00	311.58
401k	224.80	224.80	2,806.00	2,581.20
Health Insurance-MEMO	310.20	310.20	5,814.00	5,503.80
Supplies	36. <del>4</del> 0	36.40	4,000.00	3,963.60
Professional Services	0.00	0.00	67,000.00	67,000.00
Communications	(22.41)	(22.41)	810.00	832.41
Travel	530.18	530.18	0.00	(530.18)
Community Events	0.00	0.00	6,000.00	6,000.00
Subscriptions & Memberships	0.00	0.00	800.00	800.00
Fuel	88.68	88.68	1,000.00	911.32
Repatriation	0.00	0.00	11,860.00	11,860.00
Indirect Cost	7,088.36	7,088.36	56,700.00	49,611.64
Space Cost	0.00	0.00	7,190.00	7,190.00
Total Expenditures	21,029.66	21,029.66	266,786.00	245,756.34
Net Revenue over (under) Expenditures	(16,029.66)	(16,029.66)	(266,786.00)	250,756.34

# Statement of Revenues and Expenditures 1080 - Sports Commission From 1/1/2019 Through 3/31/2019

	Current Period Actual	Current Year To Date Actual	Total Budget - Original	Total Budget Variance - Original
Expenditures				
Stipends	0.00	0.00	2,000.00	2,000.00
Supplies	0.00	0.00	2,000.00	2,000.00
Subscriptions & Memberships	0.00	0.00	500.00	500.00
Total Expenditures	0.00	0.00	4,500.00	4,500.00
Net Revenue over (under) Expenditures	0.00	0.00	(4,500.00)	4,500.00

## Statement of Revenues and Expenditures 2063 - ICDBG-16 CC NFT From 1/1/2019 Through 3/31/2019

	Current Period Actual	Current Year To Date Actual	Total Budget - Original	Total Budget Variance - Original
Operating Revenue				
Grant/Contract Revenue	271,837.01	381,155.88	0.00	<u>381,155.88</u>
Total Operating Revenue	271,837.01	381,155.88	0.00	381,155.88
Total Operating Revenue	271,837.01	381,155.88	0.00	381,155.88
Expenditures				
Salary	4,514.58	28,305.16	30,615.00	2,309.84
FICA	316.16	1,988.17	2,343.00	354.83
SUTA	27.68	113.50	391.00	277.50
Group Insurance	44.77	356.34	387.00	30.66
Workmens Comp	17.18	130.64	117.00	(13.64)
401k	135.44	826.18	919.00	92.82
Health Insurance-MEMO	310.21	2,617.48	3,924.00	1,306.52
Capital Outlay	186,354.09	387,566.38	721,929.00	334,362.62
Supplies	0.00	867.79	5,535.00	4,667.21
Legal Expense	0.00	0.00	2,000.00	2,000.00
Electricity	0.00	0.00	600.00	600.00
Water	0.00	0.00	600.00	600.00
Communications	0.00	0.00	2,000.00	2,000.00
Travel	0.00	207.98	2,000.00	1,792.02
Training	0.00	0.00	1,650.00	1,650.00
Advertising	0.00	1,107.91	3,500.00	2,392.09
Non-Capitalized Equipment	0.00	3,744.71	4,000.00	255.29
Indirect Cost	1,810.56	15,901.12	15,828.00	(73.12)
Space Cost	0.00	1,662.00	1,662.00	0.00
Total Expenditures	193,530.67	445,395.36	800,000.00	354,604.64
Net Revenue over (under) Expenditures	78,306.34	(64,239.48)	(800,000.00)	735,760.52

#### Statement of Revenues and Expenditures 2127 - Liheap 2019 From 1/1/2019 Through 3/31/2019

	Current Period Actual	Current Year To Date Actual	Total Budget - Original	Total Budget Variance - Original
Operating Revenue				
Grant/Contract Revenue	6,493.34	22,181.96	0.00	22,181.96
Total Operating Revenue	6,493.34	22,181.96	0.00	22,181.96
Total Operating Revenue	6,493.34	22,181.96	0.00	22,181.96
Expenditures				
Salary	519.20	1,055.13	2,288.00	1,232.87
FICA	38.51	79.49	176.00	96.51
SUTA	3.40	4.25	22.00	17.75
Group Insurance	9.00	22.00	43.00	21.00
Workmens Comp	1.98	4.01	9.00	4.99
401k	15.57	31.66	69.00	37.34
Health Insurance-MEMO	0.00	0.00	388.00	388.00
Supplies	0.00	369.96	0.00	(369.96)
Rental/Leasing	0.00	0.00	1,556.00	1,556.00
Professional Services	100.00	100.00	0.00	(100.00)
Assistance	6,387.07	15,544.55	29,576.00	14,031.45
Indirect Cost	315.00	480.13	1,389.00	908.87
Total Expenditures	7,389.73	17,691.18	35,516.00	17,824.82
Net Revenue over (under) Expenditures	(896.39)	4,490.78	(35,516.00)	40,006.78

#### Statement of Revenues and Expenditures 2156 - Title VI A Nutrition '17 From 1/1/2019 Through 3/31/2019

-	Current Period Actual	Current Year Actual	Total Budget - Original	Total Budget Variance - Original
Operating Revenue				
Grant/Contract Revenue	30,076.22	106,193.94	0.00	106,193.94
Total Operating Revenue	30,076.22	106,193.94	0.00	106,193.94
Total Operating Revenue	30,076.22	106,193.94	0.00	106,193.94
Expenditures				
Salary	12,467.40	53,549.52	109,077.00	55,527,48
FICA	935.12	4,019.73	8,347.00	4,327,27
SUTA	81.86	331.73	955.00	623.27
Group Insurance	211.06	839.24	1,946.00	1,106.76
Workmens Comp	407.67	1,748.63	3,000.00	1,251.37
401k	256.65	1,001.13	3,275.00	2,273.87
Health Insurance-MEMO	0.00	0.00	2,666.00	2,666.00
Supplies	5,312.33	9,137.88	12,951.00	3,813.12
Rental/Leasing	0.00	1,216.50	3,600.00	2,383.50
Professional Services	150.00	590.00	2,000.00	1,410.00
Insurance	0.00	1,366.00	1,366.00	0.00
Travei	0.00	0.00	400.00	400.00
Training	0.00	0.00	400.00	400.00
Indirect Cost	7,563.98	32,488.50	66,178.00	33,689.50
Space Cost	2,305.50	9,222.00	11,647.00	2,425.00
Total Expenditures	29,691.57	115,510.86	227,808.00	112,297.14
Net Revenue over (under) Expenditures	384.65	(9,316.92)	(227,808.00)	218,491.08

#### Statement of Revenues and Expenditures 2157 - Title VI C Caregiver '17 From 1/1/2019 Through 3/31/2019

-	Current Period Actual	Current Year Actual	Total Budget - Original	Total Budget Variance - Original
Operating Revenue				
Grant/Contract Revenue	32,162.22	45,679.32	0.00	45,679.32
Total Operating Revenue	32,162.22	45,679.32	0.00	45,679.32
Total Operating Revenue	32,162.22	45,679.32	0.00	45,679.32
Expenditures				
Salary	4,598.71	20,437,12	35,592.00	15,154.88
FICA	348.49	1,547.69	2,724.00	1,176.31
SUTA	30.48	98.37	174.00	75.63
Group Insurance	70.64	274.17	513.00	238.83
Workmens Comp	150.43	668.42	1,160.00	491.58
401k	33.63	216.19	1,069.00	852.81
Health Insurance-MEMO	0.00	0.00	402.00	402.00
Supplies	3,945.91	5,837.71	13,035.00	7,197.29
Rental/Leasing	1,367.34	1,861.55	2,000.00	138.45
Professional Services	0.00	0.00	400.00	400.00
Travel	0.00	0.00	1,400.00	1,400.00
Training	0.00	0.00	400.00	400.00
Advertising	0.00	0.00	50.00	50.00
Indirect Cost	2,790.04	12,399.20	21,595.00	9,195.80
Space Cost _	2,500.00	10,000.00	13,970.00	3,970.00
Total Expenditures	15,835.67	53,340.42	94,484.00	41,143.58
Net Revenue over (under) Expenditures =	16,326.55	(7,661.10)	(94,484.00)	86,822.90

#### Statement of Revenues and Expenditures 2158 - Title VI NSIP '17 From 1/1/2019 Through 3/31/2019

	Current Period Actual	Current Year Actual	Total Budget - Original	Total Budget Variance - Original
Operating Revenue				
Grant/Contract Revenue	580.54	14,686.71	0.00	14,686.71
Total Operating Revenue	580.54	14,686.71	0.00	14,686.71
Total Operating Revenue	580.54	14,686.71	0.00	14,686.71
Expenditures				
Supplies	0.00	12,131.00	24,262.00	12,131.00
Total Expenditures	0.00	12,131.00	24,262.00	12,131.00
Net Revenue over (under) Expenditures	580.54	2,555.71	(24,262.00)	26,817.71

#### Statement of Revenues and Expenditures 2195 - FVPS 18 From 1/1/2019 Through 3/31/2019

-	Current Period Actual	Current Year To Date Actual	Total Budget - Original	Total Budget Variance - Original
Operating Revenue				
Grant/Contract Revenue	1,160.84	1,999.28	0.00	1,999.28
Total Operating Revenue	1,160.84	1,999.28	0.00	1,999.28
Total Operating Revenue	1,160.84	1,999.28	0.00	1,999.28
Expenditures				
Supplies	313.23	703.85	7,500.00	6,796.15
Rental/Leasing	0.00	0.00	2,500.00	2,500.00
Legal Expense	0.00	0.00	12,500.00	12,500.00
Professional Services	0.00	0.00	2,500.00	2,500.00
Assistance	2,184.22	2,184.22	13,880.00	11,695.78
Travel	62.64	62.64	4,000.00	3,937.36
Training	0.00	0.00	3,500.00	3,500.00
Community Events	0.00	28.60	0.00	(28.60)
Total Expenditures	2,560.09	2,979.31	46,380.00	43,400.69
Net Revenue over (under) Expenditures	(1,399.25)	(980.03)	(46,380.00)	45,399.97

## Statement of Revenues and Expenditures 2196 - OKDHS PSSF 18-19 From 1/1/2019 Through 3/31/2019

-	Current Period Actual	Current Year To Date Actual	Total Budget - Original	Total Budget Variance - Original
Operating Revenue				
Grant/Contract Revenue	0.00	1,752.08	0.00	1,752.08
Total Operating Revenue	0.00	1,752.08	0.00	1,752.08
Total Operating Revenue	0.00	1,752.08	0.00	1,752.08
Expenditures				
Supplies	6,567.49	6,703.68	9,070.00	2,366.32
Assistance	5,066.03	5,896.03	12,000.00	6,103.97
Travel	1,365.17	2,028.96	4,060.00	2,031.04
Training	945.00	1,245.00	2,843.00	1,598.00
Admin Cost	<u>7</u> 89.60	1,842.40	2,632.00	789.60
Total Expenditures	14,733.29	17,716.07	30,605.00	12,888.93
Net Revenue over (under) Expenditures	(14,733.29)	(15,963.99)	(30,605.00)	14,641.01

Statement of Revenues and Expenditures 2220 - CWS '18 Title IV B Subpart 1 From 1/1/2019 Through 3/31/2019

	Current Period Actual	Current Year To Date Actual	Total Budget - Original	Total Budget Variance - Original
Operating Revenue				
Grant/Contract Revenue	180.39	4,625.77	0.00	4,625.77
Total Operating Revenue	180.39	4,625.77	0.00	4,625.77
Total Operating Revenue	180.39	4,625.77	0.00	4,625.77
Expenditures				
Assistance	0.00	3,050.83	8,048.37	4,997.54
Total Expenditures	0.00	3,050.83	8,048.37	4,997.54
Net Revenue over (under) Expenditures	180.39	1,574.94	(8,048.37)	9,623.31

Statement of Revenues and Expenditures 2221 - PSSF '18 Title IV B Subpart 2 From 1/1/2019 Through 3/31/2019

-	Current Period Actual	Current Year To Date Actual	Total Budget - Original	Total Budget Variance - Original
Operating Revenue				
Grant/Contract Revenue	1,047.61	3,439.46	0.00	3,439.46
Total Operating Revenue	1,047.61	3,439.46	0.00	3,439.46
Total Operating Revenue	1,047.61	3,439.46	0.00	3,439.46
Expenditures				
Salary	395.59	872.14	873.00	0.86
FICA	29.39	64.52	67.04	2.52
SUTA	2.58	3.21	5.48	2.27
Group Insurance	6.00	13.92	12.52	(1.40)
Workmens Comp	12.94	28.53	28,44	(0.09)
401k	11.86	26.17	26.48	0.31
Health Insurance-MEMO	31.02	89.67	97.04	7.37
Supplies	0.00	0.00	225.00	225.00
Assistance	0.00	0.00	3,451.44	3,451.44
Travel	0.00	0.00	144.00	1 <del>44</del> .00
Space Cost	695.00	1,625.00	1,216.04	(408.96)
Admin Cost	366.00	732.00	682.96	(49.04)
Total Expenditures	1,550.38	3,455.16	6,829.44	3,374.28
Net Revenue over (under) Expenditures	(502.77)	(15.70)	(6,829.44)	6,813.74

Statement of Revenues and Expenditures 3007 - Violence Against Women '17 From 1/1/2019 Through 3/31/2019

-	Current Period Actual	Current Year To Date Actual	Total Budget - Original	Total Budget Variance - Original
Operating Revenue				
Grant/Contract Revenue	27,691.97	82,611.04	0.00	82,611.04
Total Operating Revenue	27,691.97	82,611.04	0.00	82,611.04
Total Operating Revenue	27,691.97	82,611.04	0.00	82,611.04
Expenditures				
Salary	16,658.33	35,350.42	88,490.00	53,139.58
FICA	1,178.33	2,577.90	6,771.00	4,193.10
SUTA	102.96	194.80	414.00	219.20
Group Insurance	211.90	418.27	895.00	476,73
Workmens Comp	490.12	1,029.62	2,653.00	1,623.38
401k	499.72	919.59	2,655.00	1,735.41
Health Insurance-MEMO	651.42	1,755.56	4,070.00	2,314.44
Supplies	0.00	664.88	6,000.00	5,335.12
Rental/Leasing	592.25	1,622.65	2,500.00	877.35
Legal Expense	1,500.00	4,500.00	20,000.00	15,500.00
Professional Services	0.00	0.00	1,000.00	1,000.00
Assistance	7,565.88	16,581.36	25,243.00	8,661.64
Communications	666.71	2,224.80	2,040.00	(184.80)
Travel	3,267.30	4,951.68	4,533.00	(418.68)
Training	0.00	0.00	3,000.00	3,000.00
Reproduction	0.00	0.00	3,167.00	3,167.00
Advertising	0.00	0.00	4,715.00	4,715.00
Community Events	0.00	0.00	1,500.00	1,500.00
Indirect Cost	10,106.61	21,447.10	53,687.00	<u>32,</u> 239.90
Total Expenditures	43,491.53	94,238.63	233,333.00	139,094.37
Net Revenue over (under) Expenditures	(15,799.56)	(11,627.59)	(233,333.00)	221,705.41

Statement of Revenues and Expenditures 3038 - Water Pollution Control '18 From 1/1/2019 Through 3/31/2019

	Current Period Actual	Current Year To Date Actual	Total Budget - Original	Total Budget Variance - Original
Operating Revenue				
Grant/Contract Revenue	5,270.82	48,888.71	0.00	48,888.71
Program Income	0.00	0.02	0.00	0.02
Matching revenue	0.00	(0.02)	0.00	(0.02)
Miscellaneous Income	0.00	(16,816.51)	0.00	(16,816.51)
Total Operating Revenue	5,270.82	32,072.20	0.00	32,072.20
Total Operating Revenue	5,270.82	32,072.20	0.00	32,072.20
Expenditures				
Salary	11,337.19	24,980.26	54,964.00	29,983.74
FICA	841.51	1,833.25	4,205.00	2,371.75
SUTA	71.32	88.68	149.00	60.32
Group Insurance	106.11	234.31	420.00	185.69
Workmens Comp	139.42	307.19	2,870.00	2,562.81
401k	340.13	7 <b>49.</b> 45	1,649.00	899.55
Health Insurance-MEMO	434.28	1,255.24	3,372.00	2,116.76
Capital Outlay	10,995.00	23,178.49	0.00	(23,178.49)
Supplies	0.00	2,646.14	17,839.00	15,192.86
Communications	227.76	806.87	2,400.00	1,593.13
Insurance	0.00	0.00	2,000.00	2,000.00
Travel	0.00	0.00	6,400.00	6,400.00
Auto Expense	0.00	15.00	2,000.00	1,985.00
Fuel	601.51	1,389.08	3,769.00	2,379.92
Indirect Cost	1,722.75	10,000.00	10,000.00	0.00
Space Cost	741.00	1,482.00	2,963.00	1,481.00
In-Kind	0.00	0.00	6,053.00	6,053.00
Total Expenditures	27,557.98	68,965.96	121,053.00	52,087.04
Net Revenue over (under) Expenditures	(22,287.16)	(36,893.76)	(121,053.00)	84,159.24

# Statement of Revenues and Expenditures 3041 - EPA

## From 1/1/2019 Through 3/31/2019

-	Current Period Actual	Current Year To Date Actual	Total Budget - Original	Total Budget Variance - Original
Operating Revenue				
Grant/Contract Revenue	17,929.63	52,046.47	0.00	52,046.47
Total Operating Revenue	17,929.63	52,046.47	0.00	52,046.47
Total Operating Revenue	17,929.63	52,046.47	0.00	52,046.47
Expenditures				
Salary	15,287.63	33,684.59	75,321.00	41,636.41
FICA	1,134.99	2,488.70	5,763.00	3,274.30
SUTA	99.37	123.06	270.00	146.94
Group Insurance	132.05	316.18	577.00	260.82
Workmens Comp	188.04	414.34	3,932.00	3,517.66
401k	458.62	1,010.47	2,260.00	1,249.53
Health Insurance-MEMO	787.89	2,277.39	4,923.00	2,645.61
Supplies	842.03	1,342.41	1,953.00	610.59
Communications	230.85	565.55	2,800.00	2,234.45
Repair & Maintenance	0.00	66.00	0.00	(66.00)
Travel	(103.65)	(103.65)	2,886.00	2,989.65
Auto Expense	0.00	0.00	4,064.00	4,064.00
Indirect Cost	0.00	11,161.44	6,400.00	(4,761.44)
Space Cost	517.00	1,480.00	3,851.00	2,371.00
Total Expenditures _	19,574.82	54,826.48	115,000.00	60,173.52
Net Revenue over (under) Expenditures	(1,645.19)	(2,780.01)	(115,000.00)	112,219.99

#### Statement of Revenues and Expenditures 3042 - Non Point Source '18 From 1/1/2019 Through 3/31/2019

-	Current Period Actual	Current Year To Date Actual	Total Budget - Original	Total Budget Variance - Original
Operating Revenue				•
Grant/Contract Revenue	4,552.20	12,580.63	0.00	12,580.63
Total Operating Revenue	4,552.20	12,580.63	0.00	12,580.63
Total Operating Revenue	4,552.20	12,580.63	0.00	12,580.63
Expenditures				
Salary	3,123.78	6,882.93	15,143.00	8,260.07
FICA	229.94	504.31	1,159.00	654.69
SUTA	20.14	24.93	81.00	56.07
Group Insurance	30.16	69.73	122.00	52.27
Workmens Comp	38.42	84.64	183.00	98.36
401k	93.71	206.50	421.00	214.50
Health Insurance-MEMO	155.11	448.31	1,239.00	790.69
Supplies	0.00	168.46	1,852.00	1,683.54
Communications	141.30	348.93	1,800.00	1,451.07
Travel	(0.01)	1,074.45	2,000.00	925.55
Auto Expense	18.00	18.00	3,000.00	2,982.00
Fuel	503.46	1,011.36	0.00	(1,011.36)
Indirect Cost	719.33	3,000.00	3,000.00	0.00
In-Kind _	0.00	0.00	3,333.00	3,333.00
Total Expenditures	5,073.34	13,842.55	33,333.00	19,490.45
Net Revenue over (under) Expenditures _	(521.14)	(1,261.92)	(33,333.00)	32,071.08

# Statement of Revenues and Expenditures 3403 - Pawnee Seed Preservation From 1/1/2019 Through 3/31/2019

	Current Period Actual	Current Year To Date Actual	Total Budget - Original	Total Budget Variance - Original
Operating Revenue				
Program Income	531.10	531.10	0.00	531.10
Total Operating Revenue	531.10	531.10	0.00	531.10
Total Operating Revenue	531.10	531.10	0.00	531.10
Expenditures				
Postage	38.35	38.35	0.00	(38.35)
Total Expenditures	38.35	38.35	0.00	(38.35)
Net Revenue over (under) Expenditures	492.75	492.75	0.00	492.75

# Statement of Revenues and Expenditures 3405 - EDA Planning From 1/1/2019 Through 3/31/2019

-	Current Period Actual	Current Year To Date Actual	Total Budget - Original	Total Budget Variance - Original
Operating Revenue				
Grant/Contract Revenue	0.00	8,951.17	0.00	8,951.17
Total Operating Revenue	0.00	8,951.17	0.00	8,951.17
Total Operating Revenue	0.00	8,951.17	0.00	8,951.17
Expenditures				
Salary	4,279.13	11,490.27	18,025.00	6,534,73
Stipends	0.00	0.00	2,000.00	2,000.00
FICA	311.78	837.23	1,380.00	542.77
SUTA	27.28	33.81	84.00	50.19
Group Insurance	48.25	137.80	200.00	62,20
Workmens Comp	16.25	43.65	68.00	24.35
401k	128.39	344.71	542.00	197.29
Health Insurance-MEMO	248.15	834.56	1,926.00	1,091.44
Supplies	449.79	449.79	1,228.24	778.45
Professional Services	8,442.00	8, <del>44</del> 2.00	20,000.00	11,558.00
Travel	1,525.80	1,525.80	2,326.00	800.20
Training	699.00	699.00	699.00	0.00
Reproduction	0.00	0.00	3,000.00	3,000,00
Advertising	0.00	38.76	38.76	0.00
Community Events	0.00	0.00	1,547.00	1,547.00
Indirect Cost	2,596.15	6,971.14	10,936.00	3,964.86
Total Expenditures	18,771.97	31,848.52	64,000.00	32,151.48
Net Revenue over (under) Expenditures =	(18,771.97)	(22,897.35)	(64,000.00)	41,102.65

# Statement of Revenues and Expenditures 4013 - Indian Reservation Roads From 1/1/2019 Through 3/31/2019

_	Current Period Actual	Current Year To Date Actual	Total Budget - Original	Total Budget Balance - Original
Operating Revenue				
Grant/Contract Revenue	74,294.65	309,446.20	0.00	309,446.20
Interest Income	1,195.36	2,449.97	0.00	2,449.97
Total Operating Revenue	75,490.01	311,896.17	0.00	311,896.17
Total Operating Revenue =	75,490.01	311,896.17	0.00	311,896.17
Expenditures				
Salary	27,311.59	60,182.32	139,207.00	79,024.68
FICA	2,054.13	4,522.09	10,651.00	6,128.91
SUTA	179.78	222.94	732.00	509.06
Group Insurance	321.86	734.20	1,490.00	755.80
Workmens Comp	314.35	692.64	7,267.00	6,574.36
401k	819.37	1,805.50	4,177.00	2,371.50
Health Insurance-MEMO	620.40	1,793.20	10,078.00	8,284.80
Capital Outlay	462,035.18	625,393.59	0.00	(625,393.59)
Supplies	11,054.39	13,691.54	48,000.00	34,308.46
Rental/Leasing	0.00	100.00	3,000.00	2,900.00
Legal Expense	0.00	0.00	1,000.00	1,000.00
Professional Services	3,360.00	7,754.38	511,295.00	503,540.62
Communications	657.12	1,374.53	4,000.00	2,625.47
Repair & Maintenance	1,408.58	2,409.02	15,000.00	12,590.98
Travel	420.00	3,014.00	12,500.00	9,486.00
Training	0.00	0.00	3,500.00	3,500.00
Auto Expense	0.00	0.00	3,600.00	3,600.00
License, Fees, Permits	0.00	0.00	250.00	250.00
Advertising	0.00	0.00	1,000.00	1,000.00
Bank Service Charges	29.00	39.00	0.00	(39.00)
Subscriptions & Memberships	100.00	(200.00)	1,000.00	1,200.00
Non-Capitalized Equipment	0.00	0.00	6,000.00	6,000.00
Fuel	233.79	1,098.83	15,000.00	13,901.17
Indirect Cost	16,605.95	36,548.61	84,457.00	47,908.39
Space Cost	733.00	1,464.00	2,923.00	1,459.00
Total Expenditures	528,258.49	762,640.39	886,127.00	123,486.61
Net Revenue over (under) Expenditures	(452,768.48)	(450,744.22)	(886,127.00)	435,382.78

# Statement of Revenues and Expenditures 4053 - Food Distribution '19 From 1/1/2019 Through 3/31/2019

-	Current Period Actual	Current Year To Date Actual	Total Budget - Original	Total Budget Variance - Original
Operating Revenue				
In-Kind	0.00	60,136.68	0.00	60,136.68
Grant/Contract Revenue	30,674.19	70,688.36	0.00	70,688.36
Total Operating Revenue	30,674.19	130,825.04	0.00	130,825.04
Total Operating Revenue =	30,674.19	130,825.04	0.00	130,825.04
Expenditures				
Salary	25,150.45	51,124.50	110,833.00	59,708.50
FICA	1,895.51	3,850.56	8,481.00	4,630.44
SUTA	165.89	249.36	647.00	397.64
Group Insurance	307.42	645.74	1,353.00	707.26
Workmens Comp	804.22	1,634.74	3,544.00	1,909.26
401k	495.84	1,095.31	3,327.00	2,231.69
Health Insurance-MEMO	31.02	75.00	194.00	119.00
Supplies	513.93	539.78	2,077.00	1,537.22
Professional Services	150.00	250.00	600.00	350.00
Communications	0.00	0.00	600.00	600.00
Repair & Maintenance	893.00	893.00	900.00	7.00
Maintenance Agreement	0.00	0.00	518.00	518.00
Travel	0.00	0.00	4,250.00	4,250.00
Training	0.00	0.00	1,500.00	1,500.00
Auto Expense	0.00	35.79	700.00	664.21
Subscriptions & Memberships	350.00	350.00	600.00	250.00
Fuel	0.00	0.00	300.00	300.00
Indirect Cost	15,258.77	31,017.23	67,243.00	36,225.77
In-Kind	0.00	59,280.38	0.00	(59,280.38)
Total Expenditures	46,016.05	151,041.39	207,667.00	56,625.61
Net Revenue over (under) Expenditures	(15,341.86)	(20,216.35)	(207,667.00)	187,450.65

# Statement of Revenues and Expenditures 4069 - EEOC From 1/1/2019 Through 3/31/2019

-	Current Period Actual	Current Year To Date Actual	Total Budget - Original	Total Budget Variance - Original
Operating Revenue				
Grant/Contract Revenue	0.00	5,621.86	0.00	5,621.86
Total Operating Revenue	0.00	5,621.86	0.00	5,621.86
Total Operating Revenue	0.00	5,621.86	0.00	5,621.86
Expenditures				
Salary	7,179.15	16,112.07	20,135.00	4,022.93
FICA	542.02	1,202.87	1,541.00	338.13
SUTA	47.44	58.70	94.00	35.30
Group Insurance	52.56	128.59	264.00	135.41
Workmens Comp	27.28	61.26	437.00	375.74
401k	215.40	402.72	605.00	202.28
Health Insurance-MEMO	155.11	706.53	1,706.00	999.47
Travel	0.00	75.21	1,218.00	1,142.79
Total Expenditures	8,218.96	18,747.95	26,000.00	7,252.05
Net Revenue over (under) Expenditures	(8,218.96)	(13,126.09)	(26,000.00)	12,873.91

# Statement of Revenues and Expenditures 4077 - 477 Education and Training From 1/1/2019 Through 3/31/2019

-	Current Period Actual	Current Year To Date Actual	Total Budget - Original	Total Budget Variance - Original
Operating Revenue				
Grant/Contract Revenue	40,480.00	40,480.00	0.00	40,480.00
Total Operating Revenue	40,480.00	40,480.00	0.00	40,480.00
Total Operating Revenue	40,480.00	40,480.00	0.00	40,480.00
Expenditures				
Salary	53,306.32	53,306.32	250,531.00	197,224.68
Stipends	1,723.22	1,723.22	13,943.00	12,219.78
FICA	3,938.40	3,938.40	19,171.00	15,232.60
SUTA	352.54	352.54	1,982.00	1,629.46
Group Insurance	893.22	893.22	4,125.00	3,231.78
Workmens Comp	604.50	604.50	1,557.00	952.50
401k	1,578.96	1,578.96	7,520.00	5,941.04
Health Insurance-MEMO	2,946.90	2,946.90	16,861.00	13,914.10
Supplies	6,802.13	6,802.13	2,200.00	(4,602.13)
Rental/Leasing	0.00	0.00	2,900.00	2,900.00
Professional Services	740.54	740.54	0.00	(740.54)
Assistance	49,773.58	49,773.58	115,823.00	66,049.42
Electricity	812.67	812.67	0.00	(812.67)
Heating	315.96	315.96	0.00	(315.96)
Communications	827.70	827.70	720.00	(107.70)
Travel	3,737.04	3,737.04	1,500.00	(2,237.04)
Training	2,515.00	2,515.00	2,000.00	(515.00)
Auto Expense	0.00	0.00	1,800.00	1,800.00
Postage	0.00	0.00	158.00	158.00
Community Events	397.15	397.15	0.00	(397.15)
Indirect Cost	46,871.31	46,871.31	95,411.00	48,539.69
Space Cost	2,198.00	2,198.00	8,786.00	6,588.00
Total Expenditures	180,335.14	180,335.14	546,988.00	366,652.86
Net Revenue over (under) Expenditures	(139,855.14)	(139,855.14)	(546,988.00)	407,132.86

# Statement of Revenues and Expenditures 4111 - MSPI Gen-I From 1/1/2019 Through 3/31/2019

	Current Period Actual	Current Year To Date Actual	Total Budget - Original	Total Budget Variance - Original
Operating Revenue				
Grant/Contract Revenue	37,234.39	81,538.43	0.00	81,538.43
Total Operating Revenue	37,234.39	81,538.43	0.00	81,538.43
Total Operating Revenue	37,234.39	81,538.43	0.00	81,538.43
Expenditures				
Salary	18,270.95	40,350.57	84,677.00	44,326.43
Stipends	0.00	0.00	6,000.00	6,000.00
FICA	1,393.16	3,047.64	6,481.00	3,433.36
SUTA	121.99	216.44	488.00	271.56
Group Insurance	215.46	531.25	964.00	432.75
Workmens Comp	545.62	1,205.25	2,609.00	1,403.75
401k	5 <del>4</del> 8.16	1,210.59	2,542.00	1,331.41
Health Insurance-MEMO	744.48	2,151.83	8,528.00	6,376.17
Supplies	2,026.69	7,383.36	29,885.00	22,501.64
Rental/Leasing	0.00	0.00	2,500.00	2,500.00
Professional Services	3,125.00	6,125.00	15,000.00	8,875.00
Communications	510.07	3,589.55	6,000.00	2,410.45
Travel	1,030.00	5,157.66	10,000.00	4,842.34
Training	0.00	(10.00)	6,020.00	6,030.00
Auto Expense	715.47	1,977.47	6,000.00	4,022.53
License,Fees,Permits	0.00	0.00	500.00	500.00
Reproduction	0.00	0.00	7,500.00	7,500.00
Advertising	540.00	(159.00)	7,500.00	7,659.00
Community Events	0.00	0.00	25,562.00	25,562.00
Donations	5,000.00	5,000.00	10,000.00	5,000.00
Indirect Cost	11,084.99	27,865.20	51,374.00	23,508.80
Space Cost	2,467.50	4,930.50	9,870.00	4,939.50
Total Expenditures	48,339.54	110,573.31	300,000.00	189,426.69
Net Revenue over (under) Expenditures	(11,105.15)	(29,034.88)	(300,000.00)	270,965.12

# Statement of Revenues and Expenditures 4114 - Health Ed From 1/1/2019 Through 3/31/2019

<u>-</u>	Current Period Actual	Current Year To Date Actual	Total Budget - Original	Total Budget Variance - Original
Operating Revenue				
Grant/Contract Revenue	1,914.00	1,914.00	0.00	1,914.00
Total Operating Revenue	1,914.00	1,914.00	0.00	1,914.00
Total Operating Revenue	1,914.00	1,914.00	0.00	1,914.00
Expenditures				
Salary	2,265.60	2,265.60	11,488.00	9,222,40
FICA	166.06	166.06	879.00	712.94
SUTA	14.54	14.54	64.00	49.46
Group Insurance	36.21	36.21	153.00	116.79
Workmens Comp	93.80	93.80	44.00	(49.80)
401k	67.94	67.94	345.00	277.06
Health Insurance-MEMO	186.13	186.13	1,163.00	976.87
Supplies	0.00	0.00	3,427.00	3,427.00
Advertising	0.00	0.00	500.00	500.00
Indirect Cost	1,374.55	1,374.55	6,970.00	5,595.45
Space Cost	314.00	314.00	1,250.00	936.00
Total Expenditures	4,518.83	4,518.83	26,283.00	21,764.17
Net Revenue over (under) Expenditures	(2,604.83)	(2,604.83)	(26,283.00)	23,678.17

Statement of Revenues and Expenditures 4115 - Community Health Rep From 1/1/2019 Through 3/31/2019

	Current Period Actual	Current Year To Date Actual	Total Budget - Original	Total Budget Variance - Original
Operating Revenue				
Grant/Contract Revenue	22,807.00	22,807.00	0.00	22,807.00
Total Operating Revenue	22,807.00	22,807.00	0.00	22,807.00
Total Operating Revenue	22,807.00	22,807.00	0.00	22,807.00
Expenditures				
Salary	20,522.56	20,522.56	94,988.00	74,465.44
FICA	1,513.56	1,513.56	7,268,00	5,754.44
SUTA	132.36	132.36	764.00	631.64
Group Insurance	344.22	344.22	1,536.00	1,191.78
Workmens Comp	830.23	830.23	1,737.00	906.77
401k	615.69	615.69	2,852.00	2,236.31
Health Insurance-MEMO	1,054.67	1,054.67	13,954.00	12,899.33
Supplies	58.69	58.69	0.00	(58.69)
Rental/Leasing	4,027.24	4,027.24	11,824.08	7,796.84
Communications	665.89	665.89	3,341.00	2,675.11
Indirect Cost	12,451.04	12,451.04	57,630.00	45,178.96
Space Cost	1,449.00	1,449.00	5,796.00	4,347.00
Total Expenditures	43,665.15	43,665.15	201,690.08	158,024.93
Net Revenue over (under) Expenditures	(20,858.15)	(20,858.15)	(201,690.08)	180,831.93

# Statement of Revenues and Expenditures 4116 - Housekeeping G/M From 1/1/2019 Through 3/31/2019

	Current Period Actual	Current Year To Date Actual	Total Budget - Original	Total Budget Variance - Original
Operating Revenue				
Grant/Contract Revenue	59,450.00	59,450.00	0.00	59,450.00
Total Operating Revenue	59,450.00	59,450.00	0.00	59,450.00
Total Operating Revenue	59,450.00	59,450.00	0.00	59,450.00
Expenditures				
Salary	38,311.66	38,311.66	169,193.00	130,881.34
FICA	2,821.91	2,821.91	12,945.00	10,123.09
SUTA	247.19	247.19	1,272.00	1,024.81
Group Insurance	599.64	599.64	2,622.00	2,022.36
Workmens Comp	2,118.70	2,118.70	9,357.00	7,238.30
401k	903.97	903.97	5,078.00	4,174.03
Health Insurance-MEMO	2,481.60	2,481.60	23,256.00	20,774.40
Supplies	9,592.67	9,592.67	9,738.00	145.33
Repair & Maintenance	1,179.78	1,179.78	0.00	(1,179.78)
Indirect Cost	23,243.69	23,243.69	102,650.00	79,406.31
Total Expenditures	81,500.81	81,500.81	336,111.00	254,610.19
Net Revenue over (under) Expenditures	(22,050.81)	(22,050.81)	(336,111.00)	314,060.19

Statement of Revenues and Expenditures 4117 - Substance Abuse Program From 1/1/2019 Through 3/31/2019

-	Current Period Actual	Current Year To Date Actual	Total Budget - Original	Total Budget Variance - Original
Operating Revenue				
Grant/Contract Revenue	85,172.00	85,172.00	0.00	85,172.00
Total Operating Revenue	85,172.00	85,172.00	0.00	85,172.00
Total Operating Revenue	85,172.00	85,172.00	0.00	85,172.00
Expenditures				
Salary	21,925.92	21,925.92	96,429.00	74,503.08
FICA	1,623.64	1,623.64	7,378.00	5,754.36
SUTA	142.23	142.23	594.00	451.77
Group Insurance	278.76	278.76	1,230.00	951.24
Workmens Comp	496.17	496.17	2,796.00	2,299.83
401k	657.76	657.76	2,894.00	2,236.24
Health Insurance-MEMO	558.36	558.36	7,365.00	6,806.64
Supplies	0.00	0.00	6,945.00	6,945.00
Travel	0.00	0.00	2,000.00	2,000.00
Training	0.00	0.00	2,000.00	2,000.00
Auto Expense	0.00	0.00	3,502.00	3,502.00
License,Fees,Permits	0.00	0.00	200.00	200.00
Advertising	0.00	0.00	750.00	750.00
Community Events	0.00	0.00	2,432.00	2,432.00
Indirect Cost	10,755.09	10,755.09	58,504.00	47,748.91
Space Cost	2,220.00	2,220.00	8,880.00	6,660.00
Total Expenditures	38,657.93	38,657.93	203,899.00	165,241.07
Net Revenue over (under) Expenditures	46,514.07	46,514.07	(203,899.00)	250,413.07

Statement of Revenues and Expenditures 4134 - Special Diabetes '16-'20 From 1/1/2019 Through 3/31/2019

	Current Period Actual	Current Year To Date Actual	Total Budget - Original	Total Budget Variance - Original
Operating Revenue				
Grant/Contract Revenue	28,318.80	28,318.80	0.00	28,318.80
Total Operating Revenue	28,318.80	28,318.80	0.00	28,318.80
Total Operating Revenue	28,318.80	28,318.80	0.00	28,318.80
Expenditures				
Salary	15,802.39	15,802,39	70,096.00	54,293,61
FICA	1,201.93	1,201.93	5,364.00	4,162.07
SUTA	105.19	105.19	446.00	340.81
Group Insurance	225.38	225.38	977.00	751.62
Workmens Comp	60.06	60.06	267.00	206.94
401k	474.06	474.06	2,104.00	1,629.94
Health Insurance-MEMO	62.04	62.04	4,264.00	4,201.96
Supplies	6,125.21	6,125.21	32,180.00	26,054.79
Professional Services	2,937.50	2,937.50	18,005.00	15,067.50
Communications	341.78	341.78	2,040.00	1,698.22
Travel	3,302.20	3,302.20	2,000.00	(1,302.20)
Training	1,040.00	1,040.00	500.00	(540.00)
Advertising	0.00	0.00	200.00	200.00
Indirect Cost	9,587.31	9,587.31	42,528.00	32,940.69
Space Cost	790.00	790.00	3,155.00	2,365.00
Total Expenditures	42,055.05	42,055.05	184,126.00	142,070.95
Net Revenue over (under) Expenditures	(13,736.25)	(13,736.25)	(184,126.00)	170,389.75

Statement of Revenues and Expenditures 4140 - Domestic Violence Prevention From 1/1/2019 Through 3/31/2019

	Current Period Actual	Current Year To Date Actual	Total Budget - Original	Total Budget Variance - Original
Operating Revenue				
Grant/Contract Revenue	20,342.96	57,201.82	0.00	57,201.82
Total Operating Revenue	20,342.96	57,201.82	0.00	57,201.82
Total Operating Revenue	20,342.96	57,201.82	0.00	57,201.82
Expenditures				
Salary	11,083.03	24,056.34	52,597.00	28,540.66
FICA	736.99	1,590.78	4,026.00	2,435.22
SUTA	64.54	92.14	287.00	194.86
Group Insurance	133.42	313.71	587.00	273,29
Workmens Comp	307.81	666.32	1,330.00	663,68
401k	332.51	706.06	1,579.00	872,94
Health Insurance-MEMO	775.50	2,227.36	969.00	(1,258.36)
Supplies	4,577.95	11,001.16	37,001.00	25,999.84
Rental/Leasing	371.43	371.43	6,000.00	5,628.57
Professional Services	0.00	0.00	13,000.00	13,000.00
Assistance .	0.00	0.00	15,000.00	15,000.00
Communications	0.00	469.99	906.00	436.01
Insurance	0.00	0.00	646.00	646.00
Travel	0.00	361.95	6,354.00	5,992.05
Training	0.00	0.00	4,300.00	4,300.00
Advertising	3,300.00	3,540.00	5,500.00	1,960.00
Indirect Cost	6,724.07	16,488.32	31,911.00	15,422.68
Space Cost	4,500.00	7,812.00	18,007.00	10,195.00
Total Expenditures	32,907.25	69,697.56	200,000.00	130,302.44
Net Revenue over (under) Expenditures	(12,564.29)	(12,495.74)	(200,000.00)	187,504.26

Statement of Revenues and Expenditures 4150 - HRSA Opioid Prevention From 1/1/2019 Through 3/31/2019

-	Current Period Actual	Current Year To Date Actual	Total Budget Original	Total Budget Variance - Original
Operating Revenue				
Grant/Contract Revenue	29,787.18	31,961.96	0.00	31,961.96
Total Operating Revenue	29,787.18	31,961.96	0.00	31,961.96
Total Operating Revenue	29,787.18	31,961.96	0.00	31,961.96
Expenditures				
Salary	6,621.43	10,714.81	40,581.00	29,866.19
Stipends	0.00	0.00	6,900.00	6,900.00
FICA	490.88	800.13	3,106.00	2,305.87
SUTA	42.82	69.48	275.00	205.52
Group Insurance	104.79	119.88	590.00	470.12
Workmens Comp	153.65	249.84	155.00	(94.84)
401k	198.67	240.64	1,219.00	978.36
Health Insurance-MEMO	682.44	770.40	5,039.00	4,268.60
Supplies	251.47	1,681.82	13,351.00	11,669.18
Professional Services	29,699.99	37,699.99	85,396.00	47,696.01
Communications	0.00	0.00	2,000.00	2,000.00
Travel	285.01	285.01	7,185.00	6,899.99
Training	0.00	0.00	2,098.00	2,098.00
Advertising	0.00	0.00	1,000.00	1,000.00
Community Events ·	523.42	523.42	4,000.00	3,476.58
Indirect Cost	4,017.22	6,500.67	24,621.00	18,120.33
Space Cost	0.00	0.00	2,484.00	2,484.00
Total Expenditures	43,071.79	59,656.09	200,000.00	140,343.91
Net Revenue over (under) Expenditures	(13,284.61)	(27,694.13)	(200,000.00)	172,305.87

# Statement of Revenues and Expenditures 4151 - SAMHSA Opioid Response From 1/1/2019 Through 3/31/2019

	Current Period Actual	Current Year To Date Actual	Total Budget - Original	Total Budget Variance - Original
Operating Revenue				
Grant/Contract Revenue	5,209.30	12,645.73	0.00	12,645.73
Total Operating Revenue	5,209.30	12,645.73	0.00	12,645.73
Total Operating Revenue	5,209.30	12,645.73	0.00	12,645.73
Expenditures				
Salary	6,389.57	9,156.29	37,440.00	28,283.71
Stipends	0.00	0.00	1,000.00	1,000.00
FICA	484.94	691.65	2,865.00	2,173.35
SUTA	43.63	47.51	212.00	164.49
Group Insurance	30.32	63.35	417.00	353,65
Workmens Comp	118.69	129.19	1,225.00	1,095.81
401k	<b>74.2</b> 2	157.22	1,124.00	966.78
Health Insurance-MEMO	124.08	330.48	3,876.00	3,545.52
Supplies	1,912.24	3,342.59	17,018.00	13,675.41
Rental/Leasing	0.00	0.00	800.00	800.00
Professional Services	0.00	0.00	3,000.00	3,000.00
Communications	0.00	0.00	1,800.00	1,800.00
Travel	0.00	0.00	4,098.00	4,098.00
Training	0.00	0.00	898.00	898.00
Advertising	0.00	0.00	500.00	500.00
Community Events	0.00	0.00	8,000.00	8,000.00
Indirect Cost	3,876.56	5,555.13	22,715.00	17,159.87
Space Cost	0.00	0.00	1,562.00	1,562.00
Total Expenditures	13,054.25	19,473.41	108,550.00	89,076.59
Net Revenue over (under) Expenditures	(7,844.95)	(6,827.68)	(108,550.00)	101,722.32

# Statement of Revenues and Expenditures 4180 - NAGPRA 18 From 1/1/2019 Through 3/31/2019

-	Current Period Actual	Current Year To Date Actual	Total Budget - Original	Total Budget Variance - Original
Operating Revenue				
Grant/Contract Revenue	3,561.37	15,370.94	0.00	<u>15,370.94</u>
Total Operating Revenue	3,561.37	15,370.94	0.00	15,370.94
Total Operating Revenue	3,561.37	15,370.94	0.00	15,370.94
Expenditures				
Salary	6,202.50	12,720.40	46,116.00	33,395.60
FICA	465.64	937.63	3,528.00	2,590.37
SUTA	42.23	42.34	232.00	189.66
Group Insurance	85.81	184.73	326.00	141.27
Workmens Comp	23.56	48.35	175.00	126.65
401k	0.00	194.86	(4,879.00)	(5,073.86)
Health Insurance-MEMO	0.00	879.60	12,524.00	11,644.40
Supplies	0.00	0.00	6,695.00	6,695.00
Communications	183.14	183.14	0.00	(183.14)
Travel	196.38	196.38	10,740.00	10,543.62
Training	0.00	0.00	1,425.00	1,425.00
Subscriptions & Memberships	0.00	0.00	198.00	198.00
Indirect Cost	3,737.62	7,692.03	11,529.00	3,836.97
Space Cost	348.00	812.00	1,391.00	579.00
Total Expenditures	11,284.88	23,891.46	90,000.00	66,108.54
Net Revenue over (under) Expenditures	(7,723.51)	(8,520.52)	(90,000.00)	81,479.48

# Statement of Revenues and Expenditures 4197 - THPO '18 From 1/1/2019 Through 3/31/2019

-	Current Period Actual	Current Year To Date Actual	Total Budget - Original	Total Budget Variance - Original
Operating Revenue				
Grant/Contract Revenue	10,423.91	15,256.86	0.00	15,256.86
Total Operating Revenue	10,423.91	15,256.86	0.00	15,256.86
Total Operating Revenue	10,423.91	15,256.86	0.00	15,256.86
Expenditures				
Salary	4,248.00	8,640.00	9,619.96	979.96
FICA	313.86	636.71	736.04	99,33
SUTA	27.45	34.03	52.96	18.93
Group Insurance	60.35	122.47	104.48	(17.99)
Workmens Comp	16.11	32.79	37.04	4.25
401k	127. <del>4</del> 4	259.20	289.04	29.84
Health Insurance-MEMO	310.20	750.00	969.00	219.00
Capital Outlay	0.00	0.00	7,987.96	7,987.96
Supplies	0.00	979.79	0.00	(979.79)
Communications	163.83	163.83	524. <del>4</del> 8	360.65
Travel	(192.76)	1,779.26	2,512.04	732.78
Community Events	0.00	0.00	695.48	695.48
Indirect Cost	2,577.26	4,805.06	5,836.44	1,031.38
Total Expenditures	7,651.74	18,203.14	29,364.92	11,161.78
Net Revenue over (under) Expenditures	2,772.17	(2,946.28)	(29,364.92)	26,418.64

# Statement of Revenues and Expenditures 4198 - CRF Phase 3 From 1/1/2019 Through 3/31/2019

	Current Period Actual	Current Year To Date Actual	Total Budget - Original	Total Budget Variance - Original
Total Operating Revenue	0.00	0.00	0.00	0.00
Expenditures				
Stipends	0.00	0.00	600.00	600.00
Capital Outlay	0.00	0.00	5,000.00	5,000.00
Supplies	0.00	0.00	14,500.00	14,500.00
Travel	0.00	0.00	500.00	500.00
Reproduction	0.00	0.00	1,500.00	1,500.00
Community Events	0.00	0.00	900.00	900.00
Total Expenditures	0.00	0.00	23,000.00	23,000.00
Net Revenue over (under) Expenditures	0.00	0.00	(23,000.00)	23,000.00

Statement of Revenues and Expenditures 4200 - BIA Indian Child Welfare 2015 From 1/1/2019 Through 3/31/2019

-	Current Period Actual	Current Year To Date Actual	Total Budget - Original	Total Budget Variance - Original
Operating Revenue				
Grant/Contract Revenue	22,028.00	22,028.00	0.00	22,028.00
Total Operating Revenue	22,028.00	22,028.00	0.00	22,028.00
Total Operating Revenue	22,028.00	22,028.00	0.00	22,028.00
Expenditures				
Salary	7,516.17	7,516.17	33,158.00	25,641.83
FICA	558.59	558.59	2,537.00	1,978.41
SUTA	48.89	48.89	202.00	153.11
Group Insurance	114.59	114.59	482.00	367.41
Workmens Comp	245.79	245.79	1,085.00	839.21
401k	225. <del>4</del> 8	225.48	995.00	769.52
Health Insurance-MEMO	589.38	589.38	3,683.00	3,093.62
Supplies	905.72	905.72	4,505.00	3,599.28
Communications	249.96	249.96	1,809.00	1,559.04
Travel	0.00	0.00	1,824.00	1,824.00
Training	0.00	0.00	500.00	500.00
Auto Expense	1,278.58	1,278.58	5,000.00	3,721.42
Advertising	0.00	0.00	100.00	100.00
Indirect Cost	4,560.05	4,560.05	20,117.00	15,556.95
Space Cost	1,522.00	1,522.00	6,085.00	4,563.00
Total Expenditures	17,815.20	17,815.20	82,082.00	64,266.80
Net Revenue over (under) Expenditures	4,212.80	4,212.80	(82,082.00)	86,294.80

## Statement of Revenues and Expenditures 4201 - Aid to Tribal Gov't 2015 From 1/1/2019 Through 3/31/2019

	Current Period Actual	Current Year To Date Actual	Total Budget - Original	Total Budget Variance - Original
Operating Revenue				
Grant/Contract Revenue	61,061.00	61,061.00	0.00	61,061.00
Total Operating Revenue	61,061.00	61,061.00	0.00	61,061.00
Total Operating Revenue	61,061.00	61,061.00	0.00	61,061.00
Expenditures				
Salary	22,578.43	22,578.43	97,181.00	74,602.57
FICA	1,711.87	1,711.87	0.00	(1,711.87)
SUTA	150.12	150.12	530.00	379.88
Group Insurance	187.65	187.65	1,165.00	977.35
Workmens Comp	85.81	85.81	370.00	284.19
401k	491.10	491.10	2,918.00	2,426.90
Health Insurance-MEMO	93.06	93.06	134.00	40,94
Supplies	107.66	107.66	7,998.00	7,890.34
Communications	325.55	325.55	2,400.00	2,074.45
Maintenance Agreement	0.00	0.00	1,900.00	1,900.00
Travel	223.61	223.61	3,000.00	2,776.39
Training	1,749.88	1,749.88	2,000.00	250.12
Postage	512.60	512.60	4,500.00	3,987.40
Reproduction	3,187.95	3,187.95	6,713.00	3,525.05
Advertising	0.00	0.00	180.00	180.00
Subscriptions & Memberships	213.90	213,90	2,400.00	2,186.10
Indirect Cost	13,698.34	13,698.34	58,960.00	45,261.66
Space Cost	1,308.00	1,308.00	5,237.00	3,929.00
DCS Cost	0.00	0.00	17,186.00	17,186.00
Total Expenditures	46,625.53	46,625.53	214,772.00	168,146.47
Net Revenue over (under) Expenditures	14,435.47	14,435.47	(214,772.00)	229,207.47

# Statement of Revenues and Expenditures 4202 - BIA Tribal Court From 1/1/2019 Through 3/31/2019

	Current Period Actual	Current Year To Date Actual	Total Budget - Original	Total Budget Variance - Original
Operating Revenue				
Grant/Contract Revenue	22,482.00	22,482.00	0.00	22,482.00
Total Operating Revenue	22,482.00	22,482.00	0.00	22,482.00
Total Operating Revenue	22,482.00	22,482.00	0.00	22,482.00
Expenditures				
Salary	9,802.10	9,802.10	43,472.00	33,669.90
FICA	734.48	734.48	3,326.00	2,591.52
SUTA	64.24	64.24	212.00	147.76
Group Insurance	120.59	120.59	507.00	386,41
Workmens Comp	37.23	37.23	166.00	128.77
401k	0.00	0.00	1,305.00	1,305.00
Health Insurance-MEMO	620.40	620.40	3,876.00	3,255.60
Supplies	0.00	0.00	743.00	743.00
Indirect Cost	5,946.92	5,946.92	26,375.00	20,428.08
Total Expenditures	17,325.96	17,325.96	79,982.00	62,656.04
Net Revenue over (under) Expenditures	5,156.04	5,156.04	(79,982.00)	85,138.04

# Statement of Revenues and Expenditures 4203 - BIA Law Enforcement From 1/1/2019 Through 3/31/2019

	Current Period Actual	Current Year To Date Actual	Total Budget - Original	Total Budget Variance - Original
Operating Revenue				
Grant/Contract Revenue	176,306.00	176,306.00	0.00	<u>17</u> 6,306.00
Total Operating Revenue	176,306.00	176,306.00	0.00	176,306.00
Total Operating Revenue	176,306.00	<u>176,306.00</u>	0.00	176,306.00
Expenditures				
Salary	10,063.20	10,063.20	268,570.00	258,506.80
FICA	721.45	721.45	20,546.00	19,824.55
SUTA	66.01	66.01	1,272.00	1,205.99
Group Insurance	47.25	47.25	2,713.00	2,665.75
Workmens Comp	424.63	424.63	11,099.00	10,674.37
401k	237.78	237.78	8,059.00	, 7,821.22
Health Insurance-MEMO	0.00	0.00	3,876.00	3,876.00
Supplies	0.00	0.00	6,509.00	6,509.00
Communications	282.60	282.60	10,000.00	9,717.40
Repair & Maintenance	0.00	0.00	4,855.00	4,855.00
Insurance	0.00	0.00	5,000.00	5,000.00
Travel	2,105.05	2,105.05	7,000.00	4,894.95
Training	840.00	840.00	3,000.00	2,160.00
Auto Expense	0.00	0.00	3,000.00	3,000.00
Community Events	0.00	0.00	500.00	500.00
Non-Capitalized Equipment	0.00	0.00	9,000.00	9,000.00
Sensitive Equipment	0.00	0.00	3,000.00	3,000.00
Fuel	1,416.26	1,416.26	11,000.00	9,583.74
Uniforms	0.00	0.00	4,000.00	4,000.00
Incarceration	0.00	0.00	3,000.00	3,000.00
Indirect Cost	12,354.84	12,354.84	0.00	(12,354.84)
Total Expenditures	28,559.07	28,559.07	385,999.00	357,439.93
Net Revenue over (under) Expenditures	147,746.93	147,746.93	(385,999.00)	533,745.93